

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1, Chairman
Candy Carlson, District 2
Dennis Garton, District 3
Bob Williams, District 4
Burt Bundy, District 5, Vice-Chairman



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, OCTOBER 8, 2019

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

8:30 AM - Members of the public may address the Closed Session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) ANTICIPATED LITIGATION - Conference with Legal Counsel (Government Code Section 54956.9, subdivision (d) (2). One case

2. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:

Tehama County Law Enforcement Management Association

3. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:

Tehama County Deputy Sheriff's Association

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER

CANCELLATION OF MEETING - The October 15, 2019 meeting of the Tehama County Board of Supervisors is cancelled pursuant to the Board's Policy to cancel the meeting following a Monday holiday (Columbus Day).

PUBLIC COMMENT - This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this Board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 of the Government Code. This Board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public Comment will be limited to twenty (20) minutes at the beginning of the meeting. If additional time is needed, time will be allotted for a second Public Comment Period at the end of the meeting.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD MATTERS - Discussion of new items for further study/future agendas- Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agendaized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS - This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

6. APPROVAL OF MINUTES
 - a) Waive the reading and approve the minutes of the meeting held 8/27/19
7. GENERAL WARRANT REGISTER - September 14-20, 2019
8. AUDITOR'S OFFICE
 - a) RESOLUTION NO. 2019-112 - Request adoption of a resolution establishing Tehama County's Appropriation Limit for 2019-20 and to certify the 2018-19 appropriations subject to the limit
9. FIRE DEPARTMENT
 - a) Request authorization to refund Golden Pacific Homes Inc. sprinkler review fees in the amount of \$233.50 as the project was cancelled
10. FIRE DEPARTMENT
 - a) Request authorization to refund Sandow Construction sprinkler review fees in the amount of \$183 as the project was cancelled

11. ENVIRONMENTAL HEALTH DEPARTMENT

- a) Request authorization to refund Joe Chandler with Chandlers Quality Construction septic repair permit fees in the amount of \$165 as the permit was not needed

12. PUBLIC WORKS DEPARTMENT

- a) Request approval of a Personnel Action Form appointing candidate as an Engineering Technician II at Range 67, Step B, effective 10/16/19

13. DEPARTMENT OF AGRICULTURE

- a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement Number 19-0714-000-SA with the California Department of Food and Agriculture for providing soil and commodities treatment supervision and/or soil sampling as required by laws pertaining to the nematode control program in an amount not to exceed \$1,125, effective 7/1/19 through 6/30/20

(Miscellaneous Agreement #2019-320)

14. DEPARTMENT OF SOCIAL SERVICES

- a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the Letter of Agreement with Shasta College for the collaborative relationship in providing the Foster and Kinship Care Education (FKCE) Program, effective on the date of signing and shall remain in effect for three years

(Miscellaneous Agreement #2019-321)

15. SHERIFF'S DEPARTMENT

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Agreement with Dr. Larry Fish (Misc. Agree. #2019-60) for the provision of providing certain medical services to assist the Tehama County Sheriff/Coroner in performing his/her statutory duties for the rates as listed thereby increasing the amount not to exceed from \$50,000 to \$85,600, effective through 1/28/22

(Miscellaneous Agreement #2019-322)

16. PLANNING DEPARTMENT

- a) Request adoption of the finding that Lot Line Adjustment #19-07 is categorically exempt from CEQA under the Class 5 Categorical Exemption (California Code of Regulations, title 14, section 15305, subdivision (a)); (District 2, applicants Daniel and Joanne Jones)
- b) Request adoption of findings relative to Lot Line Adjustment #19-07 as set forth in this staff report; and request approval of Lot Line Adjustment #19-07

REGULAR AGENDA

17. AG EXTENSION - Director Josh Davy, 4-H Program Educator Erin Paradis, 2019/20 4-H County BLAST Team members: Landon Skelton and Jolene Junge, and BLAST Team Advisor Debbie Spangler
- a) PROCLAMATION - Request adoption of a proclamation proclaiming the week of October 6-12, 2019 as "4-H Week" in Tehama County and the introduction of the 2019/20 4-H BLAST Team (Becoming Leaders & All Star Trainee)
18. TEHAMA COUNTY DEPARTMENT OF EDUCATION - Recreation Specialist Erin Luevano
- a) PROCLAMATION - Request adoption of a proclamation proclaiming October 24, 2019 as "Lights on After School" day in Tehama County
19. HEALTH SERVICES AGENCY - SUBSTANCE USE RECOVERY SERVICES / TEHAMA COUNTY YOUNG MARINES / TEHAMA COUNTY DRUG-FREE COMMUNITY COALITION / TEHAMA COUNTY DEPARTMENT OF EDUCATION - Captain Dave Kain - Unit Commander, Tehama County Young Marines; Sara Smith - Program Director, Tehama County Drug-Free Community Coalition and Assistant Superintendent, Tehama County Department of Education; and Adam Zuccato - Supervisor, Tehama County Health Services Agency - Substance Use Recovery Services
- a) PROCLAMATION - Request adoption of a proclamation proclaiming October 23rd, 2019 through October 31, 2019 as "Red Ribbon Week" in Tehama County
- b) Consideration of a request to accept "Tehama County Drug Free Community Coalition" outreach car magnets to be displayed on county vehicles during Red Ribbon Week, at the discretion of individual department heads
20. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Doni Rulofson
- a) INFORMATIONAL PRESENTATION - Regarding the 2018 Tehama County Agricultural Crop Report
21. ASSESSOR'S OFFICE - Assessor Kenneth L. Brown
- a) Request approval and authorization to accept the State Supplementation for County Assessor Programs (SSCAP) grant in the amount of \$75,504 awarded by the California Department of Finance (DOF) and remitted by the California State Controller's Office (SCO), for the fiscal year 2019-2020
- b) TRANSFER OF FUNDS: ASSESSOR, B-7- From State Grants (1023-450620), \$10,000; From State Grants (1023-450620), \$2,000; and From State Grants (1073-450620), \$4,254 to Contingency (1109-59000), \$16,254; and From Contingency, \$16,254 to Extra Help (1023-51011), \$10,000; to Professional Services (1023-53230), \$2,000; and to Computers (1073-57603), \$4,254; From Office Expense (1023-53220) to Professional Services (1023-53530), \$1,000; and From Salary and Wages (1023-51010) to Extra Help (1023-51011), \$5,000
(Requires 4/5's vote)

22. ASSESSOR'S OFFICE - Assessor Kenneth L. Brown
- a) TRANSFER OF FUNDS: ASSESSOR, B-8 - From Salary & Wages (1023-51010) to Overtime Compensation (1023-51012), \$20,000 **(Requires 4/5's vote)**

23. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) RESOLUTION NO. 2019-113 - Request adoption of a resolution granting the Utility Easement Deed from the County of Tehama, Grantor, to Pacific Gas and Electric Company, Grantee, in relation to the Public Utility Easement needed to expand facilities and services along Hall Road; and authorize the Chairman to execute the Utility Easement Deed

24. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) RESOLUTION NO. 2019-114 - Request adoption of a resolution authorizing the Department of Public Works to be closed on Thursday, October 10, 2019 from noon to 5:00 p.m. for department training

RECESS to convene as the Tehama County Flood Control and Water Conservation District

25. TEHAMA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT - Flood Control/Water Resources Manager Ryan Teubert
- a) BID AWARD - Request to award the bid for the Deferred Maintenance Project to 360 Pipeline Inspections, LLC as the low responsive bidder in the amount of \$30,904
 - b) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement with 360 Pipeline Inspections, LLC to perform internal video assessment for identified District levee penetrations for the rates as set forth in Exhibit "B" with maximum compensation not to exceed \$30,904
(Flood Agreement # 2019-3)
 - c) Request blanket authorization for the Executive Director to execute contract change orders for the project in an amount up to \$3,090 with all change orders to be brought before the Flood Control and Water Conservation District Board of Directors for confirmation

ADJOURN to reconvene as the Tehama County Board of Supervisors

26. BOARD OF SUPERVISORS
- a) Request approval and authorization for the Chairman to sign the letter to Transportation Manager Jessica Riske-Gomez in support of the Tehama County Short Range Transit Development Plan (SRTDP) Sustainable Transportation Planning Grant Application

27. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) Request to adopt the finding that, due to past and ongoing utilization of Apex Technology for the system development, configuration, maintenance and support, they are uniquely knowledgeable regarding the complexities of the Administration/Annex computer system; and their services are necessary to ensure that the systems are successfully upgraded with minimal interruption of operations
- b) Request to find it in the best interest of the County to waive the formal bid process for supplying the hardware and services necessary to upgrade the Administration/Annex computer system based on the finding.
- c) **AGREEMENT** - Request approval and authorization for the Chairman of the Board to sign the Agreement with Apex Technology for the purchase, configuration and deployment of Windows 10 computers, miscellaneous equipment and software with maximum compensation not to exceed \$213,430.30, effective upon the date of signing to terminate upon completion of the project
(Miscellaneous Agreement #2019-323)
- d) **AGREEMENT** - Request approval and authorization for the Chairman of the Board to sign the Agreement with Apex Technology for the configuration, cutover and migration to Office 365 email services and from Server 2008 to Server with maximum compensation not to exceed \$86,692.60, effective upon the date of signing to terminate upon completion of the project
(Miscellaneous Agreement #2019-324)

RECESS to convene as the In-Home Supportive Services Public Authority**28. IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY**

- a) Waive the reading and approve the minutes of the meeting held 7/16/19

ADJOURN to reconvene as the Tehama County Board of Supervisors**29. CLAIM AGAINST THE COUNTY**

- a) Jacobo Martinez (minor), Tammie Cruz and Manuel Martinez vs. County of Tehama

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy)

Public Works Committee (Standing) (Williams, Bundy)

Jobs Development Ad Hoc Committee (Williams, Chamblin)

(Cont.)

Library Planning Ad Hoc Committee (Chamblin, Carlson)

Strategic Plan Development Ad Hoc Committee (Carlson, Chamblin)

Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)

Budget Ad Hoc Committee (Carlson, Williams)

Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)

Park Bond Projects Ad Hoc Committee (Chamblin, Bundy)

Boat Ramp Ad Hoc Committee (Bundy, Garton)

Solid Waste Collection Ad Hoc Committee (Chamblin, Garton)

REPORTS OF MEETINGS ATTENDED (AB1234)

BOARD MATTERS - Discussion of new items for further study/future agendas- Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agendaized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public Board meeting. More complex issues may result in a future study session.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.ig2.com