

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1, Chairman
Candy Carlson, District 2
Dennis Garton, District 3
Bob Williams, District 4
Burt Bundy, District 5, Vice-Chairman



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, MARCH 26, 2019

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER

CANCELLATION OF MEETING - The April 9, 2019 meeting of the Board of Supervisors is cancelled pursuant to the Board's policy to cancel the second meeting in a non-holiday month.

1. **PUBLIC COMMENT PERIOD** - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

ANNOUNCEMENT OF AGENDA CORRECTIONS

BOARD MATTERS - Discussion of new items for further study/future agendas

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

CONSENT AGENDA

3. **APPROVAL OF MINUTES**
 - a) Waive the reading and approve the minutes of the following meetings:
 - 1) Regular meeting held 2/26/19
 - 2) Regular meeting held 3/5/19
4. **GENERAL WARRANT REGISTER** - February 23 - March 1, 2019
5. **AUDITOR'S CLAIMS**
 - a) Public Defender, 53221, David Fox, \$1,000.00
 - b) Public Defender, 53221, Georgia Toms, \$400.00
 - c) Trial Court Contribution, 555210, State Treasurer-Cash Management Div, \$156,990.00

(Cont)

- d) Trial Court Contribution, 555215, State Treasurer-Cash Management Div,
\$23,122.50
6. AUDITOR / EQUIPMENT INVENTORY REPORT
- a) TCTC PLANNING
 - 1) Orthorectified Aerial Imagery, Inventory No. 29135, Lost/Stolen
 - 2) Orthorectified Aerial Imagery #2, Inventory No. 29135A, Lost/Stolen
 - 3) Dell Precision M6500, Inventory No. 28790, Lost/Stolen
 - 4) Dell Precision M6500, Inventory No. 28791, Lost/Stolen
7. PUBLIC WORKS / PERSONNEL
- a) Request approval of a Personnel Action Form for a leave of absence due to a non-industrial injury for Employee #1382 from 3/12/19 through 4/2/19
8. HEALTH SERVICES AGENCY
- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Owen's Healthcare for the provision of providing Hepatitis B Vaccinations, Measles Mumps and Rubella (MMR) vaccinations, Varicella vaccinations, and Tuberculin Skin Testing to certain employees of contractor determined to be at risk for exposure, for the cost of the vaccine plus an administration fee per injection, effective 4/1/19 and shall terminate 3/31/21 (Miscellaneous Agreement #2019-82)
9. DEPARTMENT OF SOCIAL SERVICES / HEALTH SERVICES AGENCY
- a) AGREEMENT - Request approval and authorization for the Social Services Director and the Health Agency Executive Director to sign the Interagency MOU for the purpose of providing home visiting services to CalWORKs eligible families using the Healthy Families America model for the rates set forth in Exhibit "C" with maximum amount not to exceed \$41,537.38 for the period of 1/1/19 to 6/30/19; shall not exceed the amount of \$123,970.10 for the period of 7/1/19 to 6/30/20, with total amount not to exceed \$165,507.48, effective 1/1/19 and shall terminate 6/30/20 (Miscellaneous Agreement #2019-83)
10. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY
- a) AGREEMENT - Request approval and authorization for the Executive Director to sign Modification 1 to IIIB-0712-19 and IIIC-080-19 with the CSU, Chico Research Foundation for the provision of the nutrition and transportation services for the Senior Nutrition Program, awarding baseline funds in the amount of \$10,931 to IIIC1 and adding baseline funds in the amount of \$16,244 to IIIC2 with total amount not to exceed \$27,175; adding a Nutrition Services Incentive Program (NSIP) award in an amount of \$649 to IIIC1 NSIP; and an amount of \$1,455 to IIIC2 NSIP with total amount not to exceed \$2,104; and transferring all funds in the amount of \$2,245 to IIIC1 and \$2,245 to IIIC2 totaling \$4,490 thereby, increasing total funding to \$190,247 (Miscellaneous Agreement #2019-84)

11. ADMINISTRATION / PURCHASING

- a) Declare the following vehicles to be surplus County property:
 - 1) FACILITIES MAINTENANCE - 1997 Chevy 1/2 Ton Pickup, VIN # 1GCEC14W8VZ245522; Inv. 20363, Stock #254
- b) Authorize Administration/Purchasing to dispose of the property in the manner that most benefits the county

RECESS TO CONVENE AS THE TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**AIR POLLUTION CONTROL DISTRICT CONSENT AGENDA****12. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT**

- a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign the Carl Moyer Off Road Equipment Replacement Program Agreement with Holt Ag. Solutions Dealership, effective upon execution by both parties and terminate on December 31, 2023
(Miscellaneous Agreement #2019-85)

ADJOURN TO RECONVENE AS THE TEHAMA COUNTY BOARD OF SUPERVISORS**REGULAR AGENDA****13. ADMINISTRATION / ECONOMIC DEVELOPMENT - Principal Jobs Development Coordinator Caylyn Wright and Jobs Development Liaison Amanda Jenkins**

- a) INFORMATIONAL PRESENTATION - To provide a quarterly update on the Tehama County Economic Development Program

14. ADMINISTRATION / RED BLUFF COMMUNITY/SENIOR CENTER - Principal Jobs Development Coordinator Caylyn Wright

- a) Request approval and authorization for the Chief Administrator to apply for the United States Department of Agriculture (USDA) Rural Business Development Grant (RBDG) for the purpose of a feasibility study to determine the viability of an incubator kitchen at the Red Bluff Community Center, in the amount up to \$41,000

15. DISTRICT ATTORNEY - District Attorney Matthew Rogers

- a) RESOLUTION NO. 2019-45 - Request adoption of a resolution authorizing the District Attorney to apply for, execute and administer the State of California Department of Alcoholic Beverage Control - Alcohol Policing Partnership Program grant for Fiscal Year 2019-2020 in the amount of \$80,252

16. PLANNING DEPARTMENT - Planning Director Kristen Maze

- a) Discussion and possible direction to staff to list all Lot Line Adjustments that do not affect the Williamson Act contract be put on the Consent Agenda

17. ASSESSOR / PERSONNEL - Assessor Ken Brown

- a) Request approval of a new classification specification, Assessment Roll Manager, within the Tehama County Management Employees' Association (TCMEA), effective 4/1/19

(Cont.)

- b) Request approval of revisions to an existing classification specification, Assistant Assessor within the Tehama County Management Employees' Association (TCMEA), effective 4/1/19
- c) RESOLUTION NO. 2019-46 - Request adoption of a resolution to amend Exhibit "A", Range Assignments, within the memorandum of understanding between Tehama County and the Tehama County Management Employees' Association to add the classification of Assessment Roll Manager at salary Range 68, with a corresponding addition to the Tehama County Master Salary Schedule, effective 4/1/19
- d) RESOLUTION NO. 2019-47- Request adoption of a resolution to amend the 18/19 Position Allocation List (PAL) Resolution number 2018-93, to add one (1.00) Assessment Roll Manager, delete one (1.00) Supervising Assessment Clerk, add one (1.00) Assistant Assessor, and delete one (1.00) Deputy Assessor -Administration, effective 4/1/19
- e) Request approval of one Personnel Action Form to change the classification specification of one employee from Supervising Assessment Clerk to Assessment Roll Manager with salary step placement in accordance with TCPR §2203: Reclassification, effective 4/1/19
- f) Request approval for a hiring freeze exemption/exception for one (1) Assistant Assessor position, effective 4/1/19

RECESS to convene as the Tehama County Board of Equalization

18. TEHAMA COUNTY BOARD OF EQUALIZATION - Assessor Ken Brown

- a) Waive the reading and approve the minutes of the meeting held 2/26/19
- b) ASSESSMENT APPEAL NO. 7(A)-2017(S), Charles A. Orwick Living Trust dated 2001- Request approval and authorization for the Chairman to sign the Waiver of Statute and Extension for Time of Hearing form pursuant to Section 1604(c) of the Revenue and Taxation Code
- c) ASSESSMENT APPEAL NO. 7(B)-2017(S), Charles A. Orwick Living Trust dated 2001- Request approval and authorization for the Chairman to sign the Waiver of Statute and Extension for Time of Hearing form pursuant to Section 1604(c) of the Revenue and Taxation Code

ADJOURN to reconvene as the Tehama County Board of Supervisors

19. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley

- a) AGREEMENT - Request approval and authorization for the Director to sign the agreement with Obsidian IT for the purpose of technology support services to the Public Works network including Firewalls, Workstations and Servers for rates set forth in Exhibit "B" with maximum compensation not to exceed \$28,000 effective 4/1/19 through 3/31/20
(Miscellaneous Agreement #2019-86)

20. SHERIFF'S DEPARTMENT / HEALTH SERVICES AGENCY - Sheriff Dave Hencratt and Executive Director Valerie Lucero

- a) AGREEMENT - Request approval and authorization for the Chair to sign the Memorandum of Agreement between the County of Tehama and the County of Butte pertaining to assistance provided under the Emergency Management Mutual Aid (EMMA) Plan for the period of 11/8/18 through 5/8/19
(Miscellaneous Agreement #2019-87)

RECESS to reconvene as the Tehama County Air Pollution Control District

21. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona

- a) AGREEMENT - Request confirmation for the Air Pollution Control Officer to accept and sign the Greenhouse Gas Emission Standards for Crude Oil and Natural Gas Facilities- Implementation and Enforcement Grant Award Agreement in the amount of \$15,000, effective 7/1/18 to 6/30/19
(Miscellaneous Agreement #2019-88)

22. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona

- a) RESOLUTION NO. 2019-48 - Request adoption of a resolution approving Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program application; and Request approval and confirmation for the Air Pollution Control Officer to sign the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program application

ADJOURN to reconvene as the Tehama County Board of Supervisors

23. ADMINISTRATION / COUNTY COUNSEL - Chief Administrator Williams Goodwin and County Counsel Richard Stout

- a) AGREEMENT - Request approval and authorization for Chairman to sign the agreement with Lynn Strom for the purpose of providing marijuana cultivation abatement Hearing Officer services under Chapter 9.06 of the Tehama County Code with the maximum amount not to exceed \$35,000, effective 4/1/19 and shall terminate 3/31/22
(Miscellaneous Agreement #2019-89)

24. PARKS / ADMINISTRATION - Administrative Services Director Julie Sisneros

- a) Consider adoption of a finding that the Mill Creek Park Paving Repair Project, which consists of repairs to asphalt park roads that were damaged by flooding, is categorically exempt from review under the California Environmental Quality Act, (Class 1 Categorical Exemption), and direction to the Chief Administrator to file the Notice of Exemption
- b) Request approval of the plans and specifications for the Mill Creek Park Paving Repair Project

(Cont)

- c) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on April 16, 2019 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California

25. PERSONNEL - Personnel Director Missi Bullington

- a) Confirmation of the approval for the Assistant Clerk of the Board in Exhibit "A" of the Memorandum of Understanding with the Management Employees' Association to be revised to non-exempt status

26. BOARD OF SUPERVISORS

- a) Request approval and authorization for the Chairman to sign the letter of support to Senator Jim Nielsen in support of a Budget request to the California State Legislature of approximately \$23 million to be allocated from the General Fund for the purpose of developing and building the North State Regional Training and Emergency Operations Center located on approximately 7.5 acres of Yuba City-owned property

27. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Agreement for Defense of Indigent Persons with the following attorney for the purpose of providing public defender legal services to indigent persons in Tehama County Courts for a period of 4/1/19 through 11/30/20, prorated for any partial years during the term of this agreement:

- 1) Anu Chopra - Juvenile Delinquency, Lanterman-Petris-Short (LPS) Proceedings and Drug Court in the amount of:

\$46,878.76 per annum for the time period of 4/1/19 through 11/30/19;
\$71,021.32 per annum for the time period of 12/1/19 through 11/30/20

(Miscellaneous Agreement #2019-90)

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy)

Public Works Committee (Standing) (Williams, Bundy)

Jobs Development Ad Hoc Committee (Williams, Chamblin)

Library Planning Ad Hoc Committee (Chamblin, Carlson)

Strategic Plan Development Ad Hoc Committee (Carlson, Chamblin)

Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)

Budget Ad Hoc Committee (Carlson, Williams)

Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)

Park Bond Projects Ad Hoc Committee (Chamblin, Bundy)

REPORTS OF MEETINGS ATTENDED (AB1234)**BOARD MATTERS** - Discussion of new items for further study/future agendas**1:30 PM****28. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -**

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl and Clint Weston

a) Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

- 1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalties and to determine whether, and in what amount, the administrative penalties shall be enforced as a lien against the affected properties listed below:

Owner: Joshua Dobson and Brandon Bagshaw
Site Address: 23940 Blackberry Ave., Red Bluf
APN: 043-050-005

- 2) RESOLUTION NO. 2019-49 - Request adoption of Resolution making determinations and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of notice of administrative penalty lien, pursuant to Chapter 10.16 of the Tehama County Code and Government Code Section 53069.4

29. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Deputy Squier

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien and Abatement Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845

Owner: Truong Nguyen and Tien Tran
Site Address: Digger Pine Rd., Cottonwood
APN: 007-110-008 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

30. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Clint Weston

- a) Public Nuisance Administrative Penalties Lien and Abatement Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code sections 25845 and 53069.4:

- 1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalties, costs of administration and abatement costs and to determine whether, and in what amount, the administrative penalties shall be enforced as liens against the affected properties listed below:

Owner: Truong Nguyen and Tien Tran
Site Address: Digger Pine Rd., Cottonwood
APN: 007-110-008

- 2) RESOLUTION NO. 2019-50 - Request adoption of Resolution making determinations and ordering that the amount of administrative penalty and abatement costs relating to public nuisance be enforced as liens against the property and further ordering recordation of notices of administrative penalty lien and abatement lien pursuant to Chapter 10.16 of Tehama County Code and Government Code 25845 and 53069.4

31. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Clint Weston

- a) Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

- 1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalties and to determine whether, and in what amount, the administrative penalties shall be enforced as a lien against the affected property listed below:

Owner: Truong Nguyen and Tien Tran
Site Address: Digger Pine Rd., Cottonwood
APN: 007-110-008

- 2) RESOLUTION NO. 2019-51 - Request adoption of Resolution making determinations and ordering that the amount of administrative penalty relating to public nuisance be enforced as liens against the affected property and further ordering recordation of notices of administrative penalty lien, pursuant to Chapter 10.16 of the Tehama County Code and Government Code Section 53069.4

32. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Office Clint Weston

- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance, ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing:

Owner: Bucky Lee, Inc.
Occupant: Omega Waste Solutions DBA Specialized Fibers
Site Address: 22985 South Ave., Corning
APN: 087-100-071 and 187-100-073

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.ig2.com