



FS Agreement No. 16-LE-11051360-004  
Cooperator Agreement No. \_\_\_\_\_  
Modification No. 006

**EXHIBIT B**

**COOPERATIVE LAW ENFORCEMENT ANNUAL DRUG OPERATIONS PLAN &  
FINANCIAL PLAN**

**Between The  
TEHAMA COUNTY SHERIFF'S OFFICE**

**And the  
USDA, FOREST SERVICE  
LASSEN, MENDOCINO and SHASTA-TRINITY NATIONAL FORESTS**

**2017 CONTROLLED SUBSTANCE ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Tehama County Sheriff's Office, hereinafter referred to as "TCSO," and the USDA, Forest Service, Lassen, Mendocino and Shasta-Trinity National Forests, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #16-LE-11051360-004 executed on November 19, 2015. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 01, 2016 and ending September 30, 2017.

**Previous Year Carryover: \$N/A**  
**Current FY 2017 Obligation: \$32,000**  
**FY-2017 Total Annual Operating Plan: \$32,000.00**

**I. GENERAL:**

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Dave Hencratt, Sheriff Tehama County 22840 Antelope Blvd. Red Bluff, CA 96080 Telephone: (530) 529-7950 FAX: (530) 529-7933 E-mail: dhencratt@tehamaso.org	Lisa French, Sheriff's Service Officer III Tehama County P.O. Box 729 22840 Antelope Blvd. Red Bluff, CA 96080 Telephone: (530) 528-8979 FAX: (530) 529-7933 Email: lfrech@tehamaso.org



**Cooperator Alternate Contact**

Donald Thomas, Lieutenant  
Tehama County Sheriff Department  
22840 Antelope Blvd.  
Red Bluff, CA 96080  
Telephone: (530) 529-7920  
**E-mail:** dthomas@tehamaso.org

**Principal U.S. Forest Service Contacts:**

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
JJ Laudenslager, Special Agent Mendocino National Forest 825 N Humboldt Willows, CA 95988 <b>Telephone:</b> (530) 934-1164 <b>FAX:</b> (530) 934-1296 <b>E-mail:</b> jlaudenslager@fs.fed.us	Heather Rivera, Administrative Specialist Pacific Southwest Regional Office – LEI 1323 Club Drive Vallejo, CA 94592 <b>Office:</b> 707-562-8646 <b>FAX:</b> 707-562-9031 <b>E-mail:</b> hrivera@fs.fed.us

U.S. Forest Service Program Coordinator Contact
Pete Jordan Assistant Special Agent in Charge Pacific Southwest Regional Office – LEI 1323 Club Drive Vallejo, CA 94592 Telephone: (707) 562-8662 (office) <b>FAX:</b> 707-562-9031 <b>E-mail:</b> pjordan@fs.fed.us

**II. CONTROLLED SUBSTANCE OPERATIONS**

Pursuant to IV- I of Agreement No. 16-LE-11051360-004, the following is in support of operations to suppress manufacturing and trafficking of controlled substances on or affecting the administration of National Forest System lands, with an emphasis on identification, apprehension and prosecution of suspects engaged in these activities:



A. The *U.S. Forest Service* agrees:

1. To reimburse **TCSO** for expenditures associated with the detection of locations and activities related to illegal production and trafficking of controlled substances, including:
  - a. Ground reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
  - b. Aerial reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
2. To reimburse **TCSO** for certain expenses resulting from investigative activities associated with investigating cases involving the illegal production or trafficking of controlled substances on or affecting the administration of National Forest system lands, including:
  - a. Surveillance operations to identify persons illegally producing or trafficking controlled substances.
  - b. Apprehension of persons suspected of producing or trafficking controlled substances.
  - c. Collection of evidence to support prosecution of persons suspected of illegally producing or trafficking controlled substances.
  - d. Prosecution of persons suspected of producing or trafficking controlled substances.
3. To reimburse **TCSO** for expenses resulting from the removal of cannabis plants from National Forest System lands. When circumstances indicate that removal of the cannabis plants is required before an investigation to determine the person(s) responsible can be completed, eradication operations must be approved by the U.S. Forest Service prior to taking place.

**Note:** **TCSO** retains the authority to eradicate cannabis plants from National Forest System lands without reimbursement from the U.S. Forest Service at its discretion.

4. To reimburse **TCSO** for the costs of purchasing supplies and equipment used exclusively for activities described in items A.1, A.2 and A.3 of this Plan. Purchases must be agreed to and approved by the U.S. Forest Service.

Purchases may **not exceed 10% of the total allocation** without prior approval by the U.S. Forest Service Designated Representative.



B. **TCSO** agrees:

1. Within its capability, to perform the following activities on National Forest System lands:
  - a. Detect and inventory locations associated with illegal production or trafficking of controlled substances, and notify the U.S. Forest Service of such locations as soon as possible.
  - b. Investigations to determine the person(s) responsible for manufacturing or trafficking controlled substances.
  - c. Upon request and prior approval of the U.S. Forest Service, remove cannabis plants from National Forest System lands.
2. To furnish all activity reports, crime reports, investigation reports, and other reports or records, resulting from activities identified in **Section II, A** of this Operating and Financial Plan to the affected Forests for review and forwarding to the Regional Office for processing.

C. The *U.S. Forest Service* and **TCSO** mutually agree to the following:

1. The following rate schedule will apply to all expenditures that may be reimbursed to **TCSO** under this agreement;

Salary (base)	<b>\$46.44</b> per hour
Salary (overtime)	<b>\$47.67</b> per hour
Per diem costs	<b>\$36/M&amp;IE + \$60/Lodging</b>
Travel (mileage and fares)	<b>\$0.565</b> per mile
Helicopter flight time	<b>Actual documented costs</b>
Supplies or equipment	<b>Actual documented costs</b>

2. The total expenditures of **TCSO** that may be reimbursed may not exceed.... **\$32,000**  
The total expenditures for item **A.4** may not exceed..... **10%** of the total allocation.

D. **Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service.**



**III. BILLING FREQUENCY:**

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

**TCSO** will furnish monthly itemized statements of expenses to the U.S. Forest Service for expenditures that may be reimbursed as identified in items II A.1, A.2, A.3, and A.4 of this Plan. Attachment A, Law Enforcement Billing Summary, Drug Enforcement, must be completed and submitted to the contacts in (a) below for each billing statement.

- a. Mail copies of itemized billing statements (Attachment A) to:

Heather Rivera, Admin. Specialist  
Pacific Southwest Regional Office - LEI  
1323 Club Drive  
Vallejo, CA 94592

Send photo copy to:  
JJ Laudenslager, Special Agent  
Mendocino National Forest  
825 N Humboldt  
Willows, CA 95988

- b. **Send hard copy invoices to:**

U.S. Forest Service  
Albuquerque Service Center  
Payments – Grants & Agreements  
101 B Sun Ave NE  
Albuquerque, NM 87109

Or fax to: (877) 687-4894

Or e-mail scanned invoice to: [ASC\\_GA@fs.fed.us](mailto:ASC_GA@fs.fed.us)

- c. Final billings for reimbursement on this Annual Operating Plan (AOP) must be received by the U.S. Forest Service before October 31, 2017 in order to receive payment.
- d. **Annually update the registration of the County Sheriff’s DUNS# on the System for Award Management (SAM) website at [www.sam.gov](http://www.sam.gov) for the verification of the EFT (Electronic Funds Transfer) banking information.**

**Job Code: NFLE0517 1360 \$32,000**



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

*DL*

*031417*

DAVE HENCRATT, Sheriff  
Tehama County

Date

~~BURT BUNDY~~, Chairman, Board of Supervisors  
Tehama County

Date

DON HOANG, Special Agent in Charge  
U.S. Forest Service, Pacific Southwest Region

Date

The authority and format of this agreement has been reviewed and approved for signature.

*Monica E. Irvin*

*2/22/2017*

MONICA E. IRVIN  
U.S. Forest Service, Grants Management Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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