

# TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1  
Candy Carlson, District 2, Vice-Chair  
Dennis Garton, District 3, Chairman  
Bob Williams, District 4  
Burt Bundy, District 5



Williams Goodwin  
Chief Administrator

James Curtis  
Interim County Counsel

Jennifer A. Vise  
Clerk of the Board  
(530) 527-3287

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(530) 527-4655

<http://www.co.tehama.ca.us>

## MINUTES FOR TUESDAY, AUGUST 22, 2017

The Board of Supervisors of the County of Tehama met in regular session at 8:30 a.m. on Tuesday, August 22, 2017 with the following Board members present: Supervisors Burt Bundy, Dennis Garton, Steve Chamblin, Candy Carlson and Bob Williams.

8:30 A.M. PUBLIC COMMENT - No public comment

8:31 A.M. RECESS to convene in Closed Session

8:37 A.M. CONVENED in Closed Session

8:41 A.M. RECESS to convene in Regular Session at 10:00 a.m.

9:15 A.M. CONVENED in Recommended Budget

Chairman Dennis Garton presided. Present were Clerk of the Board Jennifer Vise by Maeve Landon, Chief Administrator Williams Goodwin and Interim County Counsel James Curtis.

### **9:15 A.M.**

2. PUBLIC HEARING / COUNTY BUDGET, 2017-2018 FISCAL YEAR -
  - a) PUBLIC HEARING - On the FY 2017-2018 Adopted Budget Report and recommendations.

Chairman Garton declared the public hearing open.

- b) Introductory session to present the proposed revisions to the Recommended Budget and administrative recommendations.

Chief Administrator Williams Goodwin stated in accordance with State law he is presenting the Administrative recommendation for the Fiscal Year 2017-2018 Adopted Budget to the Board of Supervisors. He said the fund balance carryover, projected revenues, and funds currently in an Obligated Fund (generally referred to as reserves) are sufficient to meet expenditure appropriations in the General Fund. He said to assist the Board in its review of the Adopted Budget, this narrative contains a summary of funds available and recommendations related to changes in the budget from the Recommended Budget.

Mr. Goodwin said the Recommended Budget included a notification to the Board that the projected fund balance carryover would not be sufficient to balance the budget without reductions to reserves. He stated recognizing that revisions were required to close the budget gap, staff requested the Board to form an Ad Hoc Board committee to review revenue projections, budgeted expenses, and supplemental department requests.

Mr. Goodwin stated Supervisors Dennis Garton and Bob Williams were selected to serve on this committee and the ad hoc committee has met multiple times with department heads and the fiscal team to discuss short term and long term opportunities for reducing expenses and increasing revenues. He stated as a result of the committee's efforts, revenue projections were judiciously increased and expenses decreased resulting in a proposed balanced budget. He said it is important to recognize the extraordinary efforts of Auditor LeRoy Anderson and his staff, and the cooperative spirit demonstrated by department heads in this effort.

Mr. Goodwin stated the budget presented today is a continuation of steps taken last year which reduced the ongoing reliance on fund balance carryover. He said for example, with the concurrence of the affected department head, budgeted revenues and expenses have been adjusted to more closely match actuals over the past three years. He stated this change results in a lean budget with less flexibility for departments to absorb minor anomalies which may occur in any given year.

Mr. Goodwin said the consolidation of this risk into a few pooled contingencies has resulted in a significant (approximately \$1.7 million) reduction in the recommended general fund expenditure budget. He stated these adjustments will further reduce the need for future fund balance carryover and it is proposed that base budgets be adjusted to reflect the changes that are being recommended today in order to sustain the impact of these reductions.

Mr. Goodwin stated in addition to specific line item reductions, the ad hoc committee is recommending that funding be eliminated for departmental projects (for example software upgrades) which are being delayed by external issues. He said contingency and/or discretionary funding will be provided for Board consideration at the time these projects are ready to move forward. He stated departing from past practice, the proposed budget does not fund anticipated temporary vacancies and County contributions for employees not electing to take the health insurance benefit. He added if at Mid-year review, FY 2017-2018 expenses exceed estimates, or revenues come in lower than anticipated, further expense reductions, including layoffs or furloughs, may be considered.

Mr. Goodwin stated the Board has stated a desire to develop real, long term solutions to the fund balance gap of the past few years with minimal impact to individual employees. He said this proposed budget is another step in this process, and he recommend that the current Budget ad hoc committee remain in place for three to four additional months in order to assist County staff in the exploration of sustainable initiatives which may reduce the gap even further.

Mr. Goodwin said after careful consideration, the ad hoc committee cautiously revised revenue and expenditure budgets, closer to recent end of year actuals than were proposed in the Recommended Budget.

Mr. Goodwin said the total appropriations for FY 2017-2018 for all funds sum to \$172,344,600. He said operating transfers from the General Fund to other funds total \$17,974,904; consequently, net total appropriations sum to \$154,369,696. This represents an increase of 1.58% from FY 2016-2017, where total appropriations summed to \$151,966,692.

Mr. Goodwin then displayed and discussed a graph and chart showing the Total Adopted Budget Expenditure Appropriations by Fund for both Fiscal Years 2016-2017 and 2017-2018.

Mr. Goodwin stated the proposed Adopted Budget is based on the same general economic assumptions as the Recommended Budget. He said the revised local unemployment rate of 6.6% as of June 2017 remains above the State average, and other indicators were flat. Property tax growth was adjusted to 4.5%, an increase from the 2% estimate for the Recommended Budget.

Mr. Goodwin said the use of discretionary funds allows the Board to exercise its judgment as to how General Fund monies are allocated. He added generally, these funds are used for public safety and general government. The use of discretionary funds to subsidize State and Federally funded services has been limited to required maintenance of effort or one-time expenditures for special projects.

Mr. Goodwin discussed a graph and chart regarding the General Fund Appropriations by Category for Fiscal Year 2017-2018.

Mr. Goodwin said the Proposed General Fund appropriations total \$37,946,733, a decrease in total appropriations of 6.38% from the previous fiscal year.

Mr. Goodwin then discussed a chart that represents the percentage share for each category of General Fund Appropriations.

Mr. Goodwin said Capital Project funding has been established over time in the Accumulated Capital Outlay budget and does not directly impact fund balance carryover. He added balances remaining from the previous year are rebudgeted in ACO for ongoing projects.

Mr. Goodwin provided an update on Capital Projects.

Mr. Goodwin said in the General Fund in FY 2017-2018, recommended budgeted appropriations exceed projected revenue by just over \$6.9 million and in order to submit a balanced budget, fund balance carryover from the previous fiscal year (FY 2016-2017) is used to balance the budget. He stated Fund Balance Carryover consists of Actual Revenue from the prior year, less Actual Expense, plus fund balance carryover remaining from the prior year. He added after making the required year-end adjustments, the Auditor determined that fund balance carryover from FY 2016-2017 is \$6,855,081.

Mr. Goodwin discussed the ad hoc committee's recommendations that include the following expense reductions:

Vacant Positions – Salary & Benefits \$160,645

Mr. Goodwin said vacant positions have historically been fully funded for the fiscal year, for FY 2017-2018, vacant positions have been partially funded for the number of months they are anticipated to be filled. He stated for example, the Assessor's office had an Appraiser position become vacant in Jun and the position is anticipated to be vacant until a candidate is recruited and hired in October, resulting in Salary and Benefit savings of at least \$15,649.

Various reductions in General Fund and Public Safety \$877,110

Including:

- \$200,000 Purchasing (Equipment)
- \$309,157 Professional County Svcs
- \$144,438 Service/Supplies in Property Planning & Mgmt
- \$156,859 Social Services Contribution
- \$111,209 Juvenile Court Wards Care
- \$85,000 PPM ADA Compliance
- \$40,000 Co Prof Svcs for ADA Plan

Contingency Reductions \$1,725,698

- \$524,288 Opt Out of County Health Insurance (32 positions)
- \$491,512 Public Safety Special Contingency
- \$709,898 General Fund Contingencies

Mr. Goodwin said the ad hoc has *not recommended* the following travel budget increases requested and held at the Recommended Budget:

- \$16,078 Board and Admin staff travel/training
- \$ 7,555 Personnel travel/training

Mr. Goodwin stated without these increases, travel and training will be limited to in-state travel with greater consideration of proximity to the County to lower costs.

Mr. Goodwin said revenue projections were similarly compared to the past three year actual and adjusted after consultation with the department head. He stated department heads included additional adjustments based on new or increased revenues

from grants and other sources that they anticipate receiving this fiscal year. He added these changes are identified in the attached spreadsheets and have increased the total General Fund Revenue budget by \$1.47 million.

Mr. Goodwin said the Reserve adjustments from restricted reserve accounts are recommended to fund special department needs:

- |  |                 |
|--|-----------------|
| • General Public Health Realignment Reserve      | \$13,560        |
| - Offset to ambulance service contract           |                 |
| • Facilities Maintenance Reserve                 | \$34,000        |
| - Matching funds for new tractor with mower deck |                 |
| • Animal Services Reserve                        | <u>\$13,000</u> |
| - Ergonomic furniture for Animal Shelter         |                 |
|  | <u>\$60,560</u> |

Mr. Goodwin added no other reserves, including the Fixed Asset and the Reserve for Economic Uncertainty are needed to balance the FY 2017-2018 Adopted Budget.

Mr. Goodwin said changes to staffing levels are minimal. He stated in the General Fund, the District Attorney Criminal division has requested to delete a 0.50 Investigator due to loss of grant funding. He said Administration positions are allocated based on proportional assignments subject to annual time use review. He said as a result, revisions to allocations are recommended for two positions (Fiscal Manager and Administrative Analyst). He added in non-general fund departments, there is a requested increase of two positions in Social Services Administration.

Mr. Goodwin said the *Summary Revision to the Position Allocation List* is available upon request.

Mr. Goodwin said the ad hoc committee is not recommending the funding for fixed assets which were held for consideration at adopted unless non-general funds are utilized *except two items*:

1. Computers for the library which will be offset by donations from the public to the general fund for this purpose.
2. A new Coroner transport vehicle offset by vehicle insurance reimbursement funding carried over in the Sheriff's budget from FY 2016/2017.

Mr. Goodwin said all other items recommended for funding in the attached *Summary of Fixed Assets* have identified non-general fund sources of revenue.

Mr. Goodwin concluded that following today's hearing, the Auditor will compile the budget for final adoption on September 19, 2017 and adjustments will be made by the Auditor as necessary during that process. He said he would like to reaffirm that the Adopted Budget is balanced and represents a stable financial plan for FY 2017-2018. He said he believes that the County has acted prudently in the development of this budget document and that the Board's conservative fiscal policies will allow our departments to continue to provide essential services to our community residents.

Mr. Goodwin thanked the Board Ad Hoc committee for their valuable review and direction in this process.

Supervisor Williams discussed the Ad Hoc process and next year's fund balance carryover.

Further discussion took place regarding funding for departmental projects.

Supervisor Bundy stated he appreciates the work the Ad Hoc committee and staff has done on the budget.

In response to Supervisor Bundy, Mr. Goodwin stated the percentage for public assistance is pretty much in line with previous years. He added that percentage is not the County's contribution to Social Services it is the people who otherwise don't meet the qualifications and receive a minimal amount of assistance.

Department of Social Services Director Amanda Sharp stated the percentage is split in multiple areas such as Social Services, the Juvenile Court Ward, Ambulance and others that are labeled public assistance. She further discussed an upcoming Board item regarding General Assistance Policies & Procedures.

In response to Supervisor Bundy, Ms. Sharp discussed the funding component from the State and stated a small portion comes from the General Fund and that is to maintain the County's portion.

c) Call for public comments.

Resident Anthony Sanchez discussed public assistance and housing for the homeless population in the County.

Carl Wulfestieg discussed the neglect of the restrooms at Noland Park and the need for the roads on Bowman Road to be better marked.

Supervisor Carlson requested an explanation on the decision regarding in state travel included in the budget rather than a separate decision that is brought to the Board.

Mr. Goodwin stated he will ask the Budget Ad Hoc to assist in the explanation. He said one of reasons that was specifically stated at Recommended Budget was to increase the budget in order to allow for additional travel and training and to allow for discussion regarding out of state travel.

Chairman Garton stated the NACo conference is not mandatory. He added due to the other budget restraints, he does not recommend out of state travel for the Board unless covered by other entities.

Supervisor Williams stated RCRC covered the costs for him to attend the NACo Conference. He added requests for Board members for out of state travel should be brought to the Board for approval.

Supervisor Carlson discussed the necessity of interaction with other counties and government agencies.

Further discussion took place regarding the travel budget.

- d) Board consensus to either accept or modify the administrative recommendation for revisions to the FY 2017-2018 Recommended Budget.

Consensus from the Board was to accept the administrative recommendations to the budget.

9:59 A.M. RECESS

10:04 A.M. RECONVENE

### **10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Chairman Garton led the pledge of allegiance.

Supervisor Carlson rejoined the meeting at 10:06 a.m.

### **PUBLIC COMMENT**

Chairman Garton announced the cancellation of the September 5, 2017 Board meeting pursuant to the Board's policy to cancel a meeting following a holiday (Labor Day).

Scott Camp led a prayer.

Richard Hammond shared his story of an injury and his caregiver. He also discussed the importance of home health workers.

Christine Carlton discussed the importance of home health workers.

Tom Mohler discussed the air quality and greenhouse gases.

Leticia Sanchez discussed the importance of home health workers and the vital role they play in the community.

Sarah Surgeon discussed the importance of home health workers.

Mr. Carlton discussed the positive outcome from the In Home Supportive Services program.

Health Services Agency Executive Director announced the grand opening and ribbon cutting for the new Health Services Agency Medical Clinic located at 1850 Walnut Street at 12:30 p.m. She displayed and discussed flyers for the event.

Supervisor Carlson announced the next Town Hall Meeting on August 28, 2017 located in the Tuscan Room of the Administration building starting at 5:30 p.m.

Chairman Garton stated he will not be at the Board of Supervisor meeting on August 29, 2017. He said Supervisor Carlson will be chairing this meeting. Additionally, he announced the new Tehama County Library grand opening will take place on Saturday, August 26, 2017 starting at 10 a.m.

## **ANNOUNCEMENT OF AGENDA CORRECTIONS - None**

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

Interim County Counsel James Curtis announced by unanimous vote of the Board of Supervisors of the County of Tehama in closed session, August 22, 2017, authorized Tehama County Counsel to represent and defend the County of Tehama in litigation. The case name is the Clay v. Tehama County. Tehama County Superior Court No.17CI000145.

## **REPORTS OF MEETINGS ATTENDED (AB1234)**

Supervisor Carlson - Interagency Coordination Council; CAA Tripartite Advisory Board; and Library Ad Hoc Committee.

Supervisor Williams - RCRC Board of Directors.

Supervisor Chamblin - Library Ad Hoc Committee; and Personnel Ad Hoc Committee.

Supervisor Bundy - Tehama County Fair Dinner; and Agency meeting for the Diversion Dam at Mill Creek.

Chairman Garton - None

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

**REPORTS** - Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Fire Committee (Standing)** - Supervisor Bundy discussed the July 4<sup>th</sup> Fireworks booths. Additionally, he discussed the Ishi Camp kitchen and the presentation by the Capay Fire District Chief regarding the impact of development fees.

**Public Works Committee (Standing)** - None

**Jobs Development Committee (Standing)** - None

**Library Planning Ad Hoc Committee** - Supervisor Chamblin stated the Committee should remain active for 60 days at the discretion of the Librarian and Administration. Supervisor Williams suggested to change signage in the lobby of the Administration building so the public knows the Library has moved and is open.

**Phase III Rezone Ad Hoc Committee** - None

**Travel & Vehicle Policies Ad Hoc Committee** - Chairman Garton announced a meeting is being scheduled.

**Certificates of Compliance and Lot Line Adjustments Review Ad Hoc Committee** - None

**Strategic Plan Development Ad Hoc Committee** - None

**County Counsel and Public Works Director Recruitment Ad Hoc Committee** - Chairman Garton stated there is a meeting on Friday, August 25<sup>th</sup>.

**Personnel Procedures & Guidelines Ad Hoc Committee** - Supervisor Chamblin previously reported on this committee.

**Budget Ad Hoc Committee** - Chairman Garton stated the committee did meet prior to final budget. He added this committee should remain active for further discussions.

## CONSENT AGENDA

**RESULT:**        **ADOPTED [UNANIMOUS]**  
**MOVER:**        Bob Williams, Supervisor - District 4  
**SECONDER:**    Steve Chamblin, Supervisor - District 1  
**AYES:**         Carlson, Garton, Chamblin, Williams, Bundy

5. AUDITOR'S CLAIM
  - a) Public Defender, 53230, Craig Wood Reporting, \$900.
6. GENERAL WARRANT REGISTER - August 7-11, 2017.
7. HEALTH SERVICES AGENCY
  - a) DONATION - Approval to accept a donation of twenty nine (29) historical images from Ralph and Joanne Ehorn with an estimated value of \$2,900.
8. HEALTH SERVICES AGENCY
  - a) DONATION - Approval to accept a donation of twenty seven (27) digital images from Joann Davis.
9. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION
  - a) AGREEMENT - Approval and authorization for the Executive Director to sign Standard Agreement number 17-10205 with the California Department of Public Health (CDPH) for funding of the Centers for Disease Control and Prevention requirements (CDC) for the Public Health Emergency Preparedness (PHEP) Program, Pandemic Influenza Planning (Pan Flu), and Hospital Preparedness (HPP) Program in the total amount of \$1,605,590 effective 7/1/17 through 6/30/22. (Miscellaneous Agreement #2017-217)

**10. AUDITOR / CONTROLLER**

- a) RESOLUTION NO. 2017-83 - Adoption of a Resolution establishing the Appropriation Limit Formula for 2017-18 that will consist of the percentage change in population factor in conjunction with the percentage change in the California per capita personal income.

**11. DEPARTMENT OF SOCIAL SERVICES**

- a) AGREEMENT - Approval and authorization for the Social Services Director or her Designee to sign the agreement with Alternatives to Violence (ATV) for the purpose of providing the following services through the Promoting Safe and Stable Families (PSSF) program: Domestic Violence, Functional Family Therapy, and Post Adoption Support services to Child Welfare clients for a maximum compensation not to exceed \$21,158 for Domestic Violence services; \$10,925 for Functional Family Therapy services; and \$11,528 for Post Adoption services, for total maximum compensation not to exceed \$43,611 effective 7/1/17 and shall terminate 6/30/18.

(Miscellaneous Agreement #2017-218)

**12. COMMITTEES & COMMISSIONS**

- a) DRUG & ALCOHOL ADVISORY BOARD - One appointment to fill the expired term of Ken Miller with said new term expiring 8/31/20.

(Interested Person: Allison Smith-Marshall)

## **REGULAR AGENDA**

**13. PERSONNEL / PUBLIC WORKS**

- a) Presentation of a Retirement Award to Danny Wagner in recognition of 21 years of faithful and dedicated service to the County of Tehama on the occasion of his retirement.

Following the presentation of the Retirement Award by Supervisor Williams the employee was congratulated with a round of applause.

Supervisor Williams departed the meeting at 10:36 a.m.

**14. LIBRARY**

- a) DONATION - Approval and authorization for the Board to accept a grant of \$500,000 from The McConnell Foundation to fund the children's library in the new Tehama County Library.

Library Manager Sally Ainsworth provided an overview of the donation. She thanked the McConnell Foundation for their contribution.

Supervisors Williams rejoined the meeting at 10:38 a.m.

Vice President of Operations/Director of Program Services, The McConnell Foundation, Shannon Phillips discussed the three key factors in determining who qualifies for a donation. She added the foundation is pleased to be able to work with Tehama County on this project.

Following additional comments;

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Chamblin, Supervisor - District 1
<b>SECONDER:</b>	Candy Carlson, Supervisor - District 2
<b>AYES:</b>	Carlson, Garton, Chamblin, Williams, Bundy

- b) AGREEMENT - Approval and authorization for the Chairman to sign the Memorandum of Agreement with The McConnell Foundation for the purpose of funding the children's library in the new Tehama County Library with disbursement of funds on or before 1/31/18.

(Miscellaneous Agreement #2017-219)

Librarian Todd Deck announced the grand opening and ribbon cutting for the new Tehama County Library. He stated it will be held from 10 a.m. to 12 p.m. on Saturday, August 26, 2017.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Chamblin, Supervisor - District 1
<b>SECONDER:</b>	Candy Carlson, Supervisor - District 2
<b>AYES:</b>	Carlson, Garton, Chamblin, Williams, Bundy

Supervisor Chamblin departed the meeting at 10:42 a.m.

#### 15. DEPARTMENT OF AGRICULTURE

- a) INFORMATIONAL PRESENTATION - Regarding the 2016 Tehama County Agricultural Crop Report.

Agricultural Commissioner Rick Gurrola read and discussed the 2016 Tehama County Agricultural Crop Report.

Supervisor Chamblin rejoined the meeting at 10:43 a.m.

Mr. Gurrola discussed price increases, pests inspections, organic growers and exports.

Supervisor Bundy departed the meeting at 10:44 a.m.

Mr. Gurrola introduced Agricultural Biologist /Weights & Measures Specialist III Heather Kelly.

Ms. Kelly discussed the theme and topic of cover of the Agricultural Crop Report.

Ms. Kelly stated the report does circulate through the State and is available on the Ag Department's website.

Supervisor Bundy rejoined the meeting at 10:47 a.m.

Mr. Gurrola discussed the departmental logo.

Supervisor Williams stated he finds the comparisons from past to present fascinating. He further discussed the crops and animals that are no longer on the list.

Following additional comments, Mr. Gurrola and Ms. Kelly were thanked for thier presentation.

16.VETERANS SERVICE OFFICE

- b) INFORMATIONAL PRESENTATION - Regarding the status of Prop 63 funding.

Veterans Service Officer Kelly Osborne gave a brief update on Prop 63 funding.

Ms. Osborne provided a PowerPoint presentation regarding Prop 63 funding with the following slides: Prop 63 presentation; Types of Claims Assistance; Prop 63 Mental Health Grant; Tehama County Veteran ID Cards; Tehama County Veteran Driver License; and Prop 63:Benefits for our Vets.

Ms. Osborne introduced Veterans Service Representative Beverly Holden.

Ms. Holden shared a success story.

Following additional comments, Ms. Osborne was thanked for her presentation.

17.LOS MOLINOS MUTUAL WATER COMPANY

- a) AGREEMENT - "NO Water Demand Agreement" for 2018 with the Los Molinos Mutual Water Company, Certificate No. 1918, 16.22 acres.  
(Miscellaneous Agreement #2017-220)

Supervisor Bundy recused himself from this item due to a conflict of interest.

Following comments;

<b>RESULT:</b>	<b>APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Bob Williams, Supervisor - District 4
<b>SECONDER:</b>	Candy Carlson, Supervisor - District 2
<b>AYES:</b>	Carlson, Garton, Chamblin, Williams
<b>RECUSED:</b>	Bundy

18.COUNTY COUNSEL

- a) ORDINANCE NO. 2043 - Adoption of an ordinance amending Chapter 9.15 of the Tehama County Code to make clarifications to the development impact fees established by Ordinance No. 2018:

Interim County Counsel James Curtis stated this was first brought to the Board by

the Auditor's office with the intent to correct several errors within the prior version of the ordinance.

In response to Supervisor Carlson, Auditor/Controller LeRoy Anderson reviewed the corrections and discussed the example in the ordinance.

Mr. Anderson clarified the fee amounts were not changed.

1) Waive the first reading.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Williams, Supervisor - District 4
<b>SECONDER:</b>	Burt Bundy, Supervisor - District 5
<b>AYES:</b>	Carlson, Garton, Chamblin, Williams, Bundy

2) Accept the Introduction

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Williams, Supervisor - District 4
<b>SECONDER:</b>	Burt Bundy, Supervisor - District 5
<b>AYES:</b>	Carlson, Garton, Chamblin, Williams, Bundy

19. PUBLIC WORKS DEPARTMENT / TRANSPORTATION

- a) TRANSFER OF FUNDS: TRAX & PARATRAX, B-2 - From TRAX 117-3037-471220 Operating Transfer In \$188,248.68 to 117-3037-57605 Vehicles, \$4,057.68; and to 117-301900 Fund Balance Available \$184,191.00; and From 117-3039-471220 Operating Transfer In \$47,164.54 to 117-3039-57605 Vehicles, \$47,164.54; thereby revising the Recommended Budget pursuant to Government Code section 29064, subdivision (b)(1).

Executive Director Gary Antone discussed the transfer and the mileage on the buses.

Following comments;

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Candy Carlson, Supervisor - District 2
<b>SECONDER:</b>	Bob Williams, Supervisor - District 4
<b>AYES:</b>	Carlson, Garton, Chamblin, Williams, Bundy

- b) Adopt the finding that the need to proceed with the fixed asset purchase of two new buses and one new minivan is necessary due to a shortage of road ready units and consistency of service; and to further approve such fixed asset acquisition prior to adoption of the Adopted Budget, pursuant to Government Code Section 26124(a)(2).

- c) Adoption of a finding that the California Association of Coordinated Purchasing Cooperative Request for Proposal RFP #15-03 with A-Z Bus Sales, Inc. meets all Tehama County bidding criteria and allows the County to take advantage of low pricing for the purchase of two Ford E450 Glaval Type C buses and one Dodge Grand Caravan Braun Type D minivan without the time and expense involved in conducting a formal bid process.
- d) Find it in the best interest of the County to waive the formal bid process for the acquisition of the two Ford E450 Glaval Type C buses and one Dodge Grand Caravan Braun Type D minivan based on the findings.
- e) Authorization for the Purchasing Agent to issue a purchase order to A-Z Bus Sales, Inc. in the amount of \$47,164.54 for the acquisition of one new Dodge Grand Caravan Braun Type D minivan.
- f) Authorization for the Purchasing Agent to issue a purchase order to A-Z Bus Sales, Inc. in the amount of \$188,248.68 for the acquisition of two Ford E450 Glaval Type C buses.

Following additional comments;

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Candy Carlson, Supervisor - District 2
<b>SECONDER:</b>	Bob Williams, Supervisor - District 4
<b>AYES:</b>	Carlson, Garton, Chamblin, Williams, Bundy

### **11:00 A.M.**

#### 21. PUBLIC HEARING / PUBLIC WORKS DEPARTMENT

##### a) PERMANENT ROAD DIVISION 0602, BYWOOD DRIVE

- 1) Receive FY 2017-18 parcel charge report for Tehama County Permanent Road Division (PRD) 0602 (Bywood Drive).

Director Gary Antone provided an overview of the Permanent Road Division Bywood Drive. He stated this is an annual process that evaluates the needs

Mr. Antone stated the annual assessment sets the rates for the next year.

Mr. Antone discussed the increase in the rates from 2016 to 2017.

Mr. Antone said he received a phone call from a concerned resident regarding the initial Engineer's report and the stages in which work is to be done. He stated he assured the resident he would take a look at this to see if there are any changes that need to be brought back. He said if changes or adjustments in scheduling need to be made it could potentially reduce the fee. He added this would be done during the next cycle.

- 2) PUBLIC HEARING - Conduct a public hearing in accordance with Ordinance 1883 to consider objections or protests, if any, to the report of parcel charges therein.

Chairman Garton declared the public hearing opened.

Karen Cranfill stated her husband started the subdivision in 2007. She provided a brief overview of the subdivision and discussed her concerns with the Engineer's report, the cost of the fee and the usage of the road.

Ms. Cranfill requested a new Engineer's report be done.

Chairman Garton declared the public hearing closed.

In response to Supervisor Chamblin, Mr. Antone stated what he told Ms. Cranfill is the department would look at it in-house. He said they have the staff and expertise within the department to do an internal assessment and then bring that information forward to the Board.

In response to Supervisor Chamblin, Mr. Antone stated there are timing issues with completing the assessment and getting those fees on the tax bill. He stated if this is acceptable we can move forward with the item today and if there needs to be a change or reduction necessary we can bring that forward next year.

In response to Supervisor Chamblin, Ms. Cranfill said Mr. Antone's plan is a sensible plan and that will be fine with her.

- 3) RESOLUTION NO. 2017-84 - Adoption of a resolution confirming the 2017-18 Parcel Charge Report and imposing parcel charges for the Tehama County Permanent Road Division 0602 (Bywood Drive).

Following additional discussion;

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Chamblin, Supervisor - District 1
<b>SECONDER:</b>	Bob Williams, Supervisor - District 4
<b>AYES:</b>	Carlson, Garton, Chamblin, Williams, Bundy

Supervisor Chamblin departed the meeting at 11:19 a.m.

22. PLANNING DEPARTMENT

- a) PUBLIC HEARING - Conduct Public Hearing to consider adoption of Rezone #16-06; General Plan Implementation Phase 3- Jelly's Ferry/Adobe Rd.

Planning Director Kristen Maze stated in 2009 Tehama County completed its 2009-2029 General Plan Update. She said pursuant to the provisions of state law, the zoning code must be amended as necessary within a reasonable time after adoption or amendment of a General Plan. She stated this is to ensure consistency of the zoning code with the direction and intent of the General Plan and therefore, staff rezoned most of the agriculturally related properties in 2012 resulting in the adoption of General Plan Implementation Phase 1 (Rezone #11-03). She said following the adoption of Rezone #11-03 (General Plan Implementation Phase 1), staff began the development of a second phase of rezoning to address other General Plan policies including those affecting residential, industrial, and commercially zoned properties, as well as timber resource lands, and other areas. She said the preparation for the next series of revisions was expected to commence near the end of 2012, contingent upon adequate staffing and budget resources. She stated despite various staff turnover, the Planning Department has completed a number of Rezones including Rezone #15-07 which removed the MH; Mobile Home Combining District from Rancho Tehama Reserve and Rezone #16-03 (General Plan Implementation Phase 2). She stated rezone #15-07 was adopted by the Board of Supervisors on April 26, 2016, Rezone #16-03 was adopted August 2, 2016, and Rezone #16-02 (General Plan Implementation Phase 2.5) was adopted October 25, 2016. She said these three Rezones were finished in 2016, which then led to the January 19, 2017 Planning Commission Workshop/Discussion on Phase 3 of the General Plan Implementation process. She said Phase 3 of the 2009-2029 General Plan Update and Implementation process has been broken down into five projects.

Ms. Maze stated following the January 2017 Planning Commission Workshop/Discussion the Board of Supervisors adopted Rezone # 17-01 (General Plan Implementation Phase 3-Copper Ranch Rd.) on May 16, 2017 and GPA #17-01 (General Plan Implementation Phase 3- General Plan Amendment Clean-up) on June 27, 2017.

Ms. Maze said the County has conducted multiple workshops and public hearings regarding the various phases of the County's 2009-2029 General Plans Implementation and Countywide Rezoning efforts. She stated it was through this process that the Board of Supervisors determined that Residential Small Lot General Plan Land Use designated areas of Rezone #16-06; General Plan Implementation Phase 3-Jellys Ferry/Adobe Road would be proposed with a rezone zoning scheme of 10 acre minimum lot sizes (R1-A-B:435). She said while the Suburban residential General Plan Land Use designated areas will be proposed in this rezone with a zoning scheme of 2 acre minimum lot sizes (R1-A-B:86). She said staff believes that these proposed zoning district classifications as outline and contained within Appendix A and the proposed Ordinance will meet the requirements of state law, as well as further the implementation of the 2009-2029 General Plan Update. She stated there are approximately 16 properties and/or parcels involved within this rezone and approximately 1,486 acres of land that are affected. She said approximately 1,306 acres of the project are General Plan Land Use designated as Residential Small Lot, which is proposed as an R1-A-B:435 Zoning District, and approximately 180 acres of the project are General Plan Land Use designated as Suburban with a proposed zoning of R1-A-B:86. She stated this Rezone is necessary pursuant to the provisions of state law because the Zoning and General Plan must be consistent, which this action if adopted by the Board of Supervisors will achieve.

Ms. Maze stated the fundamental premise of a General Plan is that it is a long term planning document and that development provided for in the plan is dependent on the development of the necessary infrastructure. She said the intent of the proposed amendment is to address the long term policies and implementation measures of the Tehama County General Plan 2009-2029. She stated pursuant to the provisions of state law, the zoning code must be amended as necessary within a reasonable time after adoption or amendment of a General Plan, to ensure consistency of the zoning code with the direction and intent of the General Plan.

Ms. Maze said the zoning code regulates land use by dividing the County into districts or “zones” and specifying the uses that are to be permitted, conditionally permitted, or prohibited within each zone. She stated the Amended Zoning Map depicts the distribution of land uses across the County in such categories as “AG-1” or “AG-2” Agricultural Districts (Clean-up from Phase I), “C-2” or “C-3” Commercial Districts, “M-1” or “M-2” Industrial Districts, “R-1” and “RE” Residential Districts with various Combining Districts such as MH-Mobile Home Combining Districts and others. She added all zoning should be reflective of the use of the property that can realistically be achieved by the property owner.

Supervisor Chamblin rejoined the meeting at 11:21 a.m.

Ms. Maze said this project consists of a portion of General Plan Implementation Phase 3 known as Jelly’s Ferry/Adobe Road Rezone #16-06. She said the General Plan Implementation Phase 3-Rezone #16-06 project includes 16 properties and/or parcels that total approximately 1,586 acres. She stated although only 1,486 acres of land are affected by this rezone because the remaining 100 acres in Assessor’s Parcel No. 027-020-018 are designated as Commercial, which is not part of Rezone #16-06 and as indicated above, the 16 properties and/or parcels involved within this rezone and the 1,486 acres of land are designated by the General Plan Land Use Map as either Residential Small Lot or Suburban. She said Rezone #16-06 is part of Tehama County’s General Plan Implementation Phase 3 process, which has not yet been brought into conformance with the intent of the 2009-2029 General Plan update. She said the intent of the proposed Rezone Map Amendment #16-06 is to address the policies and implementation measures of the Tehama County 2009-2029 General Plan. She stated pursuant to the provisions of state law, the zoning code must be amended as necessary within a reasonable time after adoption or amendment of a General Plan, to ensure consistency of the zoning code with the direction and intent of the General Plan.

Ms. Maze said this Rezone will change the current zoning of said 1,486 acres, which is UA; Upland Agriculture or with the implementation of Phase 1 is considered AG-1; Agriculture/Upland Zoning District to a R1-A-B:435 Zoning District for the Residential Small Lot Land Use Designations and R1-A-B:86 for the Suburban Land Use Designations. R1-A-B:435; One-Family Residence; Special Animal Combining; Special Building Site Combining (435,000 sq. ft., 10 acre minimum lot size) Zoning District will be consistent with the Residential Small Lot Land Use Designation. While R1-A-B:86; One-Family Residence; Special Animal Combining; Special Building Site Combining (86,000 sq. ft., 2 acre minimum lot size) Zoning District will be consistent with the Suburban Land Use Designation. She added if this Rezone is approved the combination of the 16 parcels

could be potentially developed into approximately 230 parcels with 230 single-family dwelling units and an application for a subdivision and approved CEQA process would be required.

Chairman Garton declared the public hearing open and announced the Board has another item that is time specific for 12:30 p.m. and will need to break at 12:15 p.m.

George Robson from Robson & Associates, on behalf of Chas. & Linda Shope Etal, Singh Properties and Ben Sale Properties provided a packet to the Board. He then discussed the following points: 2009-2029 Tehama County General Plan Land Use Elements; Zoning of Lands; Legal Challenges; The Land in Question-Not Agricultural Land in the General Plan; The Circulation Element; New Road Development; Referred to a case in Calaveras County; Tehama County General Plan is not deficient; Decision of the Planning Commission and the Board of Supervisors; and New Case Law-Bridges vs. Mt. San Jacinto Community College.

Mr. Robson displayed and discussed a map of the area, population charts and the road between Jellys Ferry and Adobe Road.

Resident Greg Dunbar discussed the CEQA process, the EIR and letters he provided to the Board. He stated he is in favor of the 10 acre lots.

President of the Rolling Hills Road Maintenance Association and Rolling Hills Community member Rita Weighall gave a brief history of their interpretation of the rezone and discussed her concern with 2 acre lots. She discussed a letter of support of the 10 acre lots and the meetings held with community members who are in support of 10 acres lots.

Resident of Rolling Hills Community Richard Harding discussed his concern with the rezone to 2 acre lots. He stated he is in favor of 10 acre zoning districts. Additionally, he discussed the water supply for the area.

Chairman Garton declared the public hearing closed.

Supervisor Carlson questioned General Plan amendments and how often throughout the year it can be amended.

In response to Supervisor Carlson, Ms. Maze stated they are not changing the General Plan they are just doing a rezone to be consistent with the General Plan.

Discussion was held regarding the need to stay consistent with zoning General Plan.

- b) Adopt the CEQA Exemption pursuant to Public Resources Code §21083.3 and CEQA Guidelines §15183 based on the Findings and Subfindings relative to CEQA as contained in Attachment "C" of the Staff Report, and authorize the Director of Planning to file the Notice of Exemption.

Following additional discussion;

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        Burt Bundy, Supervisor - District 5  
**SECONDER:**   Candy Carlson, Supervisor - District 2  
**AYES:**         Carlson, Garton, Chamblin, Williams, Bundy

- c) Adopt the Findings and Subfindings relative to the Project as contained in Attachment "C" of the Staff Report.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        Burt Bundy, Supervisor - District 5  
**SECONDER:**   Steve Chamblin, Supervisor - District 1  
**AYES:**         Carlson, Garton, Chamblin, Williams, Bundy

- d) ORDINANCE NO. 2044 - Adoption of the Ordinance approving Rezone #16-06 General Plan Implementation Phase 3-Jelly's Ferry/Adobe Road and amending the zoning map of the County of Tehama to implement the 2009-2029 Tehama County General Plan.

- 1) Waive the reading

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        Burt Bundy, Supervisor - District 5  
**SECONDER:**   Steve Chamblin, Supervisor - District 1  
**AYES:**         Carlson, Garton, Chamblin, Williams, Bundy

- 2) Accept the introduction

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        Burt Bundy, Supervisor - District 5  
**SECONDER:**   Steve Chamblin, Supervisor - District 1  
**AYES:**         Carlson, Garton, Chamblin, Williams, Bundy

- 3) Adopt the Ordinance

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        Burt Bundy, Supervisor - District 5  
**SECONDER:**   Steve Chamblin, Supervisor - District 1  
**AYES:**         Carlson, Garton, Chamblin, Williams, Bundy

12:18 P.M. RECESS

**12:30 P.M.**

12:33 P.M. RECONVENE

The following Board members present: Supervisors Dennis Garton, Steve Chamblin, Candy Carlson and Bob Williams. Supervisor Burt Bundy is absent.

23. HEALTH SERVICES AGENCY

- a) RIBBON CUTTING CEREMONY - For the newly remodeled portion of the 1850 Walnut Street Building to provide integrated services through the Tehama County Health Services Agency Medical Clinic to be held on August 22, 2017 at 12:30 p.m. on site.

Chairman Garton provided a brief history and overview of the Clinic/Hospital.

Executive Director Valerie Lucero provided additional history and discussed the services to be offered at the new Health Services Agency Medical Clinic. She thanked the staff, Board of Supervisors and Chief Administrator Officer for their help in the completion of this project.

Ms. Lucero thanked Dr. Richard Wickenheiser for the donation of the pig.

Assistant Executive Director, Program Jayme Bottke briefly discussed the timeline of the project. She thanked staff, contractors, Board of Supervisors and various departments for their help in the completion of this project.

- b) Presentation of a Certificate of Recognition to Ralph and Joanne Ehorn for donating historical photos to be utilized as artwork in the public areas of the integrated clinic at 1850 Walnut Street.

Following the presentation of the Certificate of Recognition by Supervisor Chamblin, Mr. and Mrs. Ehorn received a round of applause.

- c) Presentation of a Certificate of Recognition to Joann Davis for donating photography taken by Carl Havener to be utilized as artwork in the staff areas of the integrated clinic at 1850 Walnut Street.

Following the presentation of the Certificate of Recognition by Supervisor Chamblin, Ms. Davis received a round of applause.

12:46 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: August 28, 2017

APPROVED \_\_\_\_\_  
Chairman of the Board  
of Supervisors

JENNIFER A. VISE, Clerk  
of the Board of Supervisors

by \_\_\_\_\_ Deputy