

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1, Chairman
Candy Carlson, District 2
Dennis Garton, District 3
Bob Williams, District 4
Burt Bundy, District 5, Vice-Chairman



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, SEPTEMBER 24, 2019

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

10:00 A.M. CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER

CANCELLATION OF MEETING - The October 15, 2019 meeting of the Tehama County Board of Supervisors is cancelled pursuant to the Board's policy to cancel the meeting following a Monday holiday (Columbus Day).

PUBLIC COMMENT - This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this Board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 of the Government Code. This Board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public Comment will be limited to twenty (20) minutes at the beginning of the meeting. If additional time is needed, time will be allotted for a second Public Comment Period at the end of the meeting.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD MATTERS - Board Matters is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express consensus that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS - This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

3. AUDITOR'S CLAIMS
 - a) Trial Court Contribution, 555215, State Treasurer-Cash Mgmt Div., \$23,122.50
 - b) Trial Court Contribution, 555210, State Treasurer-Cash Mgmt Div., \$156,990.00
4. GENERAL WARRANT REGISTER - SEPTEMBER 1-6, 2019
5. SOCIAL SERVICES / PERSONNEL
 - a) Request approval for a leave of absence due to an industrial injury for Employee #4017 from 8/10/19 through 10/3/19
6. PROBATION / PERSONNEL
 - a) Request approval for a leave of absence due to an industrial injury for Employee #3596 from 7/31/19 through 12/1/19
7. CLERK & RECORDER
 - a) AGREEMENT - Request approval and authorization for the Clerk & Recorder to sign the Addendum to the Memorandum of Understanding with the Department of Justice (DOJ) (Misc. Agree. #185-2013) for regulation and oversight of the Electronic Recording Delivery System (ERDS) Program in the amount of \$349.16, thereby extending the date through 6/30/20
(Miscellaneous Agreement #2019-294)
8. DEPARTMENT OF SOCIAL SERVICES / HEALTH SERVICES AGENCY
 - a) AGREEMENT - Request approval and authorization for the Director of Social Services and the Health Services Agency Executive Director to sign the Agreement with Health Services Agency for the purpose of assisting in elimination of the barriers to employment faced by recipients of public assistance, with services and assistance to the mentally ill, and those addicted to and/or abusing drugs or alcohol for rates set forth in Exhibit "C" and Section: 3, Compensation with maximum amount not to exceed \$1,432,757.53, effective 7/1/19 and shall terminate 6/30/22
(Miscellaneous Agreement #2019-295)
9. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
 - a) AGREEMENT- Request approval and authorization for the Chairman to sign the Amendment to the Agreement with the City of Corning (Misc. Agree. #2019-156) for Animal Shelter Services thereby amending the rates as listed in Exhibit "A", effective 10/1/19 to 9/30/20
(Miscellaneous Agreement #2019-296)

10. DEPARTMENT OF AGRICULTURE

- a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement No. 19-0268-046-SF with the California Department of Food and Agriculture for the provision of Light Brown Apple Moth (LBAM) detection trapping in an amount not to exceed \$6,156, effective 7/1/19 through 6/30/20
(Miscellaneous Agreement #2019-297)

11. DISTRICT ATTORNEY'S OFFICE / AUTO INSURANCE FRAUD

- a) AGREEMENT - Request approval and authorization for the District Attorney to sign the Grant Award Agreement accepting the FY 2019-2020 Automobile Insurance Fraud Program grant in the amount of \$54,533, for the period of 7/1/19 through 6/30/20
(Miscellaneous Agreement #2019-298)

REGULAR AGENDA**12. AUDITOR'S OFFICE - Auditor LeRoy Anderson**

- a) RESOLUTION NO. 2019-105 - Request adoption of a resolution establishing the Fiscal Year 2019-20 Adopted Budget for Tehama County with the total requirement of \$216,669,632

13. AUDITOR'S OFFICE - Auditor LeRoy Anderson

- a) RESOLUTION NO. 2019-106 - Request adoption of a resolution approving the 2019-20 Position Allocation List (PAL)

14. AUDITOR'S OFFICE - Auditor LeRoy Anderson

- a) RESOLUTION NO. 2019-107 - Request adoption of a resolution approving the tax rates for Fiscal Year 2019-20 as outlined in Exhibit "A"

15. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) Request approval and authorization for the Chairman to sign the letter to Antelope Elementary School Superintendent Jim Weber to decline the offer of purchase for the Manton Elementary School located at 31345 Forward Road, Manton, CA
- b) Request approval and authorization for the Chairman to sign the letter to Antelope Elementary School Superintendent Jim Weber to decline the offer of purchase for the Mineral Elementary School located at 38355 Scenic Avenue, Mineral, CA

16. AIR POLLUTION CONTROL DISTRICT / ADMINISTRATION - Chief Administrator Williams Goodwin

- a) AGREEMENT - Request approval and authorization for the Chairman to sign an Employment Agreement with Joseph Tona for the position of Air Pollution Control Officer, effective 10/1/19 through 9/30/22
(Miscellaneous Agreement #2019-299)

17. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Doni Rulofson and Agricultural Biologist/Weights & Measures Specialist III Heather Kelly
- a) INFORMATIONAL PRESENTATION - Regarding the 2017 Tehama County Agricultural Crop Report "Plus"
18. DISTRICT ATTORNEY / PURCHASING – Victim Witness Coordinator Jeffrey Eldred
- a) Request approval of Addendum No. 1 to the specifications for one new mobile incident command center trailer to be utilized by the District Attorney Victim Witness Division
 - b) Request to award the bid for one new mobile incident command center trailer to MO Great Dane as the sole responsive bidder for a total amount of \$37,732, and further authorize the Purchasing Agent to issue a purchase order for the acquisition
 - c) Request authorization for the Purchasing Agent to issue a purchase order to the Department of Motor Vehicles in the amount of \$2,830, for sales tax related to the purchase of mobile incident command center trailer
19. DISTRICT ATTORNEY'S OFFICE - District Attorney Matthew Rogers
- a) AGREEMENT - Request approval and authorization for the District Attorney to sign the Agreement with Karpel Solutions Inc. to purchase the copyrighted modern case management software program known as PROSECUTOR by Karpel in the amount of \$179,100
(Miscellaneous Agreement #2019-300)
 - b) AGREEMENT - Request approval and authorization for the District Attorney to sign the Agreement with Karpel Solutions Inc. to provide internet based software hosting through HOSTED by Karpel of the copyrighted modern case management software program known as PROSECUTOR by Karpel for the rates as listed, effective upon receipt of payment with automatic renewal for subsequent terms of equal length
(Miscellaneous Agreement #2019-301)
 - c) AGREEMENT - Request approval and authorization for the District Attorney to sign Agreement with APEX Technology Management Inc. for the purpose of assisting with the integration and implementation of the PROSECUTOR by Karpel software application to the existing server for an all-inclusive flat fee of \$15,500, effective 9/24/19 and shall terminate upon completion of services rendered
(Miscellaneous Agreement #2019-302)
20. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) Request to adopt a finding that competitive bidding for the work described in Contract Change Order No. 10 for the South Ave. / Hall Rd. Intersection improvement project (Road Agree. #2014-10) would be unavailing and impractical, and would not produce any public advantage

(Cont.)

- b) Request approval and confirmation for the Director of Public Works to execute Contract Change Order #10 for the South Ave. / Hall Rd. Intersection Improvement Project to Baldwin Contracting Company, dba, Knife River Construction (Road Agree. #2014-10) for the work required to widen the South Avenue/Hall Road Intersection, install a traffic island and LED Stop Sign, and transverse rumble strips at an agreed upon price of \$152,190 (actual amount of \$159,422.70), thereby increasing the contract amount to \$704,969.71
- c) Authorize the Director to sign and approve Progress Payment #4 (Final with CCO#10)

21. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley

- a) Request to adopt the finding that the NASPO ValuePoint contract, CA State participation addendum # 7-15-70-34-003, with Dell Marketing for the acquisition of laptops, personal computers and accessories meets all Tehama County Bidding criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
- b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of 12 work stations and 5 laptops based on the finding
- c) Request authorization for the Purchasing Department to issue purchase orders to Dell Marketing for the acquisition of 12 work stations and 5 laptops for the Tehama County Public Works Department in the amount of \$19,885.89

22. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley

- a) ROAD AGREEMENT - Request approval and authorization for the Director to sign Amendment No. 2 to the Agreement with Stantec Consulting Services, Inc. (Road Agree. #2014-26) for Environmental Services on Evergreen Road at South Fork Cottonwood Creek Bridge Project thereby reassigning the contract from North State Resources Inc. to Stantec Consulting Services Inc.; amending rates as listed in Exhibit "B" with maximum compensation not to exceed \$195,000; extending the term to 9/30/21; and thereby amending the scope of work as stated in Exhibit "C"

(Road Agreement #2019-12)

23. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY -

Executive Director Laura Williams

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Broadband Grant Memorandum of Agreement with the California Community Action Partnership Association (CalCAPA) for the department to be compensated \$10.00 for each referral made that adopts broadband service offered by the California Emerging Technology Fund (CETF), effective 9/1/19 through 7/30/21

(Miscellaneous Agreement #2019-303)

24. DEPARTMENT OF SOCIAL SERVICES - Director Laura Williams

- a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign the Agreement with Victor Community Support Services Inc. for the purpose of facilitating Child and Family Team (CFT) meetings for rates set forth in Exhibit "D" with maximum compensation not to exceed \$236,068, effective 9/1/19 and shall terminate 6/30/20
(Miscellaneous Agreement #2019-304)

25. DEPARTMENT OF SOCIAL SERVICES - Director Laura Williams

- a) INFORMATIONAL PRESENTATION - Regarding the failure of one heating, ventilation and air conditioning (HVAC) unit at the Tehama County Department of Social Services
- b) Request adoption of findings, as set forth in the attachment, that it is necessary to proceed immediately with replacement of one 5-ton HVAC unit at the Tehama Department of Social Services, 310 South Main Street, Red Bluff, pursuant to Public Contract Code 20134, to ensure public health and safety, and continued County operations and services at the facility
- c) AGREEMENT - Request approval and authorization for the Purchasing Agent to negotiate with a licensed contractor for immediate HVAC replacement, up to a maximum contract amount of \$20,000; and further authorization to sign all necessary documents
(Miscellaneous Agreement #2019-305)
- d) Consider adoption of a finding that the Social Services HVAC Replacement Project, which consists of replacement of two existing HVAC units, is categorically exempt from review under the California Environmental Quality Act, (Class 1 Categorical Exemption), and direction to the Chief Administrator to file the Notice of Exemption
- e) Request approval of the plans and specifications for the Social Services HVAC Replacement Project
- f) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on October 15, 2019 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California

26. TEHAMA COUNTY ADMINISTRATION - Chief Administrator Williams Goodwin

- a) Request approval and authorization for the Chairman to sign the Board of Supervisors response to the 2018/2019 Tehama County Grand Jury Report

11:00 A.M.

27. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) PUBLIC HEARING - Conduct Public Hearing on the Development Impact Fees annual report
- b) Request to adopt the Findings as per Government Code Section 66001 contained in the staff report
- c) Board discussion and possible direction to staff regarding the timeline and implementation of the full amount of the Development Impact Fees as recommended by the 2015 Nexus Report

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy)

Public Works Committee (Standing) (Williams, Bundy)

Jobs Development Ad Hoc Committee (Williams, Chamblin)

Library Planning Ad Hoc Committee (Chamblin, Carlson)

Strategic Plan Development Ad Hoc Committee (Carlson, Chamblin)

Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)

Budget Ad Hoc Committee (Carlson, Williams)

Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)

Park Bond Projects Ad Hoc Committee (Chamblin, Bundy)

Boat Ramp Ad Hoc Committee (Bundy, Garton)

Solid Waste Collection Ad Hoc Committee (Chamblin, Garton)

REPORTS OF MEETINGS ATTENDED (AB1234)

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1:30 P.M.**30. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -**

Environmental Health Director Tim Potanovic and Deputy Jungwirth

- a) Continued De Novo Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Erika Lucia Rodriguez-Avila
Site Address: 9914 Ruiz St., Red Bluff
APN: 037-090-074 ("Premises") (District 2)

31. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officer Clint Weston

- a) De Novo Hearing requesting that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance (Code), ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing:

Owner: Ruth Haskell and Santiago Gonzalez
Site Address: 15863 Tulare Bend, Corning, RTR
APN: 062-020-018 (District 4)

32. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officer Clint Weston

- a) De Novo Hearing requesting that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance (Code), ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing:

Owner: Ricardo Rodriguez Rocha
Site Address: 25030 2nd Ave., Los Molinos
APN: 047-160-079 (District 5)

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.igfm2.com