



Board of Supervisors
Meeting Date: September 12, 2017
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Regular Item

**HEALTH SERVICES AGENCY / PERSONNEL - Personnel Director Missi Bullington
and Executive Director Valerie Lucero**

Requested Action(s)

- a) OTHER THAN "A" STEP - Request approval of the Personnel Action Form appointing Miguel Rodriguez as a Clinical Social Worker I-Bilingual at Range 74, Step C, effective 11/1/17

Financial Impact:

The funds for this position are in the FY 17-18 budget unit 40131 and the salary for the position at Range 74 Step C is \$4,794/month. The Department also has salary savings since there are currently four vacancies for this position.

Background Information:

There is a continuous recruitment for the Clinical Social Worker I - Bilingual open since 02/17/2015. Currently, there are four vacancies.

Mr. Rodriguez has a Master's of Social Work degree and will be completing a second Master's program in September for Applied Behavioral Analysis. In addition, he is currently eligible to test to become a Licensed Clinical Social Worker. Mr. Rodriguez has over 15 years of experience in the health and human services field, with extensive knowledge in behavioral health client services, Medi-cal charting and billing, supervisory and staff training, and developing and enforcing policies and procedures.

We find Mr. Rodriguez to be highly qualified for the position. His experience with Medi-Cal billing and productivity expectations, and bilingual skills will enhance services provided by the Tehama County Health Services Agency. If the requested action is not approved, the County will lose the opportunity to hire this highly qualified applicant.

Personnel has reviewed the candidate's skills and experience and agree with appointment at "C" step contingent upon clearance of all pre-employment requirements.

Attachment List:

Other Than A Step Form and PAF (PDF)