

# TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1, Vice-Chair  
Candy Carlson, District 2, Chairman  
Dennis Garton, District 3  
Bob Williams, District 4  
Burt Bundy, District 5



Williams Goodwin  
Chief Administrator

Richard Stout  
County Counsel

Jennifer A. Vise  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655

<http://www.co.tehama.ca.us>

## AGENDA FOR TUESDAY, MARCH 13, 2018

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:** These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:** These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday thirteen days prior to the meeting, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

**8:30 AM** - Members of the public may address the Closed Session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) TEHAMA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
(Board will be sitting as Tehama County IHSS PA Board of Directors)

Employee Negotiations - Conference with Labor Negotiators  
(Government Code Section 54957.6)

Agency Negotiators: Bill May, Shelley Zimmerman & Sherry Wehbey

Employee Organization:  
Tehama County IHSS Care Providers

2. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code Section 54957)

Title: Chief Administrator

**10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

3. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

**ANNOUNCEMENT OF AGENDA CORRECTIONS**

**REPORTABLE ACTIONS FROM CLOSED SESSION**

**REPORTS OF MEETINGS ATTENDED (AB1234)**

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS**

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Fire Committee (Standing) (Garton, Bundy)**

**Public Works Committee (Standing) (Williams, Bundy)**

**Jobs Development Committee (Standing) (Williams, Chamblin)**

**Library Planning Ad Hoc Committee (Chamblin, Carlson)**

**Travel & Vehicle Policies Ad Hoc Committee (Garton, Chamblin)**

**Strategic Plan Development Ad Hoc Committee (Carlson, Chamblin)**

**Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)**

**Budget Ad Hoc Committee (Carlson, Williams)**

**Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)**

**Marijuana/Cannabis Regulation Ad Hoc Committee (Carlson, Garton)**

## **ANNOUNCEMENTS BY DEPARTMENT HEADS**

### **CONSENT AGENDA**

#### **5. APPROVAL OF MINUTES**

- a) Waive the reading and approve the minutes of the meeting held 2/6/18

#### **6. AUDITOR'S CLAIMS**

- a) Social Services, 53280, Department of Social Services, \$143,845
- b) Public Defender, 53230, Thomas K. Resk, M.D., \$3,000

#### **7. GENERAL WARRANT REGISTER - February 17-23, 2018**

#### **8. PUBLIC WORKS / PERSONNEL**

- a) Request approval of a Personnel Action Form for a leave absence due to an industrial injury for Employee #1757 from 2/19/18 through 3/28/18

#### **9. SHERIFF / PERSONNEL**

- a) Request approval of a Personnel Action Form for a leave absence due to a non-industrial injury for Employee #2324 from 1/22/18 through 4/2/18

**10. DEPARTMENT OF SOCIAL SERVICES**

- a) **AGREEMENT** - Request approval and authorization for the Social Services Director to sign the Amendment to between with Alternatives to Violence (ATV) (Misc. Agree. #2017-218) for the purpose of providing the following services through the Promoting Safe and Stable Families (PSSF) program: Domestic Violence, Functional Family Therapy, and Post Adoption Support services to Child Welfare clients thereby increasing the amount of compensation to match the allocation received by the State with the maximum amount not to exceed \$26,732 for Domestic Violence services; \$12,366 for Functional Family Therapy services; and \$12,366 for Post Adoption services, with a contract total maximum compensation not to exceed \$51,464, effective 7/1/17 and shall terminate 6/30/18

(Miscellaneous Agreement #2018-63)

**11. PROBATION DEPARTMENT**

- a) **AGREEMENT** - Request approval and authorization for the Chief Probation Officer or his designee to sign the Memorandum of Understanding with the Tehama County Department of Education for the provision of increased Juvenile Justice Center Instructional and Special Educational Aide in the amount of \$40,000, effective 11/15/17 through 6/30/18

(Miscellaneous Agreement #2018-64)

**12. COMMITTEES & COMMISSIONS**

- a) **DEFERRED COMPENSATION COMMITTEE**
  - 1) One appointment to fill the position of County Counsel representative vacated by Arthur Wylene for no-set-term  
(Interested person: Richard Stout)
  - 2) Request to change the category of Personnel Administrator representative to Personnel Director representative
  - 3) One appointment to fill the position of Personnel Director representative for no-set-term  
(Interested person: Missi Bullington)

**REGULAR AGENDA****13. FIRE DEPARTMENT / DONATION - Fire Chief Christine Thompson**

- a) **RESOLUTION NO. 2018-28** - Request adoption of a resolution authorizing Tehama County Fire Department to accept Disneyland tickets on behalf firefighters

**14. DEPARTMENT OF SOCIAL SERVICES - Director Amanda Sharp, Program Managers Linda Duggins and Steven Dickerson**

- a) **INFORMATIONAL PRESENTATION** - To bring awareness and appreciation of the hard work, dedication, and self-sacrifice demonstrated each day by Social Workers

15. DEPARTMENT OF SOCIAL SERVICES / PURCHASING – Director Amanda Sharp
  - a) Request to award the bids to Corning Ford as the low responsive bidder; and further authorize the Purchasing Agent to sign purchase orders for acquisition of the following:
    - 1) Two new full-size four door sedans, minimum overall length of 200 inches, for a total of \$46,375.80
    - 2) One new full-size four door sedan for a total of \$19,472.70
  - b) Request to reject all bids as non-responsive and approve revised specifications for one new 7-passenger minivan
  - c) Request authorization for the Purchasing Department to solicit bids for one new 7-passenger minivan, with bid opening set for 3 p.m. on 3/28/18 at the Administrative Office, 727 Oak Street, Red Bluff, CA
16. PROBATION DEPARTMENT - Chief Probation Officer Richard Muench
  - a) TRANSFER OF FUNDS: JUVENILE DETENTION FACILITY, B-28 - From Miscellaneous Revenue (2036-471120) to Public Safety Contingency (2002-59000), \$7,000; and From Public Safety Contingency (2002-59000) to Special Department Equipment (2036-57608), \$7,000 **(Requires 4/5's vote)**
17. PLANNING DEPARTMENT - Planning Director Kristin Maze
  - a) Request adoption of a finding that the 2017 Calendar year 2009-2029 General Plan and 2014-2019 Housing Element Annual Progress Report fully complies with Government Code Section 65400 and adopt the information contained within Attachment A (HCD Annual Housing Element Progress Report Form 032710)
  - b) Request approval for staff to forward the Annual Report with the required HCD Forms to the California Office of Planning and Research and the California Department of Housing and Community Development in accordance with Government Code Section 65400 (a)(2)
18. TEHAMA COUNTY SOLID WASTE MANAGEMENT AGENCY – Agency Manager Rachel Ross
  - a) RESOLUTION NO. 2018-29 - Request adoption of a resolution authorizing the submittal of an Application for the Department of Resources Recycling and Recovery 2017/18 Beverage Container Recycling City/County Payment Program and Providing Related Authorizations
19. HEALTH SERVICES AGENCY - Executive Director Valerie Lucero
  - a) Request approval of the Request for Proposals (RFP) from the Tehama County Health Services Agency (TCHSA) Drug/Alcohol Division for a Driving Under the Influence (DUI) Program and authorize the Agency to solicit proposals with submission due date set at 5:00 p.m. on 4/2/18 to TCHSA at P.O. Box 400, Red Bluff, CA

20. LIBRARY / PERSONNEL - Librarian Todd Deck and Personnel Director Missi Bullington
- a) Request approval of the new classification specification for Librarian I and Librarian II, effective 3/13/18
  - b) RESOLUTION NO. 2018-30 - Request adoption of a resolution to amend Resolution 2017-94, of the 2017-18 Position Allocation List (PAL), by deleting one (1.0) Library Assistant I/II, effective 3/13/18
  - c) Request approval of a Personnel Action Form to appoint Jennifer Sisneros from Library Assistant II, Joint Council Range 52, Step E, to Librarian I Joint Council Range 60, Step E, effective 3/13/18
21. PERSONNEL - Personnel Director Missi Bullington
- a) RESOLUTION NO. 2018-31 - Request adoption of a resolution to amend Resolution 2017-94, the 2017-18 Position Allocation List (PAL), by reducing the current allocation of .80 FTE by .10 FTE bringing the total allocation for the Personnel Technician to .70 FTE, effective 3/16/18

**RECESS to convene as the Tehama County Sanitation District No. 1**

22. SANITATION DISTRICT NO. 1 - Executive Director Timothy J. McSorley
- a) Waive the reading and approve the minutes of the following meetings:
    - 1) Meeting held 12/12/17
    - 2) Meeting held 12/19/17
  - b) Request approval of the Warrant Register from October 2017 to February 2018 in the amount of \$114,717.73

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

23. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt
- a) AGREEMENT - Request authorization for the Chairman to sign the Agreement for Forensic Pathology Services with Bennet Omalu Pathology for the purpose of providing Autopsy Services requested by the Tehama County Sheriff's/Coroner Office for the rates as set forth in Exhibit "B" with maximum compensation amount not exceed \$60,000, effective 3/1/18 and shall remain in effective for three years (subject to receipt of required insurance documentation)  
(Miscellaneous Agreement #2018-65)
24. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt
- a) TRANSFER OF FUNDS: SHERIFF, B-27 - From State Seizure (2027-471122), \$3,320.00; and From State Seizure (2032-471122), \$4,264.04 to Contingency (2002-59000), \$7,581.04; and From Contingency (2002-59000), \$7,581.04 to Special Dept. Exp. (2027-53280) \$3,320.00; and to Special Department Exp. (2032-52380), \$4,261.04 **(Requires 4/5's vote)**

## 25. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt

- a) TRANSFER OF FUNDS: SHERIFF, B-26 - From AB443 (2072-4506241) to Contingency (1109-59000), \$1,741.46; and From Contingency (1109-59000) to Computer (57603), \$1,741.46 **(Requires 4/5's vote)**

## 26. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt

- a) Request approval for out-of-state travel for Lt. Donald Thomas and Deputy Noel Clem to travel to Nashville, TN on April 2-6, 2018 to attend the 2018 Domestic Cannabis Eradication/Suppression Program Strategic Meeting

## 27. TEHAMA COUNTY COURTHOUSE RE-ROOF PROJECT - Administrative Services Director Julie Sisneros

- a) Request adoption of a finding that the omitted Principal signature on the bidder's bond submitted by Ark Design Construction & Roofing is an inconsequential irregularity that (1) did not give the bidder an unfair competitive advantage, (2) does not defeat the goals of ensuring economy and preventing corruption in the public contracting process, (3) cannot have affected the amount of the bid, and (4) would not allow the bidder to withdraw their bid without forfeiture of their bid bond, and request for a waiver of the irregularity based on the finding
- b) Request to award the bid to Ark Design Construction & Roofing as the low responsive bidder for the Tehama County Courthouse Revised Re-Roof Project in the amount of \$245,000
- c) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with Ark Design Construction & Roofing for the Tehama County Courthouse Revised Re-Roof Project, for a total contract amount of \$245,000 (Miscellaneous Agreement #2018-66)
- d) Request blanket authorization for the Chief Administrator to execute change orders for the project in an amount up to \$24,500, with all change orders being brought back to the Board for confirmation

## 28. BOARD OF SUPERVISORS

- a) Request approval and authorization for the Chairman to sign the letter to Paige Uttley, Senior Environmental Scientist at the Water Branch of the California State Department of Fish and Wildlife, to provide comment to the Draft Instream Flow Criteria for Mill Creek in Tehama County

**1:30 P.M.**

## 29. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officer Clint Weston

- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at Digger Pine, Cottonwood, CA (APN: 007-110-008) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

**Or**

- b) Set the matter for de novo hearing before the Board of Supervisors

30. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officer Clint Weston

- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 18730 Cobblestone Dr., Cottonwood, CA (APN: 007-570-028) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

31. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston, Deputy Squire and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: David S. Anderson & Crystal A. Anderson  
Site Address: Turkey Egg Lane, Red Bluff  
APN: 021-160-038 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

32. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston, Deputy Squire and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Luis Curiel & Rudy Curiel  
Site Address: 7159 Alpine Dr., Corning, RTR  
APN: 062-280-006 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors



## 33. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston, Deputy Squire and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Sheila Scanlon  
Site Address: 9750 Colyear Springs Rd., Red Bluff  
APN: 059-010-007 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

## 34. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston, Deputy Squire and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Jacob Haag  
Site Address: 7019 Osage Ct., Corning, RTR  
APN: 062-290-016 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

## 35. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston, Deputy Squire and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Michael Chen Lee  
Site Address: 6877 Pueblo Point, Corning, RTR  
APN: 062-440-003 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

## 36. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston, Deputy Squire and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Ramon Oseguera & Irma Cardenas  
Site Address: 15900 Apache Trail, Corning, RTR  
APN: 062-460-004 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

## 37. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston, Deputy Squire and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Chio Vern Saetern & Chiem Vern Saetern  
Site Address: 7274 Lakehill Rd., Corning, RTR  
APN: 060-080-016 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

## 38. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston, Deputy Squire and Deputy Jungwirth

- a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Debra Sanders & Christopher Sanders  
Site Address: 17370 Rancho Tehama Rd., Corning, RTR  
APN: 060-060-013 ("Premises")

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at [www.tehamacountyca.igam2.com](http://www.tehamacountyca.igam2.com)