

# TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1  
Candy Carlson, District 2  
Dennis Garton, District 3  
Bob Williams, District 4, Chairman  
Burt Bundy, District 5, Vice-Chairman



Williams Goodwin  
Chief Administrator

Richard Stout  
County Counsel

Jennifer A. Vise  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655

<http://www.co.tehama.ca.us>

## AGENDA FOR TUESDAY, AUGUST 4, 2020

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:** These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:** These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

**8:30 AM** - Members of the public may address the Closed Session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Gage Dungy, Missi Bullington & Williams Goodwin

Employee Organization:

Tehama County Deputy Sheriff's Association

2. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Gage Dungy, Missi Bullington & Williams Goodwin

Employee Organization:

Joint Council of IUOE, Local 39

3. CLOSED SESSION

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Government Code Section 54956.8)

1) Property: Madison St. Right-of-Way between Pine St. And Oak St.,  
Red Bluff, CA

Agency Negotiator:	Williams J. Goodwin
Negotiating Party:	City of Red Bluff, Owner
Under Negotiation:	Price and Terms of Payment

**TO ACCOMMODATE PUBLIC HEALTH RECOMMENDATIONS, THE DOORS WILL BE OPEN AT 9:30 A.M.**

**10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**PLEASE TURN OFF OR MUTE YOUR CELL PHONE**

#### 4. PUBLIC COMMENT PERIOD

##### a) SPECIAL NOTE ON PUBLIC MEETINGS DURING SHELTER-IN-PLACE ORDER:

Pursuant to the Governor's Executive Order N-29-20, a local legislative body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body, during the period in which local public officials impose measures to promote social distancing.

Effective June 30, 2020, Board of Supervisors meetings will be opened to limited in-person attendance and will accommodate 35 members of the public on a first come, first served basis with the following safety measures in place:

- Touchless temperature checks will be available to participants on a voluntary basis. Participants with a temperature of 100.4 Fahrenheit or higher, or displaying other symptoms, will not be allowed in the building.
- Participants may provide their name and contact information. This information is to be used for contact tracing in the event of positive COVID-19 test for any supervisors, staff, or public participants. County Counsel will deliver contact information to Public Health for contact tracing purposes, if necessary.
- **All participants will be required to wear face coverings or masks** unless speaking into the microphone. Single use masks will be available at no cost to the public.

Remote public participation is still encouraged in one of the following ways:

For audio and real-time commenting via phone: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.

For live audio of the meeting: Go to:

<http://tehamacountyca.igm2.com/Citizens/Default.aspx>

For submission of public comments and to comment on agenda items (please specify the agenda item): Email: [publiccomment@co.tehama.ca.us](mailto:publiccomment@co.tehama.ca.us)

<mailto:publiccomment@co.tehama.ca.us>

Comment may be made via email throughout the meeting as this email will be actively monitored.

If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655

This Board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public comment will be limited to twenty (20) minutes at the beginning of the meeting. If additional time is needed, time will be allotted for a second Public Comment Period at the end of the meeting.

## ANNOUNCEMENT OF AGENDA CORRECTIONS

## REPORTABLE ACTIONS FROM CLOSED SESSION

**BOARD MATTERS** - Discussion of new items for further study/future agendas - Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

**ANNOUNCEMENTS BY COUNTY DEPARTMENTS** - This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

## CONSENT AGENDA

### 6. APPROVAL OF MINUTES

- a) Waive the reading and approve the minutes of the following meetings:
  - 1) Regular meeting held 6/9/20
  - 2) Regular meeting held 6/23/20
  - 3) Regular meeting held 7/21/20

### 7. AUDITOR'S CLAIMS

- a) Public Defender, 53211, Law Offices of Derek Soriano, \$1,844.70

### 8. GENERAL WARRANT REGISTER - July 12-July 18, 2020

### 9. HEALTH SERVICES AGENCY / CLINIC

- a) AGREEMENT - Request approval and authorization for the Executive Director and the Chief Administrator to sign the Agreement with the County Medical Services Program Governing Board (CMSP) COVID-19 Emergency Response Grant Program (CERG) to support counties in responding to the COVID-19 pandemic emergency in an amount of \$174,725, effective for the term 7/15/20 to 2/14/22

(Miscellaneous Agreement #2020-198)

### 10. HEALTH SERVICES AGENCY / ADMINISTRATION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement with American Janitorial & Maintenance Services, Inc., DBA: Ultimate Building Maintenance for the purpose of providing janitorial services for multiple locations of the Health Services Agency for rates set forth in the Fee Schedule attached Exhibit "B", "C" and "D" with maximum compensation not to exceed \$117,000 in any fiscal year, effective 7/1/20 and shall terminate 6/30/23, (subject to receipt of required insurance documentation)

(Miscellaneous Agreement #2020-199)

**11. CHILD SUPPORT SERVICES**

- a) AGREEMENT - Request approval and authorization for the Child Support Services Director to sign the Agreement with Express Services Inc. for the purpose of providing temporary employees for the rates as set forth in Exhibit "B" for the maximum compensation payable not to exceed 720 hours and \$25,000, effective on 8/16/20 and shall terminate 6/30/21  
(Miscellaneous Agreement #2020-200)

**12. FIRE DEPARTMENT**

- a) Request confirmation of the application submitted to the California Fire Foundation for Fire Prevention Grant funds in the amount of \$14,782.59 to be used to purchase seven portable radios

**13. CLERK & RECORDER / ELECTIONS DIVISION**

- a) Request authorization for the County Clerk to conduct and consolidate a special election with the 11/3/20 Consolidated General Election per resolutions for offices and measures submitted by the following agencies as listed

**14. COUNTY COUNSEL**

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Agreement with Liebert, Cassidy, & Whitmore for the purpose of proving labor relations representation and advice thereby changing the compensation to include the maximum compensation not to exceed amount of \$100,000, effective 7/1/20 and shall terminate 6/30/21  
(Miscellaneous Agreement #2020-201)

**15. ADMINISTRATION**

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Agreement with Kate & Company (Agreement #343PA19 and First Amendment #2020-47) for the provision of marketing and monthly management services in association with the Census 2020 Hard to Count outreach efforts in Tehama County, thereby revising the scope of work and increasing the compensation to the existing Agreement by \$11,550, bringing the maximum amount not to exceed to \$59,650  
(Miscellaneous Agreement #2020-203)

**16. VETERANS SERVICE OFFICE**

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Subvention Certificate of Compliance with the California Department of Veterans Affairs for the County Subvention Program for FY 2020/2021  
(Miscellaneous Agreement #2020-204)
- b) AGREEMENT - Request approval and authorization for the Chairman to sign the Medi-Cal Certificate of Compliance with the California Department of Veterans Affairs for the Medi-Cal Cost Avoidance Program for FY 2020/2021  
(Miscellaneous Agreement #2020-205)

17. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY
- a) Informational report of non-client donations of less than \$500 accepted by the Senior Nutrition Program between 7/1/2019 through 6/30/2020

## REGULAR AGENDA

18. ADMINISTRATION - Chief Administrator Williams Goodwin
- a) Board update and possible direction to staff regarding the Coronavirus (COVID-19) pandemic
19. ADMINISTRATION - Chief Administrator Williams Goodwin
- a) Request authorization for the Chief Administrator to sign the monthly attestation for the Month of July 2020 for Receipt of Funds Pursuant to Paragraphs (2) or (3) of Subdivision (d) of Control Section 11.90 of the Budget Act of 2020
  - b) Request Authorization for the Chief Administrator to sign the monthly attestation for the month of July 2020 for Receipt of Funds Pursuant to Provision 3 of Item 9210-110-0001 of the Budget Act of 2020
20. ELECTIONS DEPARTMENT - Clerk & Recorder Jennifer Vise
- a) RESOLUTION NO. 2020-67 - Request adoption of a resolution approving and authorizing the County Clerk & Recorder to sign the agreement, amendments to the agreement, including retroactive, the Contractor's Certification Clauses (CCC 04/2017) form, and any other documents required by the state and/or federal government to comply with the grant agreement requirements with the Secretary of State, for reimbursement of funds under the Help America Vote Act of 2002, Section 101 to reimburse the County for costs associated with preventing, preparing for, and responding to Coronavirus, domestically or internationally, for the 2020 Federal election cycle in an amount not to exceed \$131,678
21. PROBATION / PURCHASING - Chief Probation Officer Richard Muench
- a) Request to adopt the finding that the need to proceed with the proposed fixed asset purchase of one 1/2 ton, 4x4, extended cab, standard box pickup truck for the Probation Day Reporting Center is necessary at this time due to the need to replace a pickup truck totaled in a collision, and further approve such fixed asset acquisition prior to adoption of the Adopted Budget, pursuant to Government Code Section 29124(a)(2)
  - b) Request approval of the specifications for one new 1/2 ton, 4x4, extended cab, standard box pickup truck
  - c) Request authorization for the Purchasing Department to solicit bids for one new 1/2 ton, 4x4, extended cab, standard box pickup truck with bid opening set for 3 p.m. on 8/17/20 at the Administrative Office, 727 Oak Street, Red Bluff, CA

22. DEPARTMENT OF SOCIAL SERVICES/ COMMUNITY ACTION AGENCY - Director Laura Hawkins

- a) Request approval and authorization for the Chairman to sign the Request for Certification of the Local Plan for the CARES Act CSBG Supplemental Funding in the amount of \$399,246 to provide services and programs to low-income individuals impacted by COVID-19 in Tehama County

23. PUBLIC WORKS DEPARTMENT - Interim Director of Public Works Jessica Riske-Gomez and Acting Road Commissioner Jessica Pecha

- a) CHANGE ORDER - Request acceptance of Change Orders Nos. 1, 2, 4, 5, 6, 7, 8, 9 and 10 issued by previous Director of Public Works Tim McSorley to the Agreement with MCM Construction Inc. (Road Agreement #2019-18) for the Jellys Ferry Bridge Replacement Project, pursuant to Public Contract Code Section 20405(d)(3), totaling \$186,217.50
- b) Request to adopt a finding that competitive bidding for the work described in Contract Change Order Nos. 3 and 8.1 for the Jellys Ferry at Sacramento River Bridge Replacement Project would be unavailing and impractical, and would not produce any public advantage
- c) CHANGE ORDER - Request approval and acceptance of Change Orders 8.1 issued by previous Director of Public Works Tim McSorley to the Agreement with MCM Construction Inc. (Road Agreement #2019-18) for the Jellys Ferry Bridge Replacement Project, for the force account work required to mitigate bird nesting on the existing Jellys Ferry Road Bridge at Sacramento River in accordance with environmental permitting, in an amount not to exceed \$45,000
- d) CHANGE ORDER - Request authorization for the Acting Road Commissioner to issue Change Order No. 3 to the Agreement with MCM Construction Inc. (Road Agreement #2019-18) for the Jellys Ferry Bridge Replacement Project, for the use of a Level 3 Critical Path Method Schedule, in an amount equal to \$35,000

24. PUBLIC WORKS DEPARTMENT - Interim Public Works Director Jessica Riske-Gomez and Senior Civil Engineer Jessica Pecha

- a) ROAD AGREEMENT - Request approval and authorization for the Chairman to sign the Right of Way Contract with Chad Krick and Samantha Krick, husband and wife, as Joint Tenants, for one (1) Permanent Road Easement and one (1) Temporary Construction Easement relative to the Evergreen Road at South Fork Cottonwood Creek Bridge Replacement Project, in the amount of \$68,125 (Road Agreement #2020-5)
- b) RESOLUTION NO. 2020-68 - Request adoption of a Resolution accepting the Easement Deed from Chad Krick and Samantha Krick, husband and wife, as Joint Tenants, and authorize the Chairman to execute the Certificate of Acceptance

25. PUBLIC WORKS DEPARTMENT - Interim Director Jessica Riske-Gomez and Acting Road Commissioner Jessica Pecha
- a) INFORMATIONAL PRESENTATION - Discussion regarding the upcoming Elder Creek Channel Rehabilitation Project and effects on local traffic circulation in Gerber
  - b) RESOLUTION NO. 2020-68 - Request adoption of a Resolution authorizing the Director of Public Works to close Sampson Avenue and Ventura Avenue near the intersection of East Chard Avenue for the period of 65-Days from August 17, 2020 through October 20, 2020 to accommodate the Department of Water Resources Elder Creek Channel Rehabilitation Project
26. HEALTH INSURANCE / PERSONNEL - Personnel Director Missi Bullington
- a) Request approval of the following recommendations from the Tehama County Health Insurance Advisory Committee:
    - 1) Increase the health insurance premiums by 5.5% for the renewal period of January 1, 2021 through December 31, 2021 for the EPO and PPO plans with the addition of LiveHealth Online with no co-pay for employees
    - 2) Increase the Delta Dental plan by 97.9% with no change to benefits
    - 3) Decrease the Vision Service Plan (VSP) by 3.8% with no change to benefits
    - 4) Schedule the 2020 Open Enrollment period for October 1-31, 2019
  - b) Request authorization for the Personnel Director and/or the Auditor to take the necessary steps to implement the above actions, to include notification to Alliant Insurance Services (broker), PrismHealth and the third party administrator, WorkTerra
27. ADMINISTRATION - Chief Administrator Williams Goodwin
- a) AGREEMENT - Request approval and authorization for Chairman to sign the Agreement with Sylvia Duran for service as marijuana cultivation abatement Hearing Officer under Chapter 9.06 of the Tehama County Code for the rate as listed with maximum amount not to exceed \$25,000, effective 8/29/20 and shall terminate 8/28/21  
(Miscellaneous Agreement #2020-202)
  - b) APPOINTMENT - Request appointment of Sylvia Duran as the Conflicts Hearing Officer for marijuana administrative hearings pursuant to Tehama County Code section 9.06.085 to provide such services on a temporary basis as needed by the County
28. BOARD OF SUPERVISORS
- a) Request approval and authorization to disband the Public Comment email address of [publiccomment@co.tehama.ca.us](mailto:publiccomment@co.tehama.ca.us) since the Board of Supervisors meetings have reopened to the public and the teleconferencing system remains in place



**BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS**

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Fire Committee (Standing) (Garton, Bundy)**

**Public Works Committee (Standing) (Williams, Bundy)**

**Jobs Development Ad Hoc Committee (Williams, Chamblin)**

**Strategic Plan Development Ad Hoc Committee (Carlson, Garton)**

**Personnel Procedures & Guidelines Ad Hoc Committee (Chamblin, Williams)**

**Budget Ad Hoc Committee (Williams, Chamblin)**

**Park Bond Projects Ad Hoc Committee (Chamblin, Bundy)**

**Solid Waste Collection Ad Hoc Committee (Chamblin, Garton)**

**REPORTS OF MEETINGS ATTENDED (AB1234)**

**BOARD MATTERS** - Discussion of new items for further study/future agendas - Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

**1:30 P.M.**

31. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) STUDY SESSION - Regarding the Fiscal Year 20/21 adopted budget and possible direction to staff on alternatives to balance the budget

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at [www.tehamacountyca.iqm2.com](http://www.tehamacountyca.iqm2.com)