

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1
Candy Carlson, District 2, Vice-Chair
Dennis Garton, District 3, Chairman
Bob Williams, District 4
Burt Bundy, District 5



Williams Goodwin
Chief Administrator

Richard Stout
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, JANUARY 9, 2018

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

REMINDER

CANCELLATION OF MEETING - The January 16, 2018 Meeting of the Tehama County Board of Supervisors is cancelled pursuant to the board's policy to cancel the meeting following a Monday Holiday (Martin Luther King Jr. Day).

8:30 AM - Members of the public may address the closed session matters at the time the closed session is announced.

1. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Negotiators: Missi Bullington, Williams Goodwin and Gage Dungy

Employee Organization:

Joint Council of International Union of Operating Engineers, Stationary Engineers, Local 39, AFL-CIO, and Service Employees International Union, Local 1292, AFL-CIO

2. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Negotiators: Missi Bullington, Williams Goodwin, and Gage Dungy

Employee Organization:

Deputy Sheriff's Association

3. CLOSED SESSION

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

(Cont.)

Employee Organization:

Tehama County Peace Officers Association

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

4. BOARD OF SUPERVISORS

- a) Appointment of the 2018 Chairman and Vice-Chairman

5. PUBLIC COMMENT PERIOD

This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

ANNOUNCEMENT OF AGENDA CORRECTIONS**REPORTABLE ACTIONS FROM CLOSED SESSION****REPORTS OF MEETINGS ATTENDED (AB1234)****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

REPORTS - Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing) (Garton, Bundy)

Public Works Committee (Standing) (Williams, Garton)

Jobs Development Committee (Standing) (Williams, Bundy)

Library Planning Ad Hoc Committee (Chamblin, Carlson)

Travel & Vehicle Policies Ad Hoc Committee (Garton, Chamblin)

Strategic Plan Development Ad Hoc Committee (Carlson, Bundy)

Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)

Budget Ad Hoc Committee (Garton, Williams)

Planning and Zoning Ordinance Review Ad Hoc Committee (Williams, Bundy)

ANNOUNCEMENTS BY DEPARTMENT HEADS**CONSENT AGENDA**

7. APPROVAL OF MINUTES

- a) Waive the reading and approve the minutes of the meeting held 12/12/17

8. AUDITOR'S CLAIM

- a) Public Defender, 53221, John Lawson, \$101.04

9. GENERAL WARRANT REGISTER - December 11-29, 2017

10. LIBRARY

- a) Request approval and authorization to declare two high back red leather chairs and one wood coffee table as surplus County property
- b) Request authorization to donate two chairs and one table to the Red Bluff Joint Union High School District pursuant to Government Code Section 25372

11. ADMINISTRATION / PURCHASING

- a) Declare the following vehicle to be surplus County property:
 - 1) 1973 John Deere Tractor; Serial Number 08500 5007906; Inv. #11351; Stock #764
- b) Authorize Administration / Purchasing to dispose of the property in the manner that most benefits the County

12. RISK MANAGEMENT / ADMINISTRATION

- a) Approval of the list of employee positions that are authorized to take home County vehicles for County business purposes

13. PROBATION

- a) Request approval and authorization to increase the petty cash fund from \$100 to \$500 for the purpose of making miscellaneous purchases for the Probation Department.

14. DEPARTMENT OF CHILD SUPPORT SERVICES / PERSONNEL

- a) OTHER THAN "A" STEP - Request approval of the Personnel Action Form to appoint Catherine Vance as a Child Support Attorney II (EH) at Range 84, Step B, effective 1/16/18 contingent upon a successful background check

15. BUILDING & SAFETY / PERSONNEL

- a) OTHER THAN "A" STEP - Request approval of a Personnel Action Form to appoint Daniel Nichols as Combination Building Inspector at Range 68, Step B, effective 1/16/18

16. COOPERATIVE AG EXTENSION

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Agreement with Peerless Building Maintenance for the purpose of weekly janitorial services at the Cooperative Ag Extension, located at 1754 Walnut Street, Red Bluff, with maximum compensation not to exceed \$3,748.20, effective 1/1/18 and shall terminate 12/31/18

(Miscellaneous Agreement #2018-1)

17. TEHAMA COUNTY FISH & GAME COMMISSION

- a) AGREEMENT – Request approval and authorization for the Purchasing Agent to sign the Agreement with the Resource Conservation District of Tehama County for the purpose of an Oak Woodlands Study within Tehama County in an amount not to exceed \$6,775, effective 1/9/18 and shall terminate upon successful completion of services

(Miscellaneous Agreement #2018-2)

18.HEALTH SERVICES AGENCY / PERSONNEL

- a) OTHER THAN "A" STEP - Request approval of the Personnel Action Form appointing Melissa O'Brien as Health Educator at Range 67, Step B, effective 1/16/18

19.HEALTH SERVICES AGENCY / SHERIFF / PROBATION

- a) Request approval and authorization for the Chairperson to sign the Medi-Cal County Inmate Program (MCIP) Participation Form: Fiscal Year 2018-19 for the purpose of certifying Tehama County's interest in voluntarily participating in the MCIP for the period 7/1/18 through 6/30/19

20.HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with The CSU, Chico Research Foundation, a California non-profit public benefit corporation and an auxiliary organization of California State University, Chico for the purpose of engaging youth and providing nutrition education and physical activity throughout Tehama County with maximum compensation not to exceed \$96,926, effective 10/1/17 and shall terminate 9/30/18
(Miscellaneous Agreement #2018-3)

21.COMMITTEES & COMMISSIONS

- a) COMMUNITY ACTION AGENCY TRIPARTITE ADVISORY BOARD - One appointment to fill the unexpired term of Carmen Gleason as Private Sector representative with said term expiring 12/31/19
(Interested person: Adriana Griffin)

22.BOARD ORDERS / COUNTY OFFICIALS

- a) 2018 ATTENDANCE OF MEETINGS - Authorization for Board members to attend meetings considered of benefit to the County during 2018, as set forth in Resolution No. 2016-58, the Travel Reimbursement Policy for Legislative Bodies (A.B. 1234)
- b) 2018 OUT-OF-STATE TRAVEL
 - 1) Authorization for County officials to leave the State whenever necessary on private business during 2018
 - 2) Approval of the requirement that County officials, other than Board members, obtain Board approval prior to leaving the State on County business, except law enforcement and Child Protective Services personnel in discharge of their duties during 2018

23.CLERK OF THE BOARD

- a) Approval of the minutes and agenda distribution list

REGULAR AGENDA**24. BOARD OF SUPERVISORS / COMMITTEES & COMMISSIONS**

- a) Board discussion and appointment of 2018 Rural County Representatives of California (RCRC) Delegates and Alternates
 - 1) RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC) - One Board member appointment as delegate and one Board member appointment as alternate, each for one year term to expire 1/8/19
(Incumbents: Williams / Alternate - Garton)
 - 2) RCRC GOLDEN STATE FINANCE AUTHORITY - One Board member appointment as delegate and one Board member appointment as alternate, each for a one year term to expire 1/8/19 (should be the same members appointed to RCRC)
(Incumbents: Williams / Alternate - Garton)
- b) Board discussion and confirmation of 2018 Rural County Representatives of California Delegates and Alternates
 - 1) RCRC ENVIRONMENTAL SERVICES JPA (ESJPA) - One Board member representative and one alternate delegate for no set term.
(Incumbents: Williams / Alternate - Rachel Ross)

25. BOARD OF SUPERVISORS / COMMITTEES & COMMISSIONS

- a) Board discussion and possible action regarding appointments to Board Committees and Commissions with terms longer than one year
- b) BOARD APPOINTMENTS WITH TERMS LONGER THAN ONE YEAR
 - 1) AREA AGENCY ON AGING ADVISORY COUNCIL - One Board member representative and one alternate for four-year terms
(Incumbents: Garton / Alternate - Chamblin - current terms expire 12/31/20)
 - 2) COMMISSION ON AGING - Two Board member representatives for three-year terms
(Incumbents: Garton and Chamblin - current terms expire 6/30/18)
 - 3) LOCAL AGENCY FORMATION COMMISSION (LAFCo) - Two Board member representatives and one alternate for four-year terms
(Incumbents: Bundy - current term expires 4/30/19; Williams - current term expires 4/30/21; Alternate - Carlson - current term expires 4/30/19)
 - 4) SACRAMENTO RIVER CONSERVATION AREA FORUM - One Board member representative and one alternate for four-year terms
(Incumbents: Garton / Alternate - Chamblin - current terms expires 12/31/20)
 - 5) TEHAMA COUNTY MENTAL HEALTH BOARD - One Board member representative for a three-year term
(Incumbent: Chamblin - current term expires 12/31/18)

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- 6) 3CORE COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY COMMITTEE - One Board member representative for a two-year term
(Incumbent: Williams - current term expires on 5/31/18)

26. BOARD OF SUPERVISORS / COMMITTEES & COMMISSIONS

- a) Board discussion and action regarding the Board Committees and Commissions annual appointments
- b) ANNUAL BOARD APPOINTMENTS
(all terms to expire 1/08/19 unless otherwise noted)
 - 1) DOWNTOWN RED BLUFF BUSINESS ASSOCIATION - One appointment to be Chairman of the Board or their designee, and one Board member as alternate
(Incumbents: Carlson / Alternate - Chamblin)
 - 2) FEMA ADVISORY BOARD - One Board member representative (usually the representative who is the current appointee to CAA Tripartite Advisory Board)
(Incumbent: Garton)
 - 3) LOCAL TRANSPORTATION COMMISSION / TEHAMA COUNTY TRANSIT AGENCY BOARD - Three Board member representatives
(Incumbents: Garton, Williams and Chamblin)
 - 4) NATIONAL ASSOCIATION OF COUNTIES (NACo) - One Board member representative
(Incumbent: Williams)
 - 5) NORTHERN RURAL TRAINING & EMPLOYMENT CONSORTIUM (NorTEC) - One Board member appointment as Director and one Board member as alternate
(Incumbents: Williams / Alternate - Carlson)
 - 6) SACRAMENTO VALLEY BASIN-WIDE AIR POLLUTION CONTROL COUNCIL - One Board member representative and one Board member as alternate
(Incumbents: Chamblin / Alternate - Carlson)
 - 7) SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL - Two Board member representatives
(Incumbents: Carlson and Bundy)

27. BOARD OF SUPERVISORS / COMMITTEES & COMMISSIONS

- a) Board discussion and possible action regarding appointments to Board Committees and Commissions with no set term
- b) BOARD APPOINTMENTS WITH NO SET TERM
 - 1) CALWORKS ADMINISTRATIVE OVERSIGHT TEAM - Two Board member representatives for No Set Term
(Incumbents: Carlson and Chamblin)

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- 2) CENTRAL SACRAMENTO VALLEY RESOURCE CONSERVATION & DEVELOPMENT DISTRICT - One Board member representative for No Set Term
(Incumbent: Carlson)
- 3) COMMUNITY ACTION AGENCY TRIPARTITE ADVISORY BOARD - One Board member representative for No Set Term
(Incumbent: Garton)
- 4) COMMUNITY CORRECTIONS PARTNERSHIP - One Board member representative for No Set Term
(Incumbent: Garton)
- 5) HARDWOOD ADVISORY COMMITTEE - One Board member representative and one Board member as alternate for No Set Term
(Incumbents: Bundy / Alternate - Chamblin)
- 6) INDIAN GAMING LOCAL COMMUNITY BENEFIT COMMITTEE (SB 621) - Two county representatives for No Set Term
(Incumbents: Williams and Goodwin)
- 7) JUVENILE JUSTICE COORDINATING COUNCIL - One Board member representative for No Set Term
(Incumbent: Garton)
- 8) NORTHEASTERN CALIFORNIA CONNECT CONSORTIUM (NECCC) - Two county representatives for No Set Term
(Incumbents: Garton / Alternate - Goodwin)
- 9) NORTHERN SACRAMENTO VALLEY INTEGRATED REGIONAL WATER MANAGEMENT PLAN GOVERNING BOARD - One Board member representative for No Set Term
(Incumbent: Williams)
- 10) RED BLUFF COMMUNITY/SENIOR CENTER - Two Board member representatives for No Set Term
(Incumbents: Chamblin and Carlson)
- 11) SAFETY PROGRAM - One Board member representative with No Set Term
(Incumbent: Carlson)
- 12) SIERRA NEVADA CONSERVANCY - One Board member representative from District 3 or District 5 for No Set Term
(Incumbent: Bundy)
- 13) SIERRA-SACRAMENTO VALLEY EMERGENCY MEDICAL SERVICES - One Board member representative and one Board member as alternate for No Set Term
(Incumbents: Garton / Alternate - Chamblin)

(Cont.)

- 14)SUSTAINABLE FORESTRY ACTION COALITION - One Board member representative for No Set Term
(Incumbent: Garton)
- 15)TEHAMA COUNTY CHILDREN & FAMILIES COMMISSION - One Board member representative for No Set Term
(Incumbent: Carlson - Open for reassignment)
- 16)TEHAMA COUNTY COORDINATION COMMITTEE - Two Board member representatives for No Set Term
(Incumbents: Williams and Garton)
- 17)TEHAMA COUNTY HEALTH PARTNERSHIP - One Board member representative and one Board member as alternate for No Set Term
(Incumbents: Carlson / Alternate - Garton)
- 18)TEHAMA COUNTY INTERAGENCY COORDINATION COUNCIL - One Board member representative and one Board member as alternate for No Set Term
(Incumbents: Carlson / Alternate - Garton)
- 19)TEHAMA COUNTY RAN BOARD - One Board member representative for No Set Term
(Incumbent: Garton)
- 20)TEHAMA COUNTY SOLID WASTE MANAGEMENT EXECUTIVE COMMITTEE - Two Board member representatives for No Set Term
(Incumbents: Chamblin and Carlson)
- 21)TEHAMA COUNTY VEHICLE ABATEMENT SERVICE AUTHORITY BOARD OF DIRECTORS - Two County representatives for No Set Term
(Incumbents: Bundy and Antone)
- 22)TEHAMA ECONOMIC DEVELOPMENT CORPORATION ADVISORY COMMITTEE (TEDC) - One Board member representative, by invitation only, for No Set Term
(Incumbent: Williams)
- 23)TREASURY OVERSIGHT COMMITTEE - One Board member representative for No Set Term
(Incumbent: Williams)
- 28.BOARD OF SUPERVISORS / COMMITTEES & COMMISSIONS
- a) Board discussion and possible action regarding appointments to Board Standing Committees and Board Ad Hoc Committees
 - b) BOARD STANDING COMMITTEE APPOINTMENTS

(Cont.)

- 1) PUBLIC WORKS
(Incumbents: Williams / Garton)
- 2) FIRE
(Incumbents: Garton / Bundy)
- 3) JOBS DEVELOPMENT
(Incumbents: Williams / Bundy)
- c) BOARD AD HOC COMMITTEE APPOINTMENTS
 - 1) LIBRARY PLANNING
(Incumbents: Chamblin / Carlson)
 - 2) TRAVEL & VEHICLE POLICIES
(Incumbents: Garton / Chamblin)
 - 3) STRATEGIC PLAN DEVELOPMENT
(Incumbents: Carlson / Bundy)
 - 4) PERSONNEL PROCEDURES & GUIDELINES
(Incumbents: Carlson / Chamblin)
 - 5) BUDGET
(Incumbents: Garton / Williams)
 - 6) PLANNING & ZONING ORDINANCE
(Incumbents: Bundy / Williams)
29. TEHAMA COUNTY DRUG-FREE COMMUNITY COALITION - Project Coordinator
Ulanda Hinkston
 - a) PROCLAMATION - Request adoption of a proclamation proclaiming
January 22-28, 2018 as "National Drug & Alcohol Facts Week" in Tehama County
30. SERRF EXPANDED LEARNING PROGRAM - Recreation Specialist Erin Luevano
 - a) PROCLAMATION - Request adoption of a proclamation proclaiming
January 22-26, 2018 as "The Great Kindness Challenge Week" in Tehama County
31. TREASURER / TAX COLLECTOR - Treasurer/Tax Collector Dana Hollmer
 - a) Request approval for the Treasurer/Tax Collector to sell at Internet Auction, tax-
defaulted properties which are subject to the power of sale in accordance with the
California Revenue and Taxation Code
32. CHILD SUPPORT SERVICES - Director Tonya Moore
 - a) Request approval for out-of-state travel for Director Tonya Moore to travel to
Washington, D.C. to attend the 2018 National Child Support Enforcement
Association (NCSEA) Policy Forum February 15-17, 2018 and meet with a member
of the House of Representatives/California Senator on February 14, 2018

33. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt
- a) Request approval for out-of-state travel for Detective Chad Parker and Assistant Sheriff Phil Johnston to travel to Reno, Nevada on March 6-9, 2018 for the Western States Livestock Investigators Association Seminar
34. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt
- a) TRANSFER OF FUNDS: SHERIFF, B-16 - From Homeland Security (2027-450677), to Contingency (2002-59000), \$18,892.65; and From Contingency (2002-59000), to City of Red Bluff (2027-55527), \$18,892.65 **(Requires 4/5's vote)**
35. HEALTH SERVICES AGENCY - Executive Director Valerie Lucero
- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with the California Department of Public Health (CDPH) for the Oral Health Program (OHP) grant in the amount of \$794,930, effective 1/1/18 and shall terminate on 6/30/22
(Miscellaneous Agreement #2018-4)
36. HEALTH SERVICES AGENCY / ENVIRONMENTAL HEALTH - Executive Director Valerie Lucero and Environmental Health Director Tim Potanovic
- a) AGREEMENT - Request approval and authorization for the Health Services Agency Executive Director and the Environmental Health Director to sign an Amendment to the Employment Agreement (Misc. Agreement #2017-13) with Richard Wickenheiser, M.D. for the position of Tehama County Health Officer/Physician-Surgeon, thereby extending the term to 3/15/18
(Miscellaneous Agreement #2018-5)
37. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT
- a) CORNING CEMETERY DISTRICT - Three four-year appointments to fill the expired terms of Dean Cofer, Paul Lequia and Janet Griffin with said new terms expiring 12/31/21
(Interested persons: Dean Cofer, Janet Griffin, Shirley Townley and Paul Lequia)
38. PUBLIC WORKS DEPARTMENT / PURCHASING - Director Tim McSorley
- a) Request approval of specifications and authorization for the Purchasing Department to use alternative transportation cost-based competitive bidding procedures for the following:
 - 1) Class II Crushed Aggregate Base - $\frac{3}{4}$ " approximately 3,000 tons, and $\frac{1}{2}$ " approximately 3,000 tons
 - 2) Class 2 RSP Rock Material, approximately 500 tons
 - 3) 5/16" Unwashed Chips, approximately 3,000 tons
 - 4) Cold Mix Asphalt - $\frac{1}{2}$ " max., fine grade, approximately 3,500 tons
 - 5) Asphalt Concrete - $\frac{1}{2}$ " PG64-10 aggregate, approximately 5,000 tons
 - 6) $\frac{1}{4}$ Ton Rip Rap, approximately 900 tons
 - b) Request approval of specifications for Crack Sealer in blocks, approximately 24 tons
 - c) Request authorization for the Purchasing Department to solicit bids, with the bid opening set for 3 p.m. on 1/24/18 at the Administration Office, 727 Oak Street, Red Bluff, CA

39. PUBLIC WORKS DEPARTMENT / PURCHASING - Director Tim McSorley
- a) Request approval and authorization for the Purchasing Department to use alternative availability-based competitive bidding procedures for the purchase of approximately 1,050 tons of liquid asphalt and asphaltic emulsions
 - b) Request approval of specifications for the purchase of approximately 1,050 tons of liquid asphalt and asphaltic emulsions in accordance with the alternative availability based competitive bidding procedures
 - c) Request authorization for the Purchasing Department to solicit bids for the purchase, in accordance with the alternative availability-based competitive bidding procedures, with the bid opening set for 3 p.m. on 1/24/18 at the Administration Office, 727 Oak Street, Red Bluff, CA
40. PUBLIC WORKS / PERSONNEL - Personnel Director Missi Bullington and Chief Administrator Williams Goodwin
- a) Request approval by the Board of Supervisors for a new classification specification of County Surveyor (Exempt) within the Tehama County Management Employees Association with a recommended salary of Range 84, effective 1/9/18
 - b) Request approval by the Board of Supervisors of a revised classification specification of Director of Public Works, effective 1/9/18
 - c) RESOLUTION NO. 2018-1 - Request adoption of a resolution to amend Exhibit "A" - Range Assignments in the Memorandum of Understanding between the County and the Joint Council Bargaining Unit by deleting the classification of Chief Surveyor Range 86 with corresponding additions/revisions to the Tehama County Master Salary Schedule, effective 1/9/18
 - d) RESOLUTION NO. 2018-2 - Request adoption of a resolution to amend Exhibit "A" - Range Assignments in the Memorandum of Understanding between the County and the Tehama County Management Employees Association (TCMEA) by adding the classification of County Surveyor Range 84M with corresponding additions/revisions to the Tehama County Master Salary Schedule, effective 1/9/18
 - e) RESOLUTION NO. 2018-3 - Request adoption of a resolution to amend Resolution 2017-94 of the 2017/18 Position Allocation List (PAL) by deleting one (1.00) full-time Chief Surveyor, and adding one (1.00) full-time County Surveyor, effective 1/9/18
41. PUBLIC WORKS / PERSONNEL - Personnel Director Missi Bullington and Chief Administrator Williams Goodwin
- a) Request approval of a Personnel Action Form to reclassify the position of William Pike from Chief Surveyor Joint Council Range 86, Step E, to County Surveyor TCMEA Range 84M, Step E, effective 1/9/18

42. DEPARTMENT OF SOCIAL SERVICES / PURCHASING - Director Amanda Sharp and Administrative Services Director Julie Sisneros
- a) Request to adopt the finding that National Intergovernmental Purchasing Alliance (National IPA) contract #R142212 for the acquisition of furniture meet all Tehama County Bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
 - b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of furniture based on the finding
 - c) Request authorization for the Purchasing Department to issue a purchase order to Office Depot for the acquisition of furniture for the Tehama County Department of Social Services in the amount of \$7,838.04
43. DEPARTMENT OF SOCIAL SERVICES / PERSONNEL - Director Amanda Sharp and Personnel Director Missi Bullington
- a) RESOLUTION NO. 2018-4 - Request adoption of a resolution to amend Resolution 2017-94, the 2017-18 Position Allocation List (PAL), by adding 1.0 Legal Clerk II or Legal Clerk I allocation (1.0 to sunset 12/31/18), effective 1/9/18
44. DEPARTMENT OF SOCIAL SERVICES / PERSONNEL - Personnel Director Missi Bullington
- a) Request approval for a revision to the classification specification of Social Worker Supervisor II (MS Attachment) to change the probationary period from six (6) months to one (1) year

11:00 A.M.

45. PLANNING DEPARTMENT - Planning Director Kristen Maze
- a) PUBLIC HEARING - To propose an adjustment to common property lines between two (2) existing parcels and two (2) existing tax area APNs
 - b) Request adoption of a finding that Lot Line Adjustment #17-10 is categorically exempt from CEQA under the Class 5 Categorical Exemption (California Code of Regulations, title 14, section 15305, subdivision (a))
 - c) Request adoption of findings relative to Lot Line Adjustment #17-10 as set forth in this staff report and request approval of Lot Line Adjustment #17-10

Or

- d) Failing to make the recommended findings, move that the Board of Supervisors continue the item to the next meeting and direct staff to prepare findings to deny Lot Line Adjustment #17-10

46. ASSESSOR'S OFFICE - Assessor Dale Stroud

- a) TRANSFER OF FUNDS: ASSESSOR, B-17 - From Contingency (1109-59000), \$684 to Office Expense (1023-53220), \$684 **(Requires 4/5's vote)**
- b) AGREEMENT - Request approval and authorization for the Assessor to sign the license agreement with CoStar Realty Information, Inc. for the provision of valuation appraisal information for a fee of \$398 per month for an initial term of one year from date of signing and shall automatically renew for one-year successive terms thereafter
(Miscellaneous Agreement #2018-6)

47. ASSESSOR'S OFFICE / PERSONNEL - Assessor Dale Stroud and Personnel Director Missi Bullington

- a) Request approval of the Employee Owned Property Directive to establish review procedures of assessing property owned by Assessor's Office employees

48. ASSESSOR'S OFFICE / PERSONNEL - Assessor Dale Stroud and Personnel Director Missi Bullington

- a) Request approval of revised classification specifications for Senior Appraiser, effective 1/9/18
- b) Request approval of revised classification specifications for Chief Appraiser, effective 1/9/18

49. PERSONNEL - Personnel Director Missi Bullington

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Memorandum of Understanding between the County and E-Verify for the provision of an Internet-based program administered by the Department of Homeland Security to validate an employee's eligibility to work in the United States, effective on date of signing
(Miscellaneous Agreement #2018-7)

50. PERSONNEL - Personnel Director Missi Bullington

- a) RESOLUTION NO. 2018-5 - Request adoption of a resolution to amend Resolution 2017-94, the 2017-18 Position Allocation List (PAL), by adding 1.0 Personnel Analyst II or I and deleting 1.0 Personnel Technician, effective 1/9/18

51. ADMINISTRATION / PERSONNEL - Personnel Director Missi Bullington

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with Pulse Urgent Care for the purpose of providing physical examinations and drug and alcohol testing services for maximum compensation not to exceed \$60,000, effective 1/1/18 and shall terminate 12/31/18
(Miscellaneous Agreement #2018-8)

52. JOINT COUNCIL MEMORANDUM OF UNDERSTANDING - Chief Administrator Williams Goodwin and Personnel Director Missi Bullington
- a) AGREEMENT / RESOLUTION NO. 2018-6 - Request adoption of a resolution approving the Memorandum of Understanding (MOU) between the County of Tehama and the Joint Council, effective 12/1/17 through 11/30/19, and approval of corresponding revisions to the 2018 Tehama County Master Salary Schedule
(Miscellaneous Agreement #2018-9)

RECESS to convene as the In-Home Supportive Services Public Authority

53. IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
- a) Waive the reading and approve the minutes of the meeting held 10/17/17

ADJOURN to convene as the Housing Authority of the County of Tehama

54. HOUSING AUTHORITY OF THE COUNTY OF TEHAMA
- a) Public Comment
 - b) Waive the reading and approve the minutes of the meeting held 7/18/17
 - c) Election of Officers
 - 1) Chairman (currently Dennis Garton)
 - 2) Vice Chairman (currently Candy Carlson)
 - 3) Secretary (Executive Director of Social Services) (currently Amanda Sharp)

ADJOURN to convene as the Tehama County Public Facilities Financing Corporation

55. TEHAMA COUNTY PUBLIC FACILITIES FINANCING CORPORATION - Chief Administrator Williams Goodwin
- a) Call to Order
 - b) Public Comments
 - c) Waive the reading and approve the minutes of the meeting held 1/10/17
 - d) Report of project(s) status
 - e) Election of new officers
 - 1) President (Currently Dennis Garton)
 - 2) Vice President (Currently Candy Carlson)
 - 3) Secretary/Treasurer (Currently Steve Chamblin)
 - f) Adjournment

ADJOURN to reconvene as the Tehama County Board of Supervisors

56. CLERK & RECORDER - Clerk & Recorder Jennifer Vise

- a) AGREEMENT - Approval and authorization for the Clerk & Recorder to sign the Memorandum of Understanding with the California Electronic Recording Transaction Network Authority (CERTNA), a Joint Powers Authority, for participation in the CERTNA Electronic Recordation System in an amount as set forth in Appendix B, effective 1/1/17

(Miscellaneous Agreement #2018-10)

57. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) Staff report on the current status of the Development Impact Fee accounts for Fiscal Year 2016/17
- b) Request to designate the Tehama County Administrative Office and the Clerk of the Board's Office as two locations where the report will be available for public review and to receive written requests for mailed notices
- c) Board discussion and direction to staff to set a public hearing, as required pursuant to Government Code section 66006, on January 30, 2018 at 11:00 a.m. to review the current status of the Development Impact Fee accounts for Fiscal Year 2016/17

58. COMMITTEES & COMMISSIONS / SPECIAL DISTRICTS

- a) BELLE MILL CEMETERY DISTRICT - One appointment to fill the expired term of Allen Leighton with said new term expiring 9/30/21
- b) COMMISSION ON AGING - One appointment to fill the expired term of Doreen Wysocki as District 5 representative with said new term expiring 6/30/20
- c) TEHAMA COUNTY DRUG & ALCOHOL ADVISORY BOARD - Five appointments to fill the expired terms of Anita Blosser, Gary Pickart, David Greer, Jeannie Bland and David Perry with said new terms expiring 8/31/20
- d) TEHAMA COUNTY LOCAL CHILD CARE PLANNING COUNCIL - One appointment to fill the expired term of Heidi Mendenhall as Child Care Consumer representative with said new term expiring 12/31/20
- e) LOCAL LAW ENFORCEMENT BLOCK GRANT ADVISORY COMMITTEE - One appointment to fill the expired term of Caren Downing as Court System Representative with said term expiring 6/30/18
- f) TEHAMA COUNTY MENTAL HEALTH BOARD
 - 1) One appointment to fill the expired term of Nancy Stratton as Children's Advocate with said new term expiring 12/31/20
 - 2) One appointment to fill the expired term of Virginia Mohler as Consumer/Family Member with said new term expiring 12/31/20
 - 3) One appointment to fill the expired term of Laurie Holley as Consumer representative with said new term expiring 12/31/20

(Cont.)

- 4) One appointment to fill the expired term of Shelley McCullough as Community representative with said new term expiring 12/31/20
- 5) One appointment to fill the expired term of Marie Ladd as Community representative with said new term expiring 12/31/20
- 6) One appointment to fill the expired term of Jackie Hernandez as Family Member representative with said new term expiring 12/31/20
- g) TEHAMA COUNTY OLIVE FRUIT PEST MANAGEMENT - One appointment to fill the expired term of Richard Rowland as Landowner/Grower in District with said new term expiring 3/31/20
- h) RED BLUFF VETERANS BUILDING HOUSE COMMITTEE
 - 1) One appointment to fill the expired term of Bernie Buehler as VFW representative with said new term expiring 4/30/19
 - 2) One appointment to fill the expired term of Ken Cruz as Legion representative with said new term expiring 4/30/19
 - 3) One appointment to fill the expired term of Joy Forcier as Auxiliary-American Legion representative with said new term expiring 4/30/19

1:30 P.M.

59. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl and Clint Weston

- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 16635 Mallard Lane, Corning, RTR, CA (APN: 062-190-031) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

60. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl and Clint Weston

- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 16368 Lariat Loop, Corning, RTR, CA (APN: 062-500-003) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

61. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl and Clint Weston
- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 16405 Oakridge Rd., Corning, RTR, CA (APN: 062-170-011) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

62. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl and Clint Weston
- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 7312 Blue Jay Ct., Corning, RTR, CA (APN: 062-250-010) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

63. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl and Clint Weston
- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 16180 Sheila Rd., Red Bluff, CA (APN: 007-120-006) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

64. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officer Clint Weston
- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 18730 Cobblestone Dr., Cottonwood, CA (APN: 007-570-028) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

65. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officer Clint Weston
- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at Digger Pine, Cottonwood, CA (APN: 007-110-008) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

66. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officers Clint Weston and Keith Curl
- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 11139 Hwy 99W, Red Bluff, CA (APN: 035-390-011) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

67. ENVIRONMENTAL HEALTH DEPARTMENT - Environmental Health Director Tim Potanovic and Code Enforcement Officers Clint Weston and Keith Curl
- a) Request that the Board of Supervisors adopt the recommended decision of the Planning Commission declaring the existence of a public nuisance on the property located at 15775 N. Mendocino Dr., Corning, RTR, CA (APN: 062-020-060) ordering the abatement thereof; and directing an itemized accounting of the costs incurred in abating the public nuisance, without further notice of hearing

Or

- b) Set the matter for de novo hearing before the Board of Supervisors

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.igam2.com