

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1
Candy Carlson, District 2
Dennis Garton, District 3
Bob Williams, District 4, Chairman
Burt Bundy, District 5, Vice-Chairman



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, APRIL 7, 2020

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

8:30 AM - Members of the public may address the Closed Session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)

Title: Director of Personnel

2. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS / CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)

Agency Designated Representative: Williams J. Goodwin

Unrepresented / Contract Employee:

- 1) Personnel Director

3. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)

Title: Library Director

4. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS / CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)

Agency Designated Representative: Williams J. Goodwin

Unrepresented / Contract Employee:

- 1) Librarian

5. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS / CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)

Agency Designated Representative: Williams J. Goodwin

Unrepresented / Contract Employee:

- 1) Assistant Executive Director Administration - Health Services Agency

6. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS / CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)

Agency Designated Representative: Williams J. Goodwin

Unrepresented / Contract Employee:

- 1) Assistant Executive Director of Program - Health Services Agency

7. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is National Prescription Opiate Litigation, U.S. District Court, Northern District of Ohio, Case No. 1:17-md-02804-DAP

8. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is County of Tehama v. Betty Yee, et al., Superior Court Case No. 34-2009-80000364

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**REMINDER**

CANCELLATION OF MEETING - The April 14, 2020 meeting of the Board of Supervisors is cancelled pursuant to the Board's policy to cancel the second meeting in a non-holiday month.

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT- SPECIAL NOTE ON PUBLIC MEETINGS DURING SHELTER-IN-PLACE ORDER:

Pursuant to the Governor's Executive Order N-25-20, a local legislative body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body, during the period in which local public officials impose measures to promote social distancing. Although this meeting will be held at the Board Chambers located at 727 Oak Street, Red Bluff, California, 96080, the Chambers will not be open to the public. Remote public participation is encouraged in one of the following ways:

For live audio of the meeting: Go to:

<http://tehamacountyca.igmp2.com/Citizens/Default.aspx>

For submission of public comments and to comment on agenda items (please specify which agenda item):

Email: publiccomment@co.tehama.ca.us

Comment may be made via email throughout the meeting as this email will be actively monitored.

If you have trouble connecting or accessing the meeting, then contact the Board office for assistance at (530) 527-4655

ANNOUNCEMENT OF AGENDA CORRECTIONS**REPORTABLE ACTIONS FROM CLOSED SESSION**

BOARD MATTERS - Discussion of new items for further study/future agendas- Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS - This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA**11. APPROVAL OF MINUTES**

- a) Waive the reading and approve the minutes of the following meeting:
 - 1) Regular meeting held 2/4/20
 - 2) Regular meeting held 2/11/20

12. GENERAL WARRANT REGISTER - March 15-21, 2020
13. ADMINISTRATION / RISK MANAGEMENT / COUNTY PROPERTY
- a) Declare the following vehicle to be surplus County property: TRAX (3037), 2017 Ford E-450, VIN #1FDFE4FS8HDC10213, Inventory #31682, Stock #742
 - b) Request authorization to accept the insurance settlement of \$50,355.15 and tender the damaged 2017 Ford E450 Bus to Non Profit Insurance Program as part of the insurance settlement
14. BUILDING DEPARTMENT
- a) AGREEMENT - Request approval and authorization for Interim Building Official to sign the Amendment to the Agreement with Fred Richelieu (Agree. #077PA19) for the provision of plan review services thereby amending the amount not to exceed to \$50,000, and extending the termination date to 6/30/21
(Miscellaneous Agreement #2020-82)
15. HEALTH SERVICES AGENCY / MENTAL HEALTH DIVISION
- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement with Ghislaine Ramasar dba Crest Home for the Elderly for the purpose of providing licensed residential care services to certain mentally ill adult residents of Tehama County at the rates set forth in Exhibit "C" in an amount not to exceed \$225,000 annually (December - November) with a total maximum compensation not to exceed \$450,000, effective for the period 12/1/19 through 11/30/21
(Miscellaneous Agreement #2020-83)
16. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION
- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement with the Paskenta Band of Nomlaki Indians for the provision of family support services and nursing services to children, and families of children who attend schools in the Corning Union School Districts or live in the City of Corning area for rates set forth in Exhibit "A" with a maximum compensation not to exceed \$153,848.25, effective 1/1/20 and shall terminate 12/31/20
(Miscellaneous Agreement #2020-84)
17. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION / SHERIFF'S DEPARTMENT
- a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director and the Sheriff to sign the Amendment to the Agreement (Misc. Agree. #2018-183) for the purpose of providing a Registered Dietitian from Public Health to perform menu reviews for the Jail in order to assure compliance with Title 15 Regulations for the rates as set forth in Exhibit "B" with an amount not to exceed \$1,005 annually and total maximum compensation not to exceed \$4,020, effective 4/1/18 and shall terminate 6/30/22
(Miscellaneous Agreement #2020-85)

18. PUBLIC WORKS DEPARTMENT

- a) **AGREEMENT** - Request approval and authorization for the Chairman to sign Amendment No. 1 to the Agreement with Ray Morgan (Misc. Agree. #2017-169) to provide copier maintenance and supplies thereby changing the maximum compensation amount from \$16,300 to \$35,000
(Miscellaneous Agreement #2020-86)

19. DIGNITY HEALTH CONNECTED LIVING SENIOR CORPS

- a) **PROCLAMATION** - Request adoption of a Proclamation proclaiming April 7, 2020 as "National Service Recognition Day" in Tehama County

RECESS to convene as the Tehama County Air Pollution Control District

AIR POLLUTION CONTROL DISTRICT CONSENT AGENDA**20. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

- a) **AGREEMENT** - Request approval and authorization for the Air Pollution Control Officer to sign a Carl Moyer/FARMER Low-Emission Equipment Incentive Program Agreement with Tehama County Public Works in the amount of \$28,600, effective upon execution by both parties and terminates two years from the date of installation
(Miscellaneous Agreement #2020-75)

ADJOURN to reconvene as the Tehama County Board of Supervisors

REGULAR AGENDA**21. PROBATION DEPARTMENT / PERSONNEL - Chief Probation Officer Richard Muench and Personnel Director Missi Bullington**

- a) **OTHER THAN "A" STEP** - Request approval of the Personnel Action Form appointing applicant as Deputy Probation Officer II Range 59, Step 5, effective 4/16/20

22. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt

- a) **TRANSFER OF FUNDS: SHERIFF, B-42-** From Federal Other (2027-450720) to Contingency (2002-59000), \$33,000; and From Contingency (2002-59000) to Computer (2027-57603), \$33,000 **(Requires 4/5's vote)**

RECESS to convene as the Tehama County Board of Equalization

23. BOARD OF EQUALIZATION - Assistant Assessor Burley Phillips

- a) Request approval of the following stipulation as recommended by the County Assessor:
 - 1) Assessment Appeal No. 15-2018 - Panich Family Trust

AJOURN to reconvene as the Tehama County Board of Supervisors

24. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) AGREEMENT - Request approval and authorization for the Tehama County Public Works Director to sign a Carl Moyer/FARMER Low-Emission Equipment Incentive Program Agreement with the Tehama County Air Pollution Control District in the amount of \$28,600, effective upon execution by both parties and terminating two years from the date of installation
(Miscellaneous Agreement #2020-87)
25. PUBLIC WORKS DEPARTMENT / PURCHASING - Director Timothy McSorley
- a) BID WAIVER
 - 1) Request to adopt the finding that existing Sourcewell contract #032119-CAT with Caterpillar meets all Tehama County Bidding Criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
 - 2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (1) Caterpillar Model 120JOY Motor Grader based on the finding
 - b) Request approval and authorization for the Purchasing Department to issue a purchase order to Peterson Tractor for (1) one Caterpillar Model 120JOY Motor Grader for a total of \$291,540.89
26. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) RESOLUTION NO. 2020-29 - Request adoption of a Resolution authorizing the Director to submit, process, and execute any and all necessary documents and agreements for the participation in the optional Regional Surface Transportation Program (RSTP)
 - b) AGREEMENT- Request approval and authorization for the Public Works Director to sign Agreement No. X20-5908(110) in the amount of \$466,075, through the Optional Regional Surface Transportation Program (RSTP/RSTBGP) Federal Exchange and State Match Program for FY19/20
(Miscellaneous Agreement #2020-88)

RECESS to convene as the Tehama County Sanitation District No. 1

27. TEHAMA COUNTY SANITATION DISTRICT NO. 1 - Executive Director Timothy McSorley
- a) TRANSFER OF FUNDS: SANITATION DISTRICT NO. 1, B-43 - From Professional/Special Services (605-53230) to F/A Special Department Expense (605-57608), \$5,000 **(Requires 4/5's vote)**

28. TEHAMA COUNTY SANITATION DISTRICT NO. 1 - Executive Director Timothy McSorley
- a) AGREEMENT - Request approval and authorization for the Executive Director to execute the Agreement with PACE Engineering, Inc. for the purpose of providing on-call wastewater operation services for the rates as set forth in Exhibit "B" with maximum compensation not to exceed \$25,000, effective upon date of signing and shall terminate in three years
(Sanitation Agreement #2020-1)

ADJOURN to reconvene as the Tehama County Board of Supervisors

29. ADMINISTRATION - Chief Administrator Williams Goodwin
- a) Board update and possible direction to staff regarding the Coronavirus (COVID-19) pandemic

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

REPORTS - Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy)

Public Works Committee (Standing) (Williams, Bundy)

Jobs Development Ad Hoc Committee (Williams, Chamblin)

Strategic Plan Development Ad Hoc Committee (Carlson, Garton)

Personnel Procedures & Guidelines Ad Hoc Committee (Chamblin, Williams)

Budget Ad Hoc Committee (Williams, Chamblin)

Park Bond Projects Ad Hoc Committee (Chamblin, Bundy)

Solid Waste Collection Ad Hoc Committee (Chamblin, Garton)

REPORTS OF MEETINGS ATTENDED (AB1234)

BOARD MATTERS - Discussion of new items for further study/future agendas - Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.iqm2.com