

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1, Vice-Chair
Candy Carlson, District 2, Chairman
Dennis Garton, District 3
Bob Williams, District 4
Burt Bundy, District 5



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, MAY 22, 2018

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

8:30 AM - Members of the public may address the Closed Session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is County of Tehama v. Betty Yee, et al., Superior Court Case No. 34-2009-80000364

2. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is Velez v. the State of California, et al., Eastern District Court Case No. 2:17-at-0465

3. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:

Tehama County Law Enforcement Management Association

4. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:

Tehama County Management Employees' Association

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**REMINDER**

CANCELLATION OF MEETING – The May 29, 2018 meeting of the Board of Supervisors is cancelled pursuant to the Board's Policy to cancel meetings following a Monday holiday (Memorial Day).

5. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone. Public comment will last no longer than 30 minutes and will be re-opened at the end of Regular session if necessary.

ANNOUNCEMENT OF AGENDA CORRECTIONS**REPORTABLE ACTIONS FROM CLOSED SESSION****ANNOUNCEMENTS BY DEPARTMENT HEADS****CONSENT AGENDA**

6. AUDITOR'S CLAIMS
- a) Social Services, 53280, Dept. of Social Services, \$143,845.00
 - b) Court Operations, 53230, Kent Caruso, Ph.D, \$1,137.50
7. GENERAL WARRANT REGISTER April 28-May 4, 2018
8. ADMINISTRATION
- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Employment Agreement with Amanda K. Sharp (Misc. Agree. #2015-130) for the position of Social Services Director thereby extending the employment contract through 6/30/18
(Miscellaneous Agreement #2018-110)
9. ADMINISTRATION
- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Employment Agreement with Timothy J. Potanovic (Misc. Agree. #2018-13) for the position of Tehama County Director of Environmental Health thereby adding Section 24 relative to Accumulated Sick Leave
(Miscellaneous Agreement #2018-111)

10. HEALTH SERVICES AGENCY / PUBLIC HEALTH

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with the Paskenta Band of Nomlaki Indians for the purpose of assisting with Promise Neighborhood Grant activities for the rates as listed in Exhibit "B" with maximum compensation not to exceed \$108,377.61, effective 4/1/18 through 12/31/18

(Miscellaneous Agreement #2018-112)

11. SHERIFF'S DEPARTMENT

- a) AGREEMENT- Request approval and authorization for the Sheriff to sign the agreement with Cascade Software Systems, Inc. for accounting software maintenance and system support services for a flat fee of \$5,994.55, effective 7/1/18 and shall continue for one year

(Miscellaneous Agreement #2018-113)

12. SHERIFF'S DEPARTMENT

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with Central Valley Toxicology, Inc. for the provision of forensic science technology laboratory services for the rates as set in Exhibit "B" with maximum compensation not to exceed \$20,000 per year, effective upon the date of signing for three years

(Miscellaneous Agreement #2018-114)

13. SHERIFF'S DEPARTMENT

- a) Request confirmation of the application submitted by the Sheriff's Office on 4/2/18 for available funding through the State Criminal Alien Assistance Program (SCAAP) Grant to recover costs incurred for housing illegal alien inmates

14. SHERIFF'S DEPARTMENT

- a) AGREEMENT - Request approval and authorization for the Chairman to sign Agreement No. 16-LE-11051360-004 Modification No. 008 Exhibit "A" FY 2018, Patrol Operations Plan and Financial Plan for Cooperative Patrol with USDA, Forest Service, Mendocino National Forest in the amount of \$5,000; wherein the Sheriff will provide law enforcement services for the protection of persons and their property when visiting or using the Mendocino National Forest and to utilize the opportunity to cooperate with State and Federal agencies in carrying out their specific responsibilities related to the National Forest System, and for which the Sheriff will be reimbursed up to \$4,000 for Patrol and \$1,000 for dispatch for a total maximum reimbursement not to exceed \$5,000, effective 10/1/17 and ending 9/30/18

(Miscellaneous Agreement #2018-115)

15. SHERIFF'S DEPARTMENT

- a) AGREEMENT - Approval and authorization for the Chairman to sign Agreement No. 16-LE-11051360-004 Modification No. 009 Exhibit "B" FY 2018, Controlled Substances Operating and Financial Plan, for Cooperative Patrol with USDA, Forest Service, Lassen, Mendocino and Shasta-Trinity National Forest in the amount of \$32,000, wherein the Sheriff will provide law enforcement services within these National Forest Service lands, effective 10/1/17 and ending 9/30/18

(Miscellaneous Agreement #2018-116)

16. SHERIFF'S DEPARTMENT

- a) AGREEMENT - Request approval and authorization for the Sheriff to sign Agreement No. 16-LE-11051360-011 Modification No. 004 Exhibit "A" FY 2018, Patrol Operations Plan and Financial Plan for Cooperative Patrol with USDA, Forest Service, Lassen National Forest in the amount of \$8,000; wherein the Sheriff will provide law enforcement services for the protection of persons and their property when visiting or using the Mendocino National Forest and to utilize the opportunity to cooperate with State and Federal agencies in carrying out their specific responsibilities related to the National Forest System, and for which the Sheriff will be reimbursed up to \$5,000 for Patrol, \$2,500 for dispatch and \$500 for equipment for a total maximum reimbursement not to exceed \$8,000, effective 10/1/17 and ending 9/30/18

(Miscellaneous Agreement #2018-117)

17. SHERIFF'S DEPARTMENT

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with A&P Helicopters for the provision of helicopter use during the marijuana eradication season and for search and rescue missions for the rates as listed in Exhibit B with maximum amount not to exceed \$60,000, effective from the date of signing and shall terminate 4/30/21 (subject to receipt of required insurance)

(Miscellaneous Agreement #2018-118)

REGULAR AGENDA

18. HEALTH SERVICES AGENCY - Drug/Alcohol Director Phillip Hernandez, Executive Director Valerie Lucero, Drug/Alcohol Counselor Brian Emery, Chief Probation Officer Richard Muench and Probation Officer Matt Aguire

- a) PROCLAMATION - Request adoption of a proclamation proclaiming May 2018 as "National Drug Court Month" in Tehama County

19. AUDITOR-CONTROLLER - Auditor-Controller LeRoy Anderson

- a) Report and Financial overview through April 30, 2018 of 2017/18 Fiscal Year

20. AUDITOR/CONTROLLER – Auditor-Controller LeRoy Anderson

- a) TRANSFER OF FUNDS: AUDITOR-CONTROLLER, B-50 - From Contingency (1109-59000) to Office Equipment (1021-57601), \$3,000 **(Requires 4/5's vote)**

21. TEHAMA COUNTY SOLID WASTE MANAGEMENT AGENCY – Agency Manager Rachel Ross

- a) INFORMATIONAL PRESENTATION - Regarding the 2017/2018 school year cafeteria waste reduction pilot program at Evergreen Elementary School

22. TREASURER/TAX COLLECTOR - Treasurer-Tax Collector Dana Hollmer

- a) RESOLUTION NO. 2018-43- Request adoption of resolution that for all succeeding fiscal years secured, unsecured, supplemental bills and supplemental refunds with an amount of \$10 or less will be cancelled

23. TEHAMA COUNTY FIRE / PURCHASING - Fire Chief Christine Thompson
- a) Request approval to reject all bids received for one new tactical 2000 gallon water tender/fire engine apparatus vehicle
 - b) Request to adopt the finding that the acquisition of specific apparatus components and equipment as outlined in the attached list, without allowing for otherwise equal substitutes, is in the best interest of the people of Tehama County for the purpose of standardization of mechanics' trainings for components and equipment on existing fire apparatus, availability of replacement parts, and compatibility with existing programming software
 - c) Request to find it in the best interest of the County to limit the formal bid process to the attached list of apparatus components and equipment, without allowing for otherwise equal substitutes
 - d) Request approval of the revised specifications for one new tactical 2000 gallon water tender/fire engine apparatus vehicle to be utilized by the Tehama County Fire Department, Antelope Volunteer Fire Company
 - e) Request authorization for the Purchasing Department to solicit bids for one new tactical 2000 gallon water tender/fire engine apparatus vehicle, with the bid opening set for 3 p.m. on 6/6/18 at Tehama County Administration, 727 Oak Street, Red Bluff CA

RECESS to convene as the Tehama County Air Pollution Control District

24. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona
- a) AGREEMENT - Request confirmation for the Air Pollution Control Officer to accept and sign the Carl Moyer State Reserve Year 20 Grant Award Agreement for FY 2017-18 (Year 20) funding in the amount of \$13,695 in project funds, \$1,951 in administration funds for a total grant award amount not to exceed \$15,610
(Miscellaneous Agreement #2018-119)

25. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona
- a) TRANSFER OF FUNDS: AIR POLLUTION, B-48 - From Fund Balance Available (614-301900) to Contributions to Other Agencies (61410-55520), \$10,000
(Requires 4/5's vote)

ADJOURN to reconvene as the Tehama County Board of Supervisors

26. HEALTH SERVICES AGENCY / PURCHASING – Executive Director Valerie Lucero
- a) Request to award the bid for two new full-size four door sedans, for Health Services Agency / Mental Health Division and Drug & Alcohol Division, to Corning Ford as the low responsive bidder in the amount of \$19,234.05 each, to be purchased via municipal lease/purchase agreements, with said agreements to be placed on a subsequent Board agenda

27. HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director Valerie Lucero

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement with Kathaleen Waltz-Gilles dba LeBrun Adult Residential Care Facility for the purpose of providing licensed residential care services to adult residents at the rate of \$22.50 per day for adult residential care services; in an amount not to exceed \$300,000 during any fiscal year; with total compensation not to exceed \$350,000, effective upon the date of signing and shall terminate 6/30/19

(Miscellaneous Agreement #2018-120)

28. HEALTH SERVICES AGENCY / PERSONNEL - Executive Director Valerie Lucero

- a) Requests Board of Supervisor approval of a new classification specification for Information Systems Supervisor, effective 5/22/18
- b) RESOLUTION NO. 2018-44 - Request adoption of a resolution to amend Exhibit "A" in the memorandum of understanding between Tehama County and the Joint Council Bargaining Unit to add the classification specification of Information Systems Supervisor with a salary Range 76, and corresponding changes to the Tehama County Master Salary Schedule, effective 5/22/18
- c) RESOLUTION NO. 2018-45 - Request adoption of a resolution to amend resolution number 2017-94, the 17/18 Position Allocation List (PAL), by adding one (1.00) Information Systems Supervisor, effective 5/22/18
- d) RESOLUTION NO. 2018-46 - Request adoption of a resolution to amend Exhibit "C" of the memorandum of understanding between Tehama County and the Joint Council Bargaining Unit to add the classification of Information Systems Supervisor, effective 5/22/18

29. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley

- a) Confirmation of the Cost-Effectiveness/Public Interest Finding that, for the purpose of continuity, it is in the public's best interest for Quincy Engineering to complete the engineering design services for the Evergreen Road @ SF Cottonwood Creek Bridge Replacement Project
- b) ROAD AGREEMENT - Request approval and authorization for the Director to sign the Agreement with Quincy Engineering, Inc. of Rancho Cordova to perform engineering design services for the Evergreen Road @ SF Cottonwood Creek Bridge Replacement Project for the rates as set forth in Exhibit "A" with maximum compensation not to exceed \$249,467.61, effective upon date of signing for three years

(Road Agreement #2018-6)

30. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) Request approval of specifications for the purchase of one (1) Used Tandem Vibratory Roller for road maintenance work
 - b) Request authorization for Director to solicit bids for of one (1) used Tandem Vibratory Roller with the bid opening set for 3pm on June 6, 2018 at the Public Works Department, 9380 San Benito Ave., Gerber, CA 96035
31. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) ROAD AGREEMENT - Request approval and authorization for the Chairman to sign the Memorandum of Understanding with the City of Red Bluff to provide preliminary engineering, environmental clearance, construction engineering, construction services, and contract with the successful bidder to perform all work and pay all costs without the right to reimbursement from the City, necessary to complete the 99W & Gyle Road to the South Main Street & I-5 Overcrossing as programmed in the 2018 State Transportation Improvement Program
(Road Agreement #2018-7)
 - b) Request approval of the Request for Proposal for 99W and South Main Street Reconstruction from 99W & Gyle Road to the South Main Street & I-5 Overcrossing and authorization for the Public Works Director to advertise for proposals with submission due date set at 4:00 PM on June 21st, 2018 at the Public Works Department, 9380 San Benito Avenue, Gerber, CA

RECESS to convene as the Tehama County Sanitation District No. 1

32. TEHAMA COUNTY SANITATION DISTRICT NO. 1 - Executive Director Timothy McSorley
- a) Waive the reading and approve the minutes of the following meetings:
 - 1) Meeting held 2/27/18
 - 2) Meeting held 3/13/18
 - b) Request approval of the Warrant Register from February-April 2018, in the amount of \$33,031.49

ADJOURN to reconvene as the Tehama County Board of Supervisors

33. TEHAMA COUNTY PEACE OFFICERS ASSOCIATION (POA) MEMORANDUM OF UNDERSTANDING / PERSONNEL - Personnel Director Missi Bullington
- a) RESOLUTION NO. 2018-47 / AGREEMENT - Request adoption of a resolution approving the Memorandum of Understanding (MOU) between the County of Tehama and the Tehama County Peace Officers Association (POA) effective 1/1/18 through 12/31/19
(Miscellaneous Agreement #2018-121)

34. PERSONNEL - Personnel Director Missi Bullington
- a) Request adoption of Personnel Rule §1406: Outside Employment & Incompatible Activities
 - b) Request adoption of Personnel Rule §3202: Placement Other Than A Step
35. RED BLUFF COMMUNITY CENTER RE-ROOF PROJECT - Administrative Services
Director Julie Sisneros
- a) Consider adoption of a finding that the Red Bluff Community Center Re-Roof Project is categorically exempt from review under the California Environmental Quality Act, (CEQA) (Class 1 Categorical Exemption) and direction to the Chief Administrator to file the Notice of Exemption
 - b) Request approval of the plans and specifications for the Red Bluff Community Center Re-Roof Project
 - c) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on June 26, 2018 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California
36. ADMINISTRATION - Chief Administrator Williams Goodwin
- a) TRANSFER OF FUNDS: GENERAL SERVICES, B-49 - From Professional Services (1073-53230) to Fixed Asset Equipment (1073-57600), \$8,000
37. CLAIM AGAINST THE COUNTY
- a) Francisco Gudino Cardenas vs. County of Tehama
 - b) Marta Hermelinda Gudino Landaverde vs. County of Tehama

REOPEN PUBLIC COMMENT - If previous 30 minutes was not adequate

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

REPORTS - Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy)

Public Works Committee (Standing) (Williams, Bundy)

Jobs Development Ad Hoc Committee (Williams, Chamblin)

Library Planning Ad Hoc Committee (Chamblin, Carlson)

Travel & Vehicle Policies Ad Hoc Committee (Garton, Chamblin)

Strategic Plan Development Ad Hoc Committee (Carlson, Chamblin)

Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)

Budget Ad Hoc Committee (Carlson, Williams)

Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)

Marijuana/Cannabis Regulation Ad Hoc Committee (Carlson, Garton)

REPORTS OF MEETINGS ATTENDED (AB1234)

BOARD MATTERS - Discussion of new items for further study/future agendas

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.ig2.com