

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1, Chairman
Candy Carlson, District 2
Dennis Garton, District 3
Bob Williams, District 4
Burt Bundy, District 5, Vice-Chairman



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.co.tehama.ca.us>

MINUTES FOR TUESDAY, MAY 21, 2019

The Board of Supervisors of the County of Tehama met in regular session at 10:00 a.m. on Tuesday, May 21, 2019 with the following Board members present: Supervisors Candy Carlson, Dennis Garton, Burt Bundy, and Bob Williams. Chairman Steve Chamblin was absent.

Vice-Chairman Burt Bundy presided. Present were Clerk of the Board Jennifer Vise by Eva Costa, Chief Administrator Williams Goodwin and County Counsel Richard Stout.

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice-Chairman Bundy.

PUBLIC COMMENT

Scott Camp led a prayer.

Chief Administrator Williams Goodwin said that last night at the Town Hall meeting they honored Sister Pat Manoli's retirement.

John Ward wanted to invite the Board members and the public to the Tea Party tonight at 6:00 pm at the Westside Grange on Walnut Street in Red Bluff, the guest speaker is Chief Probation Officer Richard Muench. Supervisor Bundy stated he could not attend because of Scholarships' interviews.

ANNOUNCEMENT OF AGENDA CORRECTIONS – Consent item #9 is being removed from the agenda by the department and will be on the June 4, 2019 agenda.

BOARD MATTERS - Discussion of new items for further study/future agendas.

None.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Chief Administrator Williams Goodwin stated that Waste Connections has promised to upgrade their fleet and also stated that they have almost completed that effort. They also have updated some of their services as well.

Child Support Services Director Tonya Moore introduced Stacy Larson as the new Child Support Attorney III. Stacy Larson thanked the Board and was happy to be working for Tehama County.

Tonya Moore also gave an update on the SB337.

Administrative Services Director Julie Sisneros discussed Proposition 68 where the Board directed to look at Mill Creek Park to see what we can do there as it's one of the more competitive parks that we have. She added part of this grant process is pursuing input from the public as what they would like to see in this park and they are looking at potential dates. Mrs. Sisneros stated that Dava and her traveled to Susanville and attended a meeting that the State put on for the Rural Recreation and Tourism Grant which is part of Proposition 68.

CONSENT AGENDA

Noting the removal of Consent #9;

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Williams, Supervisor - District 4
SECONDER:	Dennis Garton, Supervisor - District 3
AYES:	Garton, Williams, Bundy, Carlson
ABSENT:	Chamblin

- 3. APPROVAL OF MINUTES
 - a) Waive the reading and approve the minutes of the meeting held 5/7/19.
- 4. GENERAL WARRANT REGISTER - April 27- May 3, 2019.
- 5. AUDITOR / EQUIPMENT INVENTORY REPORT
 - a) OFFICE OF EMERGENCY SERVICES
 - 1) Network Switches Red Bluff PO, Inventory No. 26850, Junked.
- 6. COUNTY CLERK & RECORDER
 - a) Approval of a partial refund to Vanessa Garcia in the amount of \$53 due to the cancellation of the marriage ceremony due to extenuating circumstances.

7. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION

- a) AGREEMENT - Approval and authorization for the Executive Director to sign the Amendment to the Agreement with Lelana Ratnayake (Misc. Agree.#2018-106) for Oral Health Program Consulting services thereby amending the rates incorporated herein as Exhibit "C" with a maximum compensation not to exceed \$72,000, effective 5/15/18 and terminating 6/30/20.

(Miscellaneous Agreement #2019-133)

8. DEPARTMENT OF SOCIAL SERVICES

- a) AGREEMENT - Approval and authorization for the Director to sign the Agreement with Northern Valley Catholic Social Service (NVCSS) for the purpose of providing CalWORKs participants with skills needed for success in the workplace, assistance in successfully obtaining employment, job retention and career advancement for the rates as set forth in Exhibit "D" with maximum compensation not to exceed \$96,290, effective 7/1/19 and shall terminate 6/30/20.

(Miscellaneous Agreement #2019-140)

9. FIRE DEPARTMENT

- a) ITEM REMOVED BY THE DEPARTMENT

10. PROBATION DEPARTMENT

- a) AGREEMENT - Approval and authorization for the Chairman to sign the Agreement with the City of Red Bluff to provide a 0.5 full time equivalent (FTE) police officer, who shall be employed by the City of Red Bluff, and who shall serve as the Gang Resistance Education and Training Officer (G.R.E.A.T) / School Resource Officer assigned to Vista Preparatory Academy with maximum compensation not to exceed \$38,000, effective 7/1/19 and shall end at midnight on 6/30/20.

(Miscellaneous Agreement #2019-142)

11. COMMITTEES & COMMISSIONS

- a) TEHAMA COUNTY FISH & GAME COMMISSION – Four three-year appointments to fill the expired terms of Steve Joiner as District 3 representative, Les Wolfe as District 2 representative, Frank Caltabiano as District 1 representative and Ben Myhre as District 5 representative with said new terms expiring 4/15/22.

(Interested persons: Steve Joiner, Les Wolfe, Frank Caltabiano and Ben Myhre)

12. COMMITTEES & COMMISSIONS

- a) RED BLUFF VETERANS BUILDING HOUSE COMMITTEE

- 1) Three two-year appointments to fill the expired terms of Bernie Buehler as VFW representative; Ken Cruz as Legion representative; and Joy Forcier as Auxiliary-American Legion representative with said new terms expiring 4/30/21.

(Interested persons: Bernie Buehler, Clark Sillman and Joy Forcier)

(Cont)

- 2) Two two-year appointments to fill the expired terms of Joanne Wilson as Legion representative and Raymond Edward as VFW representative with said new terms expiring 4/30/20 (original terms expired in 2018).
(Interested persons: Joanne Wilson and Raymond Edwards)

REGULAR AGENDA

13. DEPARTMENT OF AGRICULTURE

- a) ORDINANCE NO. 2077 - Adoption of an Ordinance amending Chapter 9.06 of the Tehama County Code to extend a moratorium on the cultivation of industrial hemp by "Established Agricultural Research Institutions" and others, while County staff determines the impact of such unregulated cultivation and reasonable regulations to mitigate such impacts:

- 1) Waive the second reading.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Williams, Supervisor - District 4
SECONDER: Dennis Garton, Supervisor - District 3
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

- 2) Adopt the Ordinance.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Williams, Supervisor - District 4
SECONDER: Dennis Garton, Supervisor - District 3
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

14. TREASURER / TAX COLLECTOR'S OFFICE

- a) Approval of a hiring freeze exemption/exception to fill (1) Accounting Specialist, on or about 6/4/19.

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

15. PROBATION DEPARTMENT

- a) TRANSFER OF FUNDS: PROBATION, B-41 - From Performance Incentive SB678 (569-597205), \$14,000 to Public Safety Contingency (2002-59000), \$14,000; and From Public Safety Contingency (2002-59000), \$14,000 to Professional Services, \$14,000 (2037-53230) (Requires 4/5's vote).

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Candy Carlson, Supervisor - District 2
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

- b) AGREEMENT - Approval and authorization for the Chief Probation Officer to sign the Amendment to the Purchasing Agreement with Redwood Toxicology (Agreement #259PA18) for providing drug screening, alcohol and other screening, thereby amending Section 3. Compensation to add an additional \$14,000 to the existing Agreement bringing the maximum amount not to exceed to \$39,000, dated 7/1/18 through 6/30/19.
 (Miscellaneous Agreement #2019-148)

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Candy Carlson, Supervisor - District 2
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

16. CHILD SUPPORT SERVICES

- a) OUT OF STATE TRAVEL - Approval for Director Tonya Moore to travel out-of-state to Minneapolis, Minnesota on August 11-14, 2019 to attend the 2019 NCSEA (National Child Support Enforcement Association) Leadership Symposium and participate in the NCSEA U.

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Candy Carlson, Supervisor - District 2
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

17. PUBLIC WORKS DEPARTMENT

- a) RESOLUTION NO. 2019-69 - Adoption of a Resolution confirming the County's maintained mileage to consist of a total of 1088.8 miles.

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Candy Carlson, Supervisor - District 2
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

18. LIBRARY

- a) OUT OF STATE TRAVEL - Approval for Librarian Todd Deck and Youth Services Librarian Christine Kingsbury to travel out-of-state to Burlington, Vermont on September 4-7, 2019 to attend the Association of Rural and Small Libraries Conference.

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Candy Carlson, Supervisor - District 2
SECONDER: Dennis Garton, Supervisor - District 3
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

19. LIBRARY

- a) TRANSFER OF FUNDS: LIBRARY, B-44 - From State Other (3021-450620) to Contingency (1109-59000), \$10,552; and From Contingency (3021-59000) to Special Dept. Equipment (6021-57608), \$10,552. **(Requires 4/5's vote)**

Following comment;

RESULT: APPROVED [UNANIMOUS]
MOVER: Candy Carlson, Supervisor - District 2
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

20. SHERIFF'S DEPARTMENT

- a) TRANSFER OF FUNDS: SHERIFF/OES 2075, B-42 - From State Civil Defense (2075-450540), \$5,832 to Contingency (1109-59000), \$5,832; and From Contingency (1109 -59000), to Rent/Lease of Building (2075- 53260), \$5,832. **(Requires 4/5's vote)**

Following comments;

(Cont)

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Williams, Supervisor - District 4
SECONDER: Candy Carlson, Supervisor - District 2
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

21. SHERIFF'S DEPARTMENT

- a) TRANSFER OF FUNDS: SHERIFF, B-45 - From Homeland Security (2027-450677) \$26,988 and AB443 (2027-4506241) \$21,668 to Contingency (2002-59000), \$48,656; and From Contingency (2002-59000) to Equipment (2027-57608), \$48,656. (Requires 4/5's vote).

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Candy Carlson, Supervisor - District 2
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

- b) Adopt the finding that, due to past and ongoing utilization of Obsidian IT for system development, configuration, maintenance, and support, they are uniquely knowledgeable regarding the complexities of the Sheriff's Department's computer network system; and their services are necessary to ensure that protection, installation, programming, and configuration is completed successfully to meet California Department of Justice requirements, with a minimal interruption of operations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Candy Carlson, Supervisor - District 2
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

- c) Request to find it in the best interest of the County to waive the formal bid process for supplying equipment, software and services necessary to upgrade the Sheriff's Department's storage area network (SAN) based on the finding.

RESULT: APPROVED [UNANIMOUS]
MOVER: Candy Carlson, Supervisor - District 2
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

(Cont)

- d) AGREEMENT - Approval and authorization for the Chairman to sign the Agreement with Obsidian IT for the purpose of purchasing and installing a replacement Storage Area Network (SAN) for the rates as set forth in Exhibit "B" with maximum compensation not to exceed \$48,655.48.

(Miscellaneous Agreement #2019-147)

RESULT: APPROVED [UNANIMOUS]
MOVER: Candy Carlson, Supervisor - District 2
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

22. PERSONNEL / DEPARTMENT OF SOCIAL SERVICES

- a) Request approval of a Personnel Action Form appointing applicant as a Social Worker IV-B at Range 68, Step "C", effective 7/1/19.

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Williams, Supervisor - District 4
SECONDER: Candy Carlson, Supervisor - District 2
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

23. DEPARTMENT OF SOCIAL SERVICES

- a) INFORMATIONAL PRESENTATION - Regarding the failure of two heating, ventilation and air conditioning (HVAC) units at the Tehama County Department of Social Services.
- b) Adoption of findings, as set forth in the attachment, that it is necessary to proceed immediately with replacement of two (12.5 ton and 4-ton) HVAC units at the Tehama Department of Social Services, 310 South Main Street, Red Bluff, pursuant to Public Contract Code 20134, to ensure public health and safety, and continued County operations and services at the facility.

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

(Cont)

- c) Authorization for the Purchasing Agent to negotiate with a licensed contractor for immediate HVAC replacement, up to a maximum contract amount of \$50,000; and further authorization to sign all necessary documents.
(Miscellaneous Agreement #2019-146)

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

24. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY

- a) AGREEMENT – Approval and authorization for the Executive Director to sign the Memorandum of Understanding with the Food Bank of Contra Costa and Solano for facilitating the Commodity Supplemental Food Program with Tehama County receiving food boxes and being compensated for said boxes on monthly basis at a rate of \$2 per box distributed, effective on the date of signing and shall remain in effect until either party terminates upon 30 days written notice.
(Miscellaneous Agreement #2019-145)

Following comments;

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Williams, Supervisor - District 4
SECONDER: Dennis Garton, Supervisor - District 3
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

25. PURCHASING

- a) Approval of the specifications for Indigent Burial Services.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

- b) Authorization for the Purchasing Department to solicit bids for Indigent Burial Services, with bid opening set for 3 p.m. on 6/5/19 at the Administrative Office, 727 Oak Street, Red Bluff, CA.

(Cont)

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

26. ADMINISTRATION / TITLE III PROJECTS / SECURE RURAL SCHOOLS (SRS)

a) Approval of the proposed recommendation for FY 2017 Secure Rural Schools & Community Self-Determination Act of 2000 funding for Title III Projects:

- 1) Tehama County Fire - Community Fire Prevention Program in the amount of \$33,432 to partially fund a County Fire Prevention/Education Officer position.
- 2) Sheriff's Department - Search & Rescue Project - \$6,678 to be used for the acquisition of a new carabiners, pulleys, tube webbing, prusik cord, static curnmantal rescue ropes, rope bags and two full body rescue harnesses as safety equipment for the swift water rescue team.
- 3) Resource Conservation District of Tehama County - Tehama East & West Community Wildfire Protection Plan Implementation - \$10,000 to be used by the Resource Conservation District of Tehama County to implement projects identified in the Plan, to include applying for grant funding for identified projects, hosting community chipping and mastication days, and/or providing free defensible space assistance to special needs property owners including the elderly (65 or older) or those who are physically and/or financially unable to provide and/or maintain mandated defensible space around their property.

Administrative Services Director Julie Sisneros stated that Title III funds include:

- 1) Activities conducted under the Firewise Communities program.
- 2) To reimburse the participating county for search and rescue and other emergency equipment and services performed on national forest lands, including firefighting and law enforcement patrols.
- 3) To develop and carry out community wildfire protection plans.

The proposed projects were advertised for public comment for a period of 45 days and filed with the Mendocino National Forest.

County Counsel Richard Stout said that this item could be done in one vote.

(Cont)

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Bob Williams, Supervisor - District 4
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

27. CLAIM AGAINST THE COUNTY

a) Amanda Motes vs. County of Tehama

County Counsel Richard Stout advised the Board to reject the Claim Against the County as filed by Amanda Motes and refer the matter to County Counsel.

RESULT: REJECT AND REFER [UNANIMOUS]
MOVER: Dennis Garton, Supervisor - District 3
SECONDER: Candy Carlson, Supervisor - District 2
AYES: Garton, Williams, Bundy, Carlson
ABSENT: Chamblin

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy) – Met and discussed firework stands and fire season has started and met the new Fire Marshall John Berglund.

Public Works Committee (Standing) (Williams, Bundy) – None.

Jobs Development Ad Hoc Committee (Williams, Chamblin) – None.

Library Planning Ad Hoc Committee (Chamblin, Carlson) – Met and almost done and policies coming to the Board.

Strategic Plan Development Ad Hoc Committee (Carlson, Chamblin) – None.

Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin) – Met 5-20-2019 and discussed the dress code and had dialogue and discussion about layoffs regarding how to define the classifications. Items will be coming back to the Board.

Budget Ad Hoc Committee (Carlson, Williams) – None.

Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy) – None.

Park Bond Projects Ad Hoc Committee (Chamblin, Bundy) – None.

Boat Ramp Ad Hoc Committee (Bundy, Garton) – None.

REPORTS OF MEETINGS ATTENDED (AB1234)

Supervisor Bundy - 60th class reunion; Farm Bureau; Discussion on different meetings; Fire Committee; and Planning Commission.

Supervisor Carlson -Town hall meeting and Red Bluff High Scholarship award night.

Supervisor Williams - Peace Office Memorial; Corning Chamber of Commerce; Tehama County Transportation; and Tehama County Flood Control.

Supervisor Garton – TCTC; Tehama County Fire; and Tehama County Flood.

Supervisor Chamblin – Absent.

BOARD MATTERS - Discussion of new items for further study/future agendas.

Supervisor Garton wants Scott Liebenow, (HVAC Specialist) to check all Air Conditioning units. Administrative Services Director Julie Sisneros said that Scott is going around every department to check each unit and seeing what each unit needs. They have found some issues due to winter and Scott is putting a detailed inventory of all the units, life cycle filters maintenance and replacement together. The process at this time is about 2/3 complete.

Supervisor Garton mentioned the Board had received a resignation letter a few weeks ago from Ag Commissioner and has heard nothing on an update about when the County was going to advertise for that position.

Chief Administrator Williams Goodwin said they're going to appoint Doni Rulofson as the Interim Agricultural Commissioner at this time, however it will be a full recruitment process which will include people from within and outside of the County.

Vice-Chairman welcomed new Clerk, Eva Costa, noting the clerk in the audience and thanked them for their hard work.

11:05 A.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: May 24, 2019

APPROVED _____
Chairman of the Board
of Supervisors

JENNIFER A. VISE, Clerk
of the Board of Supervisors

by _____ Deputy