

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1
Candy Carlson, District 2
Dennis Garton, District 3
Bob Williams, District 4, Chairman
Burt Bundy, District 5, Vice-Chairman



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

MINUTES FOR TUESDAY, APRIL 7, 2020

The Board of Supervisors of the County of Tehama met in regular session at 8:30 a.m. on Tuesday, April 7, 2020 with the following Board members present in Chambers: Supervisor Bob Williams. The following Supervisors were present via telephone: Candy Carlson, Dennis Garton, Burt Bundy and Steve Chamblin.

8:30 A.M. PUBLIC COMMENT – None.

8:38 A.M. CONVENED in closed session.

9:55 A.M. RECESS to convene in Regular Session at 10:00 A.M.

10:00 A.M. CONVENED in Regular Session.

Chairman Bob Williams presided. Present were Clerk of the Board Jennifer Vise by Angela L. Ford, Chief Administrator Williams Goodwin and County Counsel Richard Stout.

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Williams.

PUBLIC COMMENT

Chief Administrator Williams Goodwin said all emailed public comments will not be read aloud but will be made available at the Clerk of the Board's office.

Robert Halpin said he wants to see some interactive video component like a Facebook Live stream.

Supervisor Bundy said he missed the prayers by Scott Camp.

Clayton Rapoza said he also wants live-streamed video access to the meetings.

Dave Kain read a statement he previously submitted to the Board regarding LEMA and the Chief Administrator's contract.

ANNOUNCEMENT OF AGENDA CORRECTIONS

The Clerk announced that an addendum was published that added closed sessions. She said the addendum also provided information regarding the new phone in system for public comment.

REPORTABLE ACTIONS FROM CLOSED SESSION

County Counsel Richard Stout said the Board did not complete closed session this morning and the remaining items will be heard following the morning session.

BOARD MATTERS

Supervisor Carlson said she wants public comments accepted from both the publiccomment@co.tehama.ca.us and the TCBOS@co.tehama.ca.us emails. She also asked all the emailed public comments be shared in real time.

Chief Administrator Williams Goodwin said all public comment emails received will be shared with the Board members. He said he will leave it up to the Board to decide how they want to receive the comments.

Supervisor Carlson said she was not sure why the public comment email was created as the public has historically used the TCBOS email in the past.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Social Services Director Laura Williams discussed the foodbank program and she said the flyer would be posted on the Social Services website.

Health Services Agency Executive Director Valerie Lucero said they have given 127 Covid-19 tests with one positive result. She also provided an update on the shelter at the fairgrounds and said they currently have 31 individuals staying there.

CONSENT AGENDA

(All votes were conducted by roll-call by the Clerk)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Burt Bundy, Supervisor - District 5
SECONDER:	Dennis Garton, Supervisor - District 3
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

11. APPROVAL OF MINUTES

- a) Waive the reading and approve the minutes of the following meeting:
 - 1) Regular meeting held 2/4/20.

- 2) Regular meeting held 2/11/20.

12. GENERAL WARRANT REGISTER - March 15-21, 2020.

13. ADMINISTRATION / RISK MANAGEMENT / COUNTY PROPERTY

- a) Declare the following vehicle to be surplus County property: TRAX (3037), 2017 Ford E-450, VIN #1FD4E4FS8HDC10213, Inventory #31682, Stock #742.
- b) Authorization to accept the insurance settlement of \$50,355.15 and tender the damaged 2017 Ford E450 Bus to Non Profit Insurance Program as part of the insurance settlement.

14. BUILDING DEPARTMENT

- a) AGREEMENT - Approval and authorization for Interim Building Official to sign the Amendment to the Agreement with Fred Richelieu (Agree. #077PA19) for the provision of plan review services thereby amending the amount not to exceed to \$50,000, and extending the termination date to 6/30/21.
(Miscellaneous Agreement #2020-82)

15. HEALTH SERVICES AGENCY / MENTAL HEALTH DIVISION

- a) AGREEMENT - Approval and authorization for the Executive Director to sign the Agreement with Ghislaine Ramasar dba Crest Home for the Elderly for the purpose of providing licensed residential care services to certain mentally ill adult residents of Tehama County at the rates set forth in Exhibit "C" in an amount not to exceed \$225,000 annually (December - November) with a total maximum compensation not to exceed \$450,000, effective for the period 12/1/19 through 11/30/21.
(Miscellaneous Agreement #2020-83)

16. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION

- a) AGREEMENT - Approval and authorization for the Executive Director to sign the Agreement with the Paskenta Band of Nomlaki Indians for the provision of family support services and nursing services to children, and families of children who attend schools in the Corning Union School Districts or live in the City of Corning area for rates set forth in Exhibit "A" with a maximum compensation not to exceed \$153,848.25, effective 1/1/20 and shall terminate 12/31/20.
(Miscellaneous Agreement #2020-84)

17. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION / SHERIFF'S DEPARTMENT

- a) AGREEMENT - Approval and authorization for the Health Services Agency Executive Director and the Sheriff to sign the Amendment to the Agreement (Misc. Agree. #2018-183) for the purpose of providing a Registered Dietitian from Public Health to perform menu reviews for the Jail in order to assure compliance with Title 15 Regulations for the rates as set forth in Exhibit "B" with an amount not to exceed \$1,005 annually and total maximum compensation not to exceed \$4,020, effective 4/1/18 and shall terminate 6/30/22.
(Miscellaneous Agreement #2020-85)

18.PUBLIC WORKS DEPARTMENT

- a) AGREEMENT - Approval and authorization for the Chairman to sign Amendment No. 1 to the Agreement with Ray Morgan (Misc. Agree. #2017-169) to provide copier maintenance and supplies thereby changing the maximum compensation amount from \$16,300 to \$35,000.

(Miscellaneous Agreement #2020-86)

19.DIGNITY HEALTH CONNECTED LIVING SENIOR CORPS

- a) PROCLAMATION - Adoption of a Proclamation proclaiming April 7, 2020 as "National Service Recognition Day" in Tehama County.

10:27 A.M. RECESS to convene as the Tehama County Air Pollution Control District

AIR POLLUTION CONTROL DISTRICT CONSENT AGENDA

20.TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

- a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a Carl Moyer/FARMER Low-Emission Equipment Incentive Program Agreement with Tehama County Public Works in the amount of \$28,600, effective upon execution by both parties and terminates two years from the date of installation.

(Miscellaneous Agreement #2020-75)

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Chamblin, Supervisor - District 1
SECONDER:	Burt Bundy, Supervisor - District 5
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

10:28 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors

REGULAR AGENDA

21.PROBATION DEPARTMENT / PERSONNEL

- a) OTHER THAN "A" STEP - Approval of the Personnel Action Form appointing applicant as Deputy Probation Officer II Range 59, Step 5, effective 4/16/20.

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Garton, Supervisor - District 3
SECONDER:	Candy Carlson, Supervisor - District 2
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

22. SHERIFF'S DEPARTMENT

- a) TRANSFER OF FUNDS: SHERIFF, B-42- From Federal Other (2027-450720) to Contingency (2002-59000), \$33,000; and From Contingency (2002-59000) to Computer (2027-57603), \$33,000. **(Requires 4/5's vote)**

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Chamblin, Supervisor - District 1
SECONDER:	Candy Carlson, Supervisor - District 2
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

10:35 A.M. RECESS to convene as the Tehama County Board of Equalization

10:39 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors

24. PUBLIC WORKS DEPARTMENT

- a) AGREEMENT - Approval and authorization for the Tehama County Public Works Director to sign a Carl Moyer/FARMER Low-Emission Equipment Incentive Program Agreement with the Tehama County Air Pollution Control District in the amount of \$28,600, effective upon execution by both parties and terminating two years from the date of installation.

(Miscellaneous Agreement #2020-87)

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Chamblin, Supervisor - District 1
SECONDER:	Burt Bundy, Supervisor - District 5
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

25. PUBLIC WORKS DEPARTMENT / PURCHASING

- a) BID WAIVER
- 1) Adoption of the finding that existing Sourcewell contract #032119-CAT with Caterpillar meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.
 - 2) Authorization to find it in the best interest of the County to waive the formal bid process for the acquisition of (1) Caterpillar Model 120JOY Motor Grader based on the finding.
- b) Approval and authorization for the Purchasing Department to issue a purchase order to Peterson Tractor for (1) one Caterpillar Model 120JOY Motor Grader for a total of \$291,540.89.

County Counsel Richard Stout said items a) and b) could be adopted with one vote.

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Garton, Supervisor - District 3
SECONDER:	Candy Carlson, Supervisor - District 2
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

26.PUBLIC WORKS DEPARTMENT

- a) RESOLUTION NO. 2020-29 - Adoption of a Resolution authorizing the Director to submit, process, and execute any and all necessary documents and agreements for the participation in the optional Regional Surface Transportation Program (RSTP).

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Garton, Supervisor - District 3
SECONDER:	Burt Bundy, Supervisor - District 5
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

- b) AGREEMENT- Approval and authorization for the Public Works Director to sign Agreement No. X20-5908(110) in the amount of \$466,075, through the Optional Regional Surface Transportation Program (RSTP/RSTBGP) Federal Exchange and State Match Program for FY19/20.

(Miscellaneous Agreement #2020-88)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Garton, Supervisor - District 3
SECONDER:	Burt Bundy, Supervisor - District 5
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

10:48 A.M. RECESS to convene as the Tehama County Sanitation District No. 1

10:52 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors

29.ADMINISTRATION

- a) Board update and possible direction to staff regarding the Coronavirus (COVID-19) pandemic

Chief Administrator Williams Goodwin discussed the masking requirements; staggering of staff scheduled around the office; and staff working from home.

Chief Probation Officer Richard Muench, Sheriff Dave Hencratt, Social Services Director Laura Williams and Health Services Executive Director Valerie Lucero stated they need 100% staffing levels and are requesting a \$125 stipend per pay period for their employees. Mr. Muench said this is due to their employees facing a higher risk of infection.

Mrs. Williams said her department absolutely cannot close and still needs to provide 100% of their services.

Sheriff Dave Hencratt said they are down 23 positions and therefore they cannot stagger staff in their office. He said he views this as a financial reward for his staff as there is some fear as they battle an invisible enemy.

Mr. Muench said the Juvenile Justice Center simply can't stagger their staff.

Mrs. Lucero said she echoed the comments of the other department heads and she reminded the Board she was down over 40 positions prior to the health crisis. She said they have very little flexibility to stagger staff.

Discussion took place with the department heads and the Board regarding the difficulties in staffing their departments.

Mr. Goodwin said they can resume the discussions after the lunch hour.

Mr. Goodwin asked County Counsel Richard Stout to address some concerns that were raised regarding the Brown Act.

Mr. Stout said there has been a lot of confusion and comments about the Brown Act and the changes that have taken place. He said the Brown Act states that all meetings must be public and made available to the public. He added all Board members must be present in the Board Chambers or made available by tele conferencing in a public location. He said since the Covid-19 outbreak, the Governor has been given the authority to make emergency orders to modify certain code sections to allow for the safety of the public and the employees.

Mr. Stout said in March the Governor issued executive order N-25-20 which changed significantly the requirements for public meetings allowing the Board to have one member present and the remaining members to call in from a remote location that did not have to be a public location. He said as the need for more social distancing progressed, the Governor rescinded the original order and issued order N-29-20. He said this change allowed complete virtual meetings and it read "such a body need not make available any location where the public shall observe the meeting and offer public comment".

The Board thanked Mr. Stout for the information.

The Clerk polled the Board regarding continuing Regular #29 until 1:30 P.M. and the Board unanimously agreed.

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy) – None.

Public Works Committee (Standing) (Williams, Bundy) – None.

Jobs Development Ad Hoc Committee (Williams, Chamblin) – None.

Strategic Plan Development Ad Hoc Committee (Carlson, Garton) – None.

Personnel Procedures & Guidelines Ad Hoc Committee (Chamblin, Williams) – None.

Budget Ad Hoc Committee (Williams, Chamblin) – None.

Park Bond Projects Ad Hoc Committee (Chamblin, Bundy) – None.

Solid Waste Collection Ad Hoc Committee (Chamblin, Garton) – None.

REPORTS OF MEETINGS ATTENDED (AB1234)

Supervisor Chamblin – Full Landfill meeting.

Supervisor Garton – Full Landfill meeting.

Supervisor Carlson – Full Landfill meeting.

Supervisor Bundy – Full Landfill meeting.

Chairman Williams – Full Landfill meeting.

BOARD MATTERS – None.

11:18 A.M. RECESS to reconvene in Closed Session.

11:34 A.M. RECONVENED in closed session.

12:40 P.M. ADJOURNED closed session to reconvene in regular session at 1:30 P.M.

1:31 P.M. RECONVENED

REPORTABLE ACTIONS FROM CLOSED SESSION

County Counsel Richard Stout said there were 10 items in closed session and the two performance evaluations have been delayed. The department head contracts have been continued for an additional 6 months to allow additional time for the members of the public to comment. Direction was given to staff on the remaining items.

Chairman Williams said the Board will now continue with Regular #29.

Chief Administrator Williams Goodwin discussed Personnel Rule 8104, Declared Health Emergencies and the various options available to staff.

Chairman Williams advised the Board they will discuss each item at a time and if he calls for a motion, it would be to implement the item.

- 1. Employees can be assigned to work from home or tele-work.

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Garton, Supervisor - District 3
SECONDER:	Candy Carlson, Supervisor - District 2
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

- 2. Rotational staffing by way of 80 hrs. of Administrative Leave with pay for the month of April at the discretion of the department head.

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Candy Carlson, Supervisor - District 2
SECONDER:	Dennis Garton, Supervisor - District 3
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

- 3. Employees on emergency leave would not be subject to work rotation and leave banks would be affected.

Following comments;

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Candy Carlson, Supervisor - District 2
SECONDER:	Dennis Garton, Supervisor - District 3
AYES:	Chamblin, Garton, Williams, Bundy, Carlson

- 4. Employees who provide direct and essential services to the public could be eligible for a stipend of \$125 per pay period in April or May 2020 as determined by the department head.

Following lengthy discussion, Supervisor Garton made a motion to approve the stipend as long as it is approved by the Community Corrections Partnership to use AB 109 funding as well as existing savings from Health Services and Social Services funds.

Supervisor Bundy said looking forward at the budget, we are lucky we have employees that still have jobs and they should be happy with that and for this reason, he will vote no on the item.

RESULT:	APPROVED [4 TO 1]
MOVER:	Dennis Garton, Supervisor - District 3
SECONDER:	Steve Chamblin, Supervisor - District 1
AYES:	Chamblin, Garton, Williams, Carlson
NAYS:	Bundy

BOARD MATTERS


Chairman Williams asked the Clerk to put forward an agenda item to discuss modifying the Board meeting schedule.

Supervisor Carlson said she doesn't know why there are two separate emails, the TCBOS and the public comment email. She just wants to make sure the Board receives all comments from the public.

2:54 P.M. There being no further business before the Board, the meeting was adjourned.


ATTEST: May 15, 2020

APPROVED



Chairman of the Board
of Supervisors

JENNIFER A. VISE, Clerk
of the Board of Supervisors

by  Deputy