

# TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1, Vice-Chair  
Candy Carlson, District 2, Chairman  
Dennis Garton, District 3  
Bob Williams, District 4  
Burt Bundy, District 5



Williams Goodwin  
Chief Administrator

Richard Stout  
County Counsel

Jennifer A. Vise  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655

<http://www.co.tehama.ca.us>

## AGENDA FOR TUESDAY, DECEMBER 11, 2018

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:** These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:** These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

**8:30 AM** - Members of the public may address the Closed Session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957)

Title: Planning Director

2. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE EMPLOYMENT, EVALUATION OF PERFORMANCE, OR DISCIPLINE  
(Government Code Section 54957)

3. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. (Five cases) The case names are Monroy v. County of Tehama, et al., Case No. 2:18-cv-02917-KJM-DMC; McFadyen, et al. v. County of Tehama, Case No. 2:18-at-01678; Phommathep, et al. v. County of Tehama, Case No. 2:18-cv-02916-KJM-DMC; Steele, et al. v. County of Tehama, Case No. 2:18-cv-02927-TLN-DMC; Woods, et al. v. County of Tehama, Case No. 2:18-cv-02918-WBS-DMC

4. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with Legal Counsel regarding litigation that has been formally initiated, pursuant to Government Code section 54956.9, subdivision (d)(1). The name of the case is Velez v. The State of California, et al., Eastern District Court Case No. 2:17-at-00465

**10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

5. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

## **ANNOUNCEMENT OF AGENDA CORRECTIONS**

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

### **CONSENT AGENDA**

6. APPROVAL OF MINUTES
  - a) Waive the reading and approve the minutes of the following meetings:
    - 1) Meeting held 10/30/18
    - 2) Meeting held 11/6/18
7. AUDITOR'S CLAIMS
  - a) Public Defender, 53221, Anu Chopra, \$577.50
  - b) Public Defender, 53221, Anu Chopra, \$495.00
8. GENERAL WARRANT REGISTER - November 17-23, 2018
9. ENVIRONMENTAL HEALTH DEPARTMENT
  - a) Request authorization to refund \$196 to Tri County Drilling & Pump for a Well permit that was not needed
10. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES
  - a) Request confirmation of the application that was submitted on 10/29/18 by the Tehama County Division of Animal Services for the "Lil BUB's BIG Fund Grant" from the American Society for the Prevention of Cruelty to Animals (ASPCA) in an amount up to \$5,000
11. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY
  - a) AGREEMENT - Request approval and authorization for the Executive Director to sign Subcontract Agreement #IIC-080-19 with the CSU, Chico Research Foundation, California State University, Chico on behalf of the Area 3 Agency on Aging for the provision of the nutrition component of the Senior Nutrition Incentive Program in an amount not to exceed \$156,478 including Nutrition Services Incentive Program (NSIP) payment, effective 7/1/18 through 6/30/19 (Miscellaneous Agreement #2018-305)

(Cont.)

- b) AGREEMENT - Request approval and authorization for the Executive Director to sign Subcontract Agreement #IIB-0712-19 with the CSU, Chico Research Foundation, California State University, Chico on behalf of the Area 3 Agency on Aging for the provision of the transportation component of the Senior Nutrition Program in an amount not to exceed \$4,490, effective 7/1/18 through 6/30/19

(Miscellaneous Agreement #2018-306)

#### 12.LOS MOLINOS VETERANS MEMORIAL HALL

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Agreement between the County of Tehama, on behalf of the Los Molinos Veterans House Committee, and Jamie and Trish Karnes for the provision of janitorial/custodial services at the Los Molinos Veterans Memorial Hall, for an all-inclusive flat fee amount of \$1,600 per month, effective 1/1/19 and shall terminate on 12/31/19

(Miscellaneous Agreement #2018-307)

#### 13.COMMITTEES & COMMISSIONS / SPECIAL DISTRICT

- a) TEHAMA COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT - One two-year appointment to fill the upcoming expiration of Charles Brower with said new term expiring 12/31/20

(Interested person: Charles Brower)

### **REGULAR AGENDA**

#### 14.PERSONNEL / FACILITIES MAINTENANCE

- a) Presentation of a Retirement Award to Paul Quinn in recognition of 37 years of faithful and dedicated service to the County of Tehama on the occasion of his retirement

#### 15.PERSONNEL / FACILITIES MAINTENANCE

- a) Presentation of a Retirement Award to Tom Mackey in recognition of 22 years of faithful and dedicated service to the County of Tehama on the occasion of his retirement

#### 16.ADMINISTRATION - Chief Administrator Williams Goodwin

- a) AGREEMENT - Request approval and authorization for the Chair to sign the Memorandum of Understanding with the Paskenta Band of Nomlaki Indians (the "Band") documenting the uses by the County of future voluntary contributions to the County by the Band

(Miscellaneous Agreement #2018-308)

#### 17.ADMINISTRATION / ECONOMIC DEVELOPMENT - Principal Jobs Development Coordinator Caylyn Wright, Jobs Development Liaison Amanda Jenkins and Joe and Heather Vine, The Copy Center

- a) INFORMATIONAL PRESENTATION - To present design concepts for the Tehama County Display at the State Capitol

(Cont.)

- b) Board discussion and possible direction to staff regarding the Tehama County Display at the State Capitol

18. ADMINISTRATION / ECONOMIC DEVELOPMENT - Principal Jobs Development Coordinator Caylyn Wright and Jobs Development Liaison Amanda Jenkins

- a) INFORMATIONAL PRESENTATION - To provide an update on the Tehama County Economic Development Program

19. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Rick Gurrola

- a) ORDINANCE NO.2071 - Consider adoption of an Ordinance amending Chapter 9.06 of the Tehama County Code to extend a moratorium on the cultivation of industrial hemp by "Established Agricultural Research Institutions" and others, while County staff determines the impact of such unregulated cultivation and reasonable regulations to mitigate such impacts

- 1) Waive the second reading
- 2) Adopt the ordinance

20. PLANNING DEPARTMENT - Planning Director Kristen Maze

- a) Request adoption of a Finding that Lot Line Adjustment #18-11 is categorically exempt from CEQA under the Class 5 Categorical Exemption (California Code of Regulations, title 14, section 15305, subdivision (a)); and
- b) Request adoption of Findings relative to Lot Line Adjustment #18-11 as set forth in this staff report (Attachment "C") and request approval of Lot Line Adjustment #18-11

**Or**

- c) Failing to make the recommended findings, move that the Board of Supervisors continue the item to the next meeting and direct staff to prepare findings to deny Lot Line Adjustment #18-11

**11:00 AM**

21. PUBLIC HEARING / 2018/2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM - Chief Administrator Williams Goodwin, Planning Director Kristen Maze, Health Services Agency Executive Director Valerie Lucero and Lorie Ann Adams, Adams Ashby Group

- a) PUBLIC HEARING - Conduct a Public Hearing to receive public input to consider the 2018/2019 Community Development Block Grant (CDBG) Program for Tehama County
- b) Board discussion and possible direction to staff to accept Tehama County's participation and submit an application for the 2018/2019 CDBG Program

22. PUBLIC WORKS - Director Timothy McSorley

- a) Request approval of specifications for the purchase of one (1) new all-wheel drive backhoe to be used for road maintenance work

(Cont.)

- b) Request authorization for the Purchasing Department to solicit bids for one (1) new all-wheel drive backhoe with the bid opening set for 3 p.m. on December 21, 2018 at the Administration Office, 727 Oak Street, Red Bluff CA 96080

23. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt

- a) TRANSFER OF FUNDS: SHERIFF, B-10 - From AB443/205 01/02 (2027-4506241) to Contingency (2002-59000), \$10,111.06; and From Contingency (2002-59000) \$10,111.06 to Maintenance of Equipment (2027-53170), \$1,900; and to Equipment (2027-57608), \$8,211.06 (**Requires 4/5's vote**)

24. DISTRICT ATTORNEY / PERSONNEL - District Attorney Gregg Cohen

- a) Request approval of a hiring freeze exemption/exception to fill one Deputy District Attorney I/II/III position, effective on or about February 1, 2019
- b) Request approval of a hiring freeze exemption/exception to fill one Deputy District Attorney I/II/III position, effective on or about February 1, 2019
- c) Request approval of a hiring freeze exemption/exception to fill one Assistant District Attorney position, effective on or about February 1, 2019

25. ADMINISTRATION / ELECTED OFFICIALS - Chief Administrator Williams Goodwin

- a) ORDINANCE NO. 2070 - Establishing the salaries and compensation of certain elected officials of the County of Tehama effective 1/1/19, thereby extending the current base salary for the Treasurer-Tax Collector position through 12/31/19
  - 1) Waive second reading
  - 2) Adopt the Ordinance

26. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) AGREEMENT - Request approval and authorization for the Chair to sign the Amendment #2 to the Agreement between the County of Tehama and Tehama County Opportunity Center, Inc., dba as North Valley Services (Misc. Agreement #2015-316 & 2017-312), for the operation of a public benefit program and lease of the Corning Courthouse property to be used to carry out that program, with a Monthly Rental Sum of \$2,808 for the period from 1/1/19 through 12/31/19 and a Monthly Rental Sum of \$3,240 for the period from 1/1/20 through 12/31/21, and amending the contract term effective 11/1/15 through 12/31/21

(Miscellaneous Agreement #2018-309)

27. RED BLUFF COMMUNITY CENTER RE-ROOF PROJECT - Administrative Services  
Director Julie Sisneros

- a) CHANGE ORDER - Request confirmation of Change Order No. 1 to the agreement with Baird Roofing Co. (Misc. Agree. #2018-189) for the Red Bluff Community Center Re-Roof Project, thereby allowing for changes as listed, for a contract increase in the amount of \$4,579.11
- b) NOTICE OF COMPLETION - Request approval for the Chair to sign the Notice of Completion for the Red Bluff Community Center Re-Roof Project, as contracted by Baird Roofing Co. of Chico, California

28. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY / HEALTH SERVICES AGENCY - Director Laura Williams and Executive Director Valerie Lucero
- a) AGREEMENT - Request approval and authorization for the Director of Social Services and the Executive Director of Health Services Agency to sign the Interagency Memorandum of Understanding for the provision of funding towards architectural fees to develop plans for the structure of a one-stop facility/shelter and towards the development of the 10-year plan to end homelessness, to be paid as an all-inclusive flat fee of \$15,000, effective on the date of signing and shall terminate 12/31/18  
(Miscellaneous Agreement #2018-310)

29. CLAIMS AGAINST THE COUNTY

- a) Michael Elliott vs. County of Tehama; Application for Leave to Present Late Claim
- b) Mackenzie Elliott (minor) through her Guardian Ad Litem, Latisha Cornwall vs. County of Tehama; Application for Leave to Present Late Claim
- c) Gage Steven Elliott (minor) through his Guardian Ad Litem, Alma Feitelberg vs. County of Tehama; Application for Leave to Present Late Claim

30. CLAIM AGAINST THE COUNTY

- a) Bob Steele a dependent adult, by and through his Guardian Ad Litem, David Steele vs. County of Tehama; Application for Leave to Present Late Claim

**1:30 PM**

31. SHASTA-TEHAMA CALIFORNIA COUNTY SENIOR EXECUTIVE CREDENTIAL PROGRAM / CALIFORNIA COUNTIES FOUNDATION - Institute Dean Bill Chiat, Deputy Executive Director of Operations and Member Services Manuel Rivas, Jr. and Institute Program Coordinator Chastity Benson
- a) Presentation of the California County Senior Executive Credentials for the 2018 Shasta-Tehama County Campus

**RECESS to convene as the Tehama County Board of Equalization**

32. TEHAMA COUNTY BOARD OF EQUALIZATION - Assessor Elect Ken Brown
- a) ASSESSMENT APPEAL NO. 10-2017, WALNUT STREET 738, LLC. - Hearing on Appeal
33. TEHAMA COUNTY BOARD OF EQUALIZATION - Assessor's Office, Clerk of the Board and County Counsel
- a) Discussion and possible adoption of the Tehama County Board of Equalization Local Rules as discussed in the study session held 11/13/18
34. ASSESSOR / ASSESSMENT & TAXES - Assessor Elect Ken Brown
- a) Consider abatement of Penalty application filed by Rivermill LLC. for failure to file a Change of Ownership Statement with the California State Board of Equalization

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

**BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

**REPORTS** - Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Fire Committee (Standing) (Garton, Bundy)**

**Public Works Committee (Standing) (Williams, Bundy)**

**Jobs Development Ad Hoc Committee (Williams, Chamblin)**

**Library Planning Ad Hoc Committee (Chamblin, Carlson)**

**Travel & Vehicle Policies Ad Hoc Committee (Garton, Chamblin)**

**Strategic Plan Development Ad Hoc Committee (Carlson, Chamblin)**

**Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)**

**Budget Ad Hoc Committee (Carlson, Williams)**

**Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)**

**REPORTS OF MEETINGS ATTENDED (AB1234)**

**BOARD MATTERS** - Discussion of new items for further study/future agendas

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at [www.tehamacountyca.iqm2.com](http://www.tehamacountyca.iqm2.com)