



Board of Supervisors
Meeting Date: May 23, 2017
Prepared By: Debi Barnwell
Preparer Phone: 530-528-3204
Preparer Email: Debi.Barnwell@tchsa.net
Consent Item

HEALTH SERVICES AGENCY / PERSONNEL

Requested Action(s)

- a) OTHER THAN "A" STEP - Request approval of the Personnel Action Form appointing Robert Cartee as an Institutional Licensed Vocational Nurse II at Range 72, Step B, effective 6/1/17

Financial Impact:

The funds for this position are in the FY 16-17 Budget Unit 40261 and the salary for the position at Range 72 Step B is \$4,300/month. The Department also has salary savings since the position has been vacant for over a year.

Background Information:

The Health Services Agency has had an ongoing recruitment for an Institutional Licensed Vocational Nurse-Bilingual preferred to work in the Tehama County Jail and/or the Community Crisis Response Unit (CCRU) for over a year.

Mr. Cartee has experience in implementing policies and procedures to ensure compliance with regulatory standards and employer requirements. In addition, Mr. Cartee has experience as an Emergency Medical Technician and as a Health Care Specialist with the military, which includes working in highly stressful situations while demonstrating the ability to remain calm and focused.

Mr. Cartee has been working as a Licensed Vocational Nurse for over three years, with over one and a half years of charge nurse responsibilities.

Mr. Cartee is a highly qualified individual for the position. If the requested action is not approved, the County will lose the opportunity to hire a highly qualified applicant.

The Personnel Office has reviewed the candidate's skills and experience and is in agreement with the appointment at "B" step contingent upon clearance of all pre-employment requirements.

Attachment List:

PAF (PDF)

Other than A Step (PDF)