

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1, Vice-Chair
Candy Carlson, District 2, Chairman
Dennis Garton, District 3
Bob Williams, District 4
Burt Bundy, District 5



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, MAY 15, 2018

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

8:30 AM - Members of the public may address the Closed Session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) TEHAMA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
(Board will be sitting as Tehama County IHSS PA Board of Directors)

Employee Negotiations - Conference with Labor Negotiators
(Government Code Section 54957.6)

Agency Negotiators: Bill May, Shelley Zimmerman & David Madrigal

Employee Organization:
Tehama County IHSS Care Providers

2. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:
Tehama County Management Employees' Association

3. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:
Tehama County Law Enforcement Management Association

4. CLOSED SESSION
 - a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)

Title: Social Services Director

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER

CANCELLATION OF MEETING – The May 29, 2018 meeting of the Board of Supervisors is cancelled pursuant to the Board's Policy to cancel meetings following a Monday holiday (Memorial Day).

5. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone. Public comment will last no longer than 30 minutes and will be re-opened at the end of Regular session if necessary.

ANNOUNCEMENT OF AGENDA CORRECTIONS

REPORTABLE ACTIONS FROM CLOSED SESSION

ANNOUNCEMENTS BY DEPARTMENT HEADS

CONSENT AGENDA

6. AUDITOR'S CLAIMS
 - a) Public Defender, 53230, Drug Detection Laboratories, \$300.00
 - b) Public Defender, 53221, Brian R. Abbott Ph.D, \$2,400.00
 - c) Public Defender, 53221, Rolland L. Papendick, \$1,567.49
7. GENERAL WARRANT REGISTER - April 21-27, 2018
8. DEPARTMENT OF SOCIAL SERVICES / PERSONNEL
 - a) OTHER THAN "A" STEP - Request approval of the personnel Action Form to appoint applicant as Eligibility Specialist II at Range 60, Step B, effective 5/16/18
9. FIRE DEPARTMENT
 - a) Request confirmation of the application submitted for the Volunteer Fire Assistance Grant with the California Department of Forestry and Fire Protection in the amount of \$19,999 to purchase personal protection equipment

10. DEPARTMENT OF SOCIAL SERVICES

- a) **AGREEMENT** - Request approval and authorization for the Director of Social Services to submit a letter notifying Sable Computer Inc., dba KIS, of the Department's intent to exercise its option to extend the term of the maintenance agreement for the agency's phone system for one year for an all-inclusive flat fee of \$15,000, effective 6/1/18 through 5/31/19 (subject to receipt of insurance)
(Miscellaneous Agreement #2018-105)

11. SHERIFF'S DEPARTMENT

- a) Request approval and authorization to accept Fiscal Year 2018-19 Sexual Assault Felony Enforcement (SAFE) Team funding in the amount of \$40,000 from the Shasta County Lead Agency

12. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT**a) KIRKWOOD CEMETERY DISTRICT**

- 1) One four-year appointment to fill the expired term of Robert Safford with said new term expiring 8/31/20 (term expired in 2016)

(Interested person: Robert Safford)

- 2) One four-year appointment to fill the expired term of Shawnee Flournoy with said new term expiring 8/31/21 (term expired in 2017)

(Interested person: Shawnee Flournoy)

13. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT

- a) **PASKENTA CEMETERY DISTRICT** - One four-year appointment to fill the expired term of Randy Humphrey with said new term expiring 12/31/21 (term expired in 2017)

(Interested person: Randy Humphrey)

REGULAR AGENDA**14. VETERANS SERVICE OFFICE - Veterans Service Officer Kelly Osborne**

- a) **INFORMATIONAL PRESENTATION** - Regarding an update of Tehama County Veteran's Service Office

15. ADMINISTRATION - Jobs Development Liaison Amanda Jenkins

- a) Board discussion and possible direction to staff regarding the Tehama County Display at the State Capitol

16. HEALTH SERVICES AGENCY - Executive Director Valerie Lucero

- a) **AGREEMENT** - Request approval and authorization for the Executive Director to sign the agreement with Lalani Ratnayake for the purpose of providing consultation services for the Tehama County Oral Health Program for rates as listed in Exhibit "C" with maximum compensation not to exceed \$36,000 for one year and then \$15,000 for each subsequent year, with total compensation not to exceed \$100,000, effective 5/15/18 through 6/30/22

(Miscellaneous Agreement #2018-106)

17. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt
 - a) RESOLUTION NO. 2018-41 / AGREEMENT - Request adoption of a resolution with the Department of General Services Office of Fleet and Asset Management authorizing the names stated to acquire surplus property; and further authorizing the Chairman to sign the Nondiscrimination Compliance Agreement (Form SASP 203) to acquire the surplus property
(Miscellaneous Agreement #2018-107)
18. DEPARTMENT OF AGRICULTURE / PURCHASING - Agricultural Commissioner Rick Gurrola
 - a) TRANSFER OF FUNDS: AGRICULTURE, B-47 - From State Agriculture (2061-450530) to Contingency (1109-59000), \$25,000; and From Contingency (1109-59000) to Vehicles (2061-57605), \$25,000 **(Requires 4/5's vote)**
 - b) Request approval of the specifications for one new 1/2-ton 4x2 regular cab, standard bed pickup truck
 - c) Request authorization for the Purchasing Department to solicit bids for one new 1/2-ton 4x2 regular cab, standard bed pickup truck, with bid opening set for 3 p.m. on 5/25/18 at the Administrative Office, 727 Oak Street, Red Bluff, CA
19. TEHAMA COUNTY COMMUNITY ACTION AGENCY / PURCHASING – Executive Director Amanda Sharp
 - a) TRANSFER OF FUNDS: SENIOR NUTRITION, B-46 - From Professional and Special Services (5063-53230) to Fixed Asset Vehicles (5063-57605), \$26,000 **(Requires 4/5's vote)**
 - b) Request approval of specifications for one new 7 passenger minivan
 - c) Request authorization for the Purchasing Department to solicit bids for one new 7 passenger minivan, with bid opening set for 3 p.m. on 5/25/18 at the Administrative Office, 727 Oak Street, Red Bluff, CA
20. PROBATION DEPARTMENT / PURCHASING - Chief Probation Officer Richard Muench
 - a) TRANSFER OF FUNDS: PROBATION, B-45 - From CRL2011 Youthful Offender (2037-4506217) to Public Safety Contingency (2002-59000), \$36,000; and From Public Safety Contingency (2002-59000) to Vehicles (2037-57605), \$36,000 **(Requires 4/5's vote)**
 - b) Request approval of the specifications for one new 15-passenger van
 - c) Request authorization for the Purchasing Department to solicit bids for one new 15-passenger van, with bid opening set for 3 p.m. on 5/25/18 at the Administrative Office, 727 Oak Street, Red Bluff, CA

21. PROBATION DEPARTMENT - Chief Probation Officer Richard Muench

- a) Request to adopt the finding that, due to past and ongoing utilization of West Coast technologies for the system development, configuration, maintenance and support, they are uniquely knowledgeable regarding the complexities of the Probation computer system; and their services are necessary to ensure that the system is successfully upgraded with minimal interruption of operations
- b) Request to find it in the best interest of the County to waive the formal bid process for supplying the hardware and services necessary to upgrade the Probation Department Computer system based on the finding.
- c) AGREEMENT - Request approval and authorization for the Chairman of the Board to sign the agreement with West Coast Technologies for the purchase, installation and programming of 13 OptiPlex Computers, 15 Latitude 5480 Laptops, 15 Dell 22 monitors and 210 AKWU: PowerEdge R640 server for the rates as set forth in Exhibits B, C and D with maximum compensation not to exceed \$60,815, effective upon the date of signing to terminate upon completion of the project
(Miscellaneous Agreement #2018-108)

RECESS to convene as the Tehama County Air Pollution Control District**22. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona**

- a) Request approval and authorization of the Woodsmoke Reduction Program Workplan
- b) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Memorandum of Understanding (MOU) with the California Air Pollution Control Officers Association (CAPCOA) to participate in the Woodsmoke Reduction Pilot Program
(Miscellaneous Agreement #2018-109)

or:

- c) Propose changes to Districts Woodsmoke Reduction Program Workplan and re-schedule for Board consideration at a later time

or:

- d) Take no action

ADJOURN to reconvene as the Tehama County Board of Supervisors**23. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley**

- a) PROCLAMATION - Request adoption of a proclamation proclaiming the week of May 20th thru May 26th, 2018 as "National Public Works Week" in Tehama County

24. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) ROAD AGREEMENT - Request approval and authorization for the Chairperson to sign the Right of Way Contract with David N. Stroing and Cindy A. Stroing, Husband and Wife, as Joint Tenants for one (1) Permanent Road Easement and one (1) Temporary Construction Easement relative to the Jellys Ferry Road @ Sacramento River Bridge Replacement Project, in the amount of \$15,000
(Road Agreement # 2018-3)
 - b) RESOLUTION NO. 2018-42 - Request adoption of a resolution accepting the Easement Deed from David N. Stroing and Cindy A. Stroing, Husband and Wife, as Joint Tenants, and authorize the Chairperson to execute the Certificate of Acceptance
25. PUBLIC WORKS DEPARTMENT - Director Timothy McSorley
- a) ROAD AGREEMENT - Request approval and authorization for the Chairman to sign the Right of Way Grant/Temporary Use Permit Serial Number CACA57882 required by the Department of the Interior Bureau of Land Management allowing construction, use and temporary occupancy of work areas on public lands relative to the Jellys Ferry Road @ Sacramento River Bridge Replacement Project, effective until termination on 12/31/23
(Road Agreement #2018-4)
 - b) ROAD AGREEMENT - Request approval and authorization for the Chairman to sign Right of Way Grant Serial Number CACA55944 with the Department of the Interior, Bureau of Land Management allowing construction, operate, maintain and terminate a portion of Jellys Ferry Road on public lands, effective until termination on 12/31/2117
(Road Agreement #2018-5)
26. PERSONNEL - Personnel Director Missi Bullington
- a) Request adoption of Personnel Rule §1407: Political Activities
 - b) Request adoption of Personnel Rule §1308: Nepotism
27. COMMITTEES & COMMISSIONS
- a) TEHAMA COUNTY PLANNING COMMISSION / AIRPORT LAND USE COMMISSION - One appointment to fill the unexpired term of Lynn DeFreece as District 2 representative with said term expiring 1/4/21
(Interested person: Noel Bookout)
28. CLAIM AGAINST THE COUNTY
- a) Troy McFadyen vs. County of Tehama
 - b) Phillip Bow and Sia Bow vs. County of Tehama
 - c) Joseph Froome vs. County of Tehama

REOPEN PUBLIC COMMENT - If previous 30 minutes was not adequate

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

REPORTS - Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy)

Public Works Committee (Standing) (Williams, Bundy)

Jobs Development Ad Hoc Committee (Williams, Chamblin)

Library Planning Ad Hoc Committee (Chamblin, Carlson)

Travel & Vehicle Policies Ad Hoc Committee (Garton, Chamblin)

Strategic Plan Development Ad Hoc Committee (Carlson, Chamblin)

Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)

Budget Ad Hoc Committee (Carlson, Williams)

Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)

Marijuana/Cannabis Regulation Ad Hoc Committee (Carlson, Garton)

REPORTS OF MEETINGS ATTENDED (AB1234)

BOARD MATTERS - Discussion of new items for further study/future agendas

1:30 P.M.

29. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Deputies Squier and Jungwirth

- a) De Novo Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Angel Loeza and Robert Mitchell
 Site Address: Raglin Ridge Area, Red Bluff
 APN: 059-090-009 ("Premises")

30. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Deputies Squier and Jungwirth

- a) De Novo Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Nick G. Perez and Barbara L. Perez
 Site Address: 21661 Graham Rd., Manton
 APN: 011-400-011 ("Premises")

31. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Garmen F. Gutierrez & Arminda Gomez Telles
Site Address: 15834 Tall Pine Trail, Corning RTR
APN: 062-290-007 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

32. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien and Abatement Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Center Fork Properties Investment, LLC
Site Address: 14355 Center Fork Rd., Red Bluff
APN: 022-290-052 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

33. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: James Nichols
Site Address: 590 Sale Lane, Red Bluff
APN: 041-320-019 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

34. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -
 Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Carmen Sanders
 Site Address: 16383 Lariat Loop and 16403 Lariat Loop, Corning, RTR
 APN: 062-500-050 and 062-500-032 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

35. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -
 Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Anadeli Favela Vega
 Site Address: 17197 Muledeer Dr., Corning, RTR
 APN: 060-140-008 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

36. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -
 Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Carolina Verduzco
 Site Address: 24022 McLane Ave., Corning
 APN: 075-200-039 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

37. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Victor V. Olivera Sabalsa
Site Address: 16347 Stagecoach Rd., Corning, RTR
APN: 062-310-023 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

38. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Gregory Herrick and Jaime Torres Garcia
Site Address: 15635 Oakridge Rd., Corning, RTR
APN: 062-360-020 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

39. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officer Keith Curl

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Salvador Barriga and Hilda Lucatero
Site Address: 6980 Ox Yoke Bend, Corning, RTR
APN: 062-430-013 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.igam2.com