



Board of Supervisors
Meeting Date: September 12, 2017
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Consent Item

DEPARTMENT OF SOCIAL SERVICES / PERSONNEL OFFICE

Requested Action(s)

- a) Request approval of a Personnel Action Form for Employee #4413 for a leave of absence per the recommendation of the Personnel Director with the approval by the Board, effective 8/25/17 through 9/5/17

Financial Impact:

There is no financial impact.

Background Information:

Pursuant to Article 33.3 of the Joint Council MOU, the Personnel Director shall have the discretion to grant a medical leave of absence for a regular or probationary employee in consultation with the Department Head. The Personnel Office has engaged in the interactive process with the employee, determined the employee's eligibility for leave, and the Personnel Director is recommending that a leave of absence be granted to Employee #4413 for a period of 12 days. This employee is not eligible for other leaves as she has not been employed with the County for a year. Per the terms and conditions set forth in the MOU, the Board of Supervisors will be kept apprised of the employee's leave status and will be notified at the conclusion of the leave, or if an additional period of leave is recommended.

Attachment List:

PAF (PDF)