

**TEHAMA COUNTY TRANSPORTATION COMMISSION
RESOLUTION No. 03-2017**

WARRANT REGISTER FOR 2017-2018

WHEREAS, the Tehama County Transportation Commission (TCTC) established, approved, and implemented a warrant register on July 12, 1995 for the purpose of paying recurring and miscellaneous monthly expenses in a timely manner; **and**

WHEREAS, the warrant register provides a mechanism to process claims in the amount of \$350.00 or less, per expense item upon receipt, as well as the inclusion on monthly expenses executed by contract or resolution, such as but not limited to, payment for transit operations, transportation planning, monthly phone bills, advertising expenses, travel reimbursements, commissioner meeting stipends and allocation of Local Transportation Funds (LTF) derived from the Transportation Development Act (TDA); **and**

WHEREAS, all warrants and claims will be approved by the Executive Director in the absence of a monthly meeting and will appear on the agenda of the next regularly scheduled Tehama County Transportation Commission meeting; **and**

WHEREAS, the warrant register is a standard item within the Commission's agenda that itemizes expenses approved at regular meetings; **and**

NOW, THEREFORE, BE IT RESOLVED that TCTC does hereby authorize the Commission Staff to process expenses under the warrant register, as well as claims approved by the Executive Director or Deputy Director Transportation, in the absence of a regularly scheduled meeting.

BE IT FURTHER RESOLVED that TCTC does hereby authorize the payment of all approved claims by the Auditor's Office upon receipt.

The foregoing Resolution was offered by Commissioner _____ and seconded by Commissioner _____, on April 24, 2017 and adopted by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)

) ss

COUNTY OF TEHAMA)

I, Gary Antone, Executive Director, of the Tehama County Transportation Commission of the County of Tehama, State of California, hereby certify the above and foregoing to be the full, true, and correct copy of an order adopted by said Tehama County Transportation Commission on this ___day of April_2017.

BY:

**_____
Nichole Bethurem, Recording Secretary**