

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1
Candy Carlson, District 2
Dennis Garton, District 3
Bob Williams, District 4, Chairman
Burt Bundy, District 5, Vice-Chairman



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, FEBRUARY 25, 2020

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

8:30 AM - Members of the public may address the Closed Session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is Byron, et al. v. Tehama County Department of Environmental Health, Tehama County Superior Court Case No. 20CI000030

9:15 A.M.

2. ADMINISTRATION / MID-YEAR BUDGET REPORT

- a) Public Comment
- b) Presentation and discussion of the Fiscal Year 2019-20 Mid-Year Budget report and recommendations
- c) Authorization for the Auditor to make Mid-Year Budget adjustments as presented (Auditor #B-35)

3. AUDITOR-CONTROLLER - Auditor-Controller LeRoy Anderson

- a) Report and Financial overview through January 31, 2020 of the current 2019/20 Fiscal Year

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER

CANCELLATION OF MEETINGS - The March 10, 2020 meeting of the Tehama County Board of Supervisors is cancelled pursuant to the Board's policy to cancel the second meeting in a non-holiday month.

PUBLIC COMMENT - This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this Board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 of the Government Code. This Board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public Comment will be limited to twenty (20) minutes at the beginning of the meeting. If additional time is needed, time will be allotted for a second Public Comment Period at the end of the meeting.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD MATTERS - DISCUSSION OF NEW ITEMS FOR FURTHER STUDY/FUTURE AGENDAS - Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS - This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

6. AUDITOR'S CLAIMS
 - a) Public Defender, 53221, Craig Wood Reporting, \$496.20
 - b) Public Defender, 53221, Craig Wood Reporting, \$499.20
7. GENERAL WARRANT REGISTER - January 26 - February 8, 2020
8. COUNTY CLERK & RECORDER
 - a) Request approval of a refund to Timos Title in the amount of \$17,325 due to the erroneous collection of transfer tax
9. FIRE
 - a) Request confirmation of the application that was submitted on 1/30/20 to the Office of Traffic Safety Grant in the amount of \$33,210.30 to purchase vehicle extrication equipment

10. PUBLIC GUARDIAN / PUBLIC ADMINISTRATOR

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Agreement with Panoramic for the purpose of providing Panoramic Software PA/PG-Pro Web system and support for the rates as listed with a maximum amount not to exceed \$46,100, effective 1/1/20 and shall terminate 1/1/22
(Miscellaneous Agreement #2020-49)

11. DEPARTMENT OF SOCIAL SERVICES

- a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the Amendment to Agreement with the Ray Morgan Company (Misc. Agree. #2017-144) for the maintenance of 14 multifunction devices (MFDs) thereby amending the rates as listed, effective 7/1/17 for 60 months
(Miscellaneous Agreement # 2020-50)

12. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES

- a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign the Agreement with Valley Vet Clinic RB, Inc., for the purpose of providing dog and cat spay and neuter services and rabies vaccinations for the amounts as listed with maximum amount not to exceed \$100,000, effective 3/1/20 and shall terminate 2/28/22
(Miscellaneous Agreement # 2020-51)

13. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION

- a) Request approval and authorization for the Executive Director to submit the funding application for the California Department of Public Health (CDPH) Childhood Lead Poisoning Prevention Program (CLPPP) for the purpose of lead poisoning prevention and treatment for children of Tehama County for the funding period of 7/1/20 through 6/30/23

14. ENVIRONMENTAL HEALTH DEPARTMENT

- a) RESOLUTION NO. 2020-17 - Request adoption of a resolution authorizing the Director of Environmental Health to apply for and act on behalf of Tehama County to secure Reimbursement Grant to Public Entities to Abate Illegal Disposal Sites from Department of Resources Recycling and Recovery to be used for cleanup and abatement of public health and safety hazards at 11733 Hwy 99E, Red Bluff APN# 043-070-043 (\$69,600), and 104 Ramsay Ave., Gerber APN# 064-122-013 (\$57,000)

RECESS to convene as the Tehama County Air Pollution Control District

AIR POLLUTION CONTROL DISTRICT CONSENT AGENDA**15. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

- a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign a Carl Moyer/FARMER Low-Emission Equipment Incentive Program Agreement with Darrell Wood in the amount of \$45,000, effective upon execution by both parties and terminates five years from the date of installation
(Miscellaneous Agreement #2020-53)

16. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

- a) **AGREEMENT** - Request approval and authorization for the Air Pollution Control Officer to sign a Carl Moyer/FARMER Low-Emission Equipment Incentive Program Agreement with Borrer Brothers in the amount of \$41,945, effective upon execution by both parties and terminates five years from the date of installation
(Miscellaneous Agreement #2020-52)

AIR POLLUTION CONTROL DISTRICT REGULAR AGENDA**17. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona**

- a) **RESOLUTION NO. 2020-16 / AGREEMENT** - Request adoption of the resolution authorizing District participation in the State Wood smoke Reduction Program; and further authorizing the Air Pollution Control Officer to sign the grant Agreement
(Miscellaneous Agreement #2020-54)

ADJOURN to reconvene as the Tehama County Board of Supervisors**REGULAR AGENDA****18. GREEN WASTE OF TEHAMA - District Manager Amanda Garrett**

- a) **INFORMATIONAL PRESENTATION** - Regarding GreenWaste's proposed Education Program for 2020 and overall program management goals related to residential and commercial solid waste management services in the unincorporated areas of Tehama County
- b) Board discussion and possible approval of the GreenWaste Customer Education Program for 2020

19. ADMINISTRATION - Aircon Energy Representative Andy Roth

- a) **INFORMATIONAL PRESENTATION** - Regarding the Tehama County Energy Conservation Project
- b) Discussion and possible direction to staff regarding proposed energy conservation projects

20. DEPARTMENT OF CHILD SUPPORT SERVICES / PERSONNEL - Director Tonya Moore

- a) Request approval of the Personnel Action Form to appoint a candidate as a Child Support Specialist II (EH) at Range 56, Step E, effective 2/26/20

21. PERSONNEL / DISTRICT ATTORNEY - District Attorney Matthew Rogers

- a) Request approval of a new classification specification of Law Clerk I/II within the Tehama County Joint Council Bargaining Unit, effective 2/25/20

(Cont.)

- b) RESOLUTION NO. 2020-18 - Request adoption of a resolution amending Exhibit "A" Range Assignments within the Memorandum of Understanding between Tehama County and the Joint Council Bargaining Unit to add the classification of Law Clerk I at Salary Range 64 and Law Clerk II at Salary Range 68, effective 2/25/20

22. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Doni Rulofson

- a) INFORMATIONAL PRESENTATION - Information from the Agricultural Commissioner concerning Industrial Hemp
- b) Board discussion & possible direction to staff regarding the Industrial Hemp Moratorium

23. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt

- a) TRANSFER OF FUNDS: SHERIFF, B-33 - From State Asset Seizure (2027-471122) to Contingency (2002-59000), \$20,548; and From Contingency (2002-59000) to Internal Asset (2027-53800), \$20,548 **(Requires 4/5's vote)**

24. SHERIFF'S DEPARTMENT / PURCHASING - Sheriff Dave Hencratt

- a) Request to adopt the finding that State General Services Contract #1-18-23-14B with Folsom Lake Ford for the acquisition of two new Ford Utility Police Interceptor vehicles meets all Tehama County bidding criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
- b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of two new Ford Utility Police Interceptor vehicles based on the finding
- c) Request authorization for the Purchasing Department to issue a purchase order to Folsom Lake Ford for the acquisition of two Ford Utility Police Interceptor vehicles for the Sheriff's Department in the amount of \$80,383.64

RECESS to convene as the Tehama County Sanitation District No. 1

25. TEHAMA COUNTY SANITATION DISTRICT NO.1 - Executive Director Timothy McSorley

- a) Waive the reading and approve the minutes of the meeting held 1/7/20
- b) Approve attached Warrant Register for November 2019 to January 2020

ADJOURN to reconvene as the Tehama County Board of Supervisors

26. TRANSPORTATION/TRANSIT - Executive Director Timothy McSorley

- a) CHANGE ORDER - Request confirmation of Change Order No. 1 to the agreement with McCuen Construction, Inc. (Misc. Agree. #2019-317) for the Tehama County Transit Facility Modernization Project, thereby allowing for various plan changes as listed, for a contract increase in the amount of \$98,411.19

27. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
 - a) TRANSFER OF FUNDS: PUBLIC WORKS, B-34 - From F/A Vehicles (3011-57605) to Equipment Maintenance (3011-53170), \$70,000
28. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
 - a) Request approval of the Request for Proposal to Provide Indirect Cost Allocation Plan (ICAP) / Indirect Cost Rate Proposal (ICRP) and authorization for the Public Works Director to advertise for proposals with submission due date set at 4:00 PM on March 18, 2020 at the Public Works Department, 9380 San Benito Avenue, Gerber, California
29. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
 - a) RESOLUTION NO. 2020-19 - Request adoption of a resolution authorizing modification of the hours open to the public to close during the lunch hour from 12 p.m. to 1 p.m. for the Public Works Department, effective 2/25/20
30. PERSONNEL - Personnel Director Missi Bullington
 - a) Request adoption of Personnel Rule §1302: Equal Opportunity Employment
31. PERSONNEL - Personnel Director Missi Bullington
 - a) Request adoption of revised Personnel Rule §8102: Harassment
32. PERSONNEL - Personnel Director Missi Bullington
 - a) Request adoption of revised Personnel Rule §2201: Position Allocation List
33. BOARD OF SUPERVISORS / COMMITTEES & COMMISSIONS
 - a) PLANNING AD HOC COMMITTEE - Request approval and authorization to dissolve the Planning Ad Hoc Committee, established by the Board of Supervisors on 10/31/17
34. CLAIM AGAINST THE COUNTY
 - a) Ronnie Allemond vs. County of Tehama

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy)

Public Works Committee (Standing) (Williams, Bundy)

Jobs Development Ad Hoc Committee (Williams, Chamblin)

Strategic Plan Development Ad Hoc Committee (Carlson, Garton)

Personnel Procedures & Guidelines Ad Hoc Committee (Chamblin, Williams)

Budget Ad Hoc Committee (Williams, Chamblin)

Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)

Park Bond Projects Ad Hoc Committee (Chamblin, Bundy)

(Cont.)

Boat Ramp Ad Hoc Committee (Bundy, Garton)

Solid Waste Collection Ad Hoc Committee (Chamblin, Garton)

REPORTS OF MEETINGS ATTENDED (AB1234)

BOARD MATTERS - DISCUSSION OF NEW ITEMS FOR FURTHER STUDY/FUTURE AGENDAS - Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

1:30 P.M.

37. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Pedro Rodriguez Madris & Gabriel Rodriguez
Site Address: 16583 Lariat Loop, Corning, RTR
APN: 062-520-030 ("Premises") (District 4)

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

38. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Weston

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Chanthavy Nanthasilang & Souphy Singkhumkhong
Site Address: 7488 Inyo Ct., Corning, RTR
APN: 062-060-039 ("Premises") (District 4)

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

39. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Rene C. Roberts
Site Address: 17835 Golden Meadow Trail, Cottonwood
APN: 007-540-043 ("Premises") (District 1)

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

40. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Deputy Squier

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Amelia Vasquez Dec'd c/o Pomposo Vasquez
Site Address: 17045 Big Pines Rd., Cottonwood
APN: 007-440-016 ("Premises") (District 1)

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

41. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Weston

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Abatement Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Michael Lashley
Site Address: 9220 El Camino Ave., Gerber
APN: 063-060-051 ("Premises") (District 4)

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

42. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Weston

- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance (Code), ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing:

Owner: Norman C. Parsons
Site Address: 11733 Hwy 99E, Red Bluff
APN: 043-070-043 (District 3)

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

43. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Weston

- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance (Code), ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing:

Owner: Fritz Pinckard
Site Address: 104 Ramsay Ave., Gerber
APN: 064-122-013 (District 5)

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.co.tehama.ca.us