

# TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1  
Candy Carlson, District 2, Vice-Chair  
Dennis Garton, District 3, Chairman  
Bob Williams, District 4  
Burt Bundy, District 5



Williams Goodwin  
Chief Administrator

Richard Stout  
County Counsel

Jennifer A. Vise  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655

<http://www.co.tehama.ca.us>

## AGENDA FOR TUESDAY, DECEMBER 5, 2017

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:** These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:** These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

### **REMINDER**

**CANCELLATION OF MEETINGS** – The December 26, 2017 and the January 2, 2018 meetings of the Board of Supervisors are cancelled pursuant to the Board's policy to cancel the meeting following a Monday Holiday (Christmas and New Year's Day).

**8:30 AM** - Members of the public may address the Closed Session matters at the time the closed session is announced.

#### 1. CLOSED SESSION

##### a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

- 1) Property: Portion of 633 Pine Street, Red Bluff, California; APN - 029-371-08

|                    |   |
|--------------------|---|
| Agency Negotiator: | Williams J. Goodwin                     |
| Negotiating Party: | Dennis Albright, Owner, 633 Pine Street |
| Under Negotiation: | Price and Terms of Payment              |

#### 2. CLOSED SESSION

##### a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

- 1) Property: Madison St. Right-of-Way between Pine St. And Oak St., Red Bluff, CA

|                    |                            |
|--------------------|----------------------------|
| Agency Negotiator: | Williams J. Goodwin        |
| Negotiating Party: | City of Red Bluff, Owner   |
| Under Negotiation: | Price and Terms of Payment |

#### 3. CLOSED SESSION

##### a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:  
Tehama County Peace Officers Association

**4. CLOSED SESSION**

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:

Deputy Sheriff's Association

**5. CLOSED SESSION**

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:

Joint Council of International Union of Operating Engineers, Stationary Engineers, Local 39, AFL-CIO, and Service Employees International Union, Local 1292, AFL-CIO

**10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

6. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

**ANNOUNCEMENT OF AGENDA CORRECTIONS****REPORTABLE ACTIONS FROM CLOSED SESSION****REPORTS OF MEETINGS ATTENDED (AB1234)****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS**

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Fire Committee (Standing) (Garton, Bundy)**

**Public Works Committee (Standing) (Williams, Garton)**

**Jobs Development Committee (Standing) (Williams, Bundy)**

**Library Planning Ad Hoc Committee (Chamblin, Carlson)**

**Travel & Vehicle Policies Ad Hoc Committee (Garton, Chamblin)**

**Strategic Plan Development Ad Hoc Committee (Carlson, Bundy)**

**Personnel Procedures & Guidelines Ad Hoc Committee (Carlson, Chamblin)**

**Budget Ad Hoc Committee (Garton, Williams)****Planning and Zoning Ordinance Review Ad Hoc Committee (No Board Members  
Appointed)****ANNOUNCEMENTS BY DEPARTMENT HEADS****CONSENT AGENDA****8. APPROVAL OF MINUTES**

- a) Waive the reading and approve the minutes of the following meetings:
  - 1) Regular meeting held 11/7/17
  - 2) Regular meeting held 11/14/17

**9. GENERAL WARRANT REGISTER - November 5-24, 2017****10. AUDITOR'S OFFICE**

- a) Pursuant to Government Code Section 29802, request authorization to re-issue stale dated warrant #70710159, issued 6/7/16 in the amount of \$85.54 to Denh Chu

**11. PAY IN LIEU OF VACATION TIME OFF**

- a) SHERIFF - Wilma Gillett, 40 hrs.

**12. PERSONNEL / CHILD SUPPORT SERVICES / CLERK-RECORDER / PROBATION / SHERIFF**

- a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

- 1) CHILD SUPPORT SERVICES - Herxilia Leon, 10 years
- 2) CLERK-RECORDER - Tina Robinson, 10 years
- 3) PROBATION
  - a) Robert Benfer, 10 years
  - b) Daniel Jones, 10 years
- 4) SHERIFF
  - a) Brian Lawley, 20 years
  - b) Gregory Thompson, 10 years

**13. DEPARTMENT OF AGRICULTURE**

- a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Standard Agreement No.17-0135 and the Contractor Certification with the California Department of Food and Agriculture for the provisions of the Statewide Exotic Pest Detection for placing and servicing traps for the detection of exotic insect pests which are considered hazardous to agriculture and to the economy of California, in an amount not to exceed \$27,485, effective 7/1/17 through 6/30/18  
(Miscellaneous Agreement #2017-296)

**14. DEPARTMENT OF CHILD SUPPORT SERVICES / PERSONNEL**

- a) Request approval of the Personnel Action Form to appoint Stacy Larson as a Child Support Attorney II (EH) at Range 84, Step B, effective 11/22/17

**15. DEPARTMENT OF SOCIAL SERVICES / HEALTH SERVICES AGENCY**

- a) AGREEMENT - Request approval and authorization for the Social Services Director and the Health Services Agency Executive Director to sign the Interagency Memorandum of Understanding to provide nursing services to the Social Services Adult Services branch for the rates as listed in Exhibit C with maximum compensation not to exceed \$253,804.94, effective 7/1/17 and shall terminate 6/30/20

(Miscellaneous Agreement #2017-297)

**16. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY / SENIOR NUTRITION PROGRAM**

- a) Request approval and authorization for the Tehama County Community Action Agency to accept a donation for the Senior Nutrition Program from the Rural County Representatives of California in the amount of \$10,474

**17. SHERIFF'S DEPARTMENT**

- a) AGREEMENT - Request authorization for the Sheriff to sign the Amendment to the Telecommunications Ground Lease (Misc. Agree. #151-2009) with the California Department of General Services for the InSkip Hill Site Radio Vault Space for the purpose of operating and maintaining a telecommunication facility, thereby extending the term for an additional five years to commence 7/1/18 and terminate 7/30/23

(Miscellaneous Agreement #2017-298)

**18. COMMITTEES & COMMISSIONS**

- a) TEHAMA COUNTY INTERAGENCY COORDINATION COUNCIL EXECUTIVE DIRECTOR - One two-year appointment fill the expired term of Valerie Lucero with said new term expiring 12/31/18

(Interested person: Amanda Sharp)

**19. COMMITTEES & COMMISSIONS**

- a) LOS MOLINOS VETERANS BUILDING HOUSE COMMITTEE - One three-year appointment to fill the expired term of Terry Owen as VFW representative with said new term expiring 6/30/20

(Interested person: Terry Owen)

**20. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT**

- a) MANTON CEMETERY DISTRICT - Two four-year appointments to fill the expired terms of John Alger and George Swetzer as Tehama County representatives with said new terms expiring 12/31/21

(Interested person: John Alger and George Swetzer)

**21. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT**

- a) VINA CEMETERY DISTRICT - One four-year appointment to fill the expired term of Jane Daugherty as Elector of District with said new term expiring 10/31/21

(Interested person: Jane Daugherty)

**REGULAR AGENDA****22. PERSONNEL / HEALTH SERVICES AGENCY / PUBLIC WORKS**

- a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

- 1) HEALTH SERVICES AGENCY - Trisha L. Parker, 20 years
- 2) PUBLIC WORKS - Greg Latourell, 25 years

**23. ELECTIONS DEPARTMENT - Registrar of Voters Jennifer A. Vise**

- a) Request approval and authorization to correct the clerical error associated with the term of Jessica McCoy for the Board of Directors of Sky View County Water District during the November 3, 2015 Election; thereby correcting the term from a two year term expiring December 2017 to a four year term expiring December 2019

**24. BUILDING & SAFETY DEPARTMENT - Building Official John Stover**

- a) Request to award the bid for one new all-wheel drive (AWD) Mid-size SUV to Crown Motors LLC as the low responsive bidder for a total amount of \$22,571.90; and further authorize the Purchasing Agent to sign a purchase order for the acquisition

**RECESS to convene as the Tehama County Air Pollution Control District****25. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph H. Tona**

- a) AGREEMENT - Request approval and authorization for Air Pollution Control Officer to sign a Carl Moyer Low-Emission Equipment Incentive Program Agreement with Lassen Farms in the amount of \$26,000, effective upon execution by both parties and terminates five years from the date of installation  
(Miscellaneous Agreement #2017-299)

**ADJOURN to reconvene as the Tehama County Board of Supervisors****26. DEPARTMENT OF SOCIAL SERVICES - Director Amanda Sharp**

- a) TRANSFER OF FUNDS: SOCIAL SERVICES, B-12 - From Salary and Wages (108-51010), \$700 to Fixed Asset Computers (108-57603), \$700  
**(Requires 4/5's vote)**

**27. COMMITTEES & COMMISSIONS / PUBLIC WORKS / FLOOD CONTROL - Flood Control/Water Resources Manager Ryan Teubert**

- a) NORTHERN SACRAMENTO VALLEY INTEGRATED REGIONAL WATER MANAGEMENT PLAN TECHNICAL ADVISORY COMMITTEE - One appointment to fill the unexpired term of Kevin Greer as Landowner Representative with said term expiring 6/30/18  
(Interested person: Kristin Lamkin)

28. PROBATION DEPARTMENT / PERSONNEL - Chief Probation Officer Richard Muench and Personnel Director Missi Bullington
- a) Request approval and authorization for the Chairman to sign the Side Letter of Agreement regarding a five percent (5%) pay incentive for those employees assigned the additional duties of "canine handler" within the Probation Department effective 12/5/17
29. PUBLIC WORKS / PERSONNEL - Personnel Director Missi Bullington and Chief Administrator Williams Goodwin
- a) ORDINANCE NO. 2047 - Request adoption of an ordinance amending Chapter 2.16.010 of the Tehama County Code pertaining to the Tehama County Surveyor
    - 1) Waive the second reading
    - 2) Adopt the Ordinance
30. TRANSPORTER TRAVEL POLICY / PERSONNEL - Personnel Director Missi Bullington
- a) RESOLUTION NO. 2017-118 - Request adoption of a Resolution adopting the revised Transport-Related Travel Expense Policy effective 12/05/17
31. PERSONNEL - Personnel Director Missi Bullington
- a) INFORMATIONAL PRESENTATION - Regarding new background investigation requirements pursuant to IRS Publication 1075, Tax Information Security Guidelines for Federal, State, and Local Agencies
32. ADMINISTRATION / RED BLUFF COMMUNITY/SENIOR CENTER - Administrative Services Director Julie Sisneros
- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Agreement between the County of Tehama and the City of Red Bluff (Misc. Agree. #2016-74) for the operation, management, and maintenance of the Red Bluff Community/Senior Center, thereby allowing for costs incurred by County related to projects less than \$7,500 to be included as an "Annual Expense" pursuant to Paragraph 5 of the Agreement (Miscellaneous Agreement #2017-300)
33. REAL PROPERTY / LOS MOLINOS SENIOR CENTER - Chief Administrator Williams Goodwin and Administrative Services Director Julie Sisneros
- a) Consider setting the minimum bid for the sale of the Los Molinos Senior Center property located at 25199 Josephine Avenue, Los Molinos, APN 066-184-03-1
  - b) RESOLUTION NO. 2017-119 - Consider adoption of the resolution declaring intention to sell the former Los Molinos Senior Center and setting the terms and conditions of the sale; setting the date, time and place for opening bids; directing the posting of the Resolution Declaring Notice of Intent to Sell Property; and determination that the proposed sale is exempt from review under the California Environmental Quality Act pursuant to Section 15305 and 15312 of the California Environmental Quality Act Guidelines relating to sales of surplus government property; and further directing the Chief Administrator to file the Notice of Exemption **(4/5's vote of the Board required)**

34. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) RESOLUTION NO. 2017-120 - Request adoption of a resolution authorizing the closure of the following offices on Friday, December 22, 2017:

- 1) Auditor-Controller
- 2) Agricultural Extension (UC Coop)
- 3) Building & Safety
- 4) County Counsel
- 5) Health Services Agency / Corning Office only
- 6) Library - all branches
- 7) Planning Department
- 8) Public Works
- 9) Veterans Service Office

35. ADMINISTRATION / ELECTED OFFICIALS - Chief Administrator Williams Goodwin

- a) ORDINANCE NO. 2048 - Establishing the salaries and compensation of certain elected officials of the County of Tehama effective 1/1/18, thereby extending the current base salary for the Treasurer-Tax Collector position (including the 2% increase consistent with Ordinance No. 2019) through 12/31/18
- 1) Waive First Reading
  - 2) Accept the Introduction

36. BOARD OF SUPERVISORS

- a) Appointments by the Chairman of the Board to the Planning and Zoning Ordinance Review Ad Hoc Committee to provide Zoning Ordinance Review

37. OUT OF STATE TRAVEL - Chief Administration Williams Goodwin

- a) Discussion and possible action to approve one Tehama County Supervisor to attend the NACo Legislative Conference being held in Washington, D.C., 3/3/18 - 3/7/18

38. PLANNING DEPARTMENT - Planning Director Kristen Maze

- a) Approval and authorization for the Chairperson to sign the letter to the California Debt Limit Allocation Committee assigning Tehama County's per capita portion of private activity bonds to the Golden State Finance Authority
- b) Approval and authorization for the Chairperson to sign the Housing Element Certificate Form for the Golden State Finance Authority Mortgage Credit Certificate Program

**11:00 A.M.**

39. PLANNING DEPARTMENT - Planning Director Kristen Maze

- a) PUBLIC HEARING - Conduct Public Hearing to consider adoption of General Plan Amendment #17-02 and Rezone #17-03; Walnut Ave. Residential to Industrial conversion

(Cont.)



- b) Request to adopt the CEQA Exemption pursuant to CEQA Guidelines §15061(b)(3) and adopt the Findings and Subfindings relative to CEQA as contained in Attachment “C” of the Staff Report;
- c) RESOLUTION NO. 2017-121 - Request adoption of the GPA #17-02 Resolution making the Findings and Subfindings relative to the Project as contained in the Resolution (Attachment “D”) of the Staff Report;
- d) Request to adopt the Rezone #17-03 Findings and Subfindings relative to the Project as contained in Attachment “C” of the Staff Report;
- e) ORDINANCE NO. 2049 - Request adoption of the Ordinance contained in Attachment “E” of the Staff Report and approve Rezone #17-03 with the Zoning Ordinance Map (Exhibit 1) that will add to the Tehama County Zoning Map, which will further implement the 2009-2029 Tehama County General Plan:
  - 1) Waive the reading
  - 2) Accept the introduction
  - 3) Adopt the Ordinance

**Or**

- f) Deny the project

**1:30 P.M.**

**40. PERSONNEL RULES STUDY SESSION/PERSONNEL**

- a) Board discussion and possible direction to staff regarding Personnel Rules created or revised by the Personnel Procedures & Guidelines Ad Hoc Committee
- b) Request Board approval and adoption of Personnel Rules sections to be incorporated into a final Personnel Rules manual:
  - 1) §1101 - General Provisions
  - 2) §2107 - Veterans Preference Policy
  - 3) §2109 - Offers of Employment
  - 4) §2201 - Request for Change to PAL
  - 5) §2202 - Request for New Classification
  - 6) §2203 - Request for Reclassification
  - 7) §2204 - Request for Revision to Classification Specification
  - 8) §3210 - Y-Rating
  - 9) §6109 - Pregnancy Disability Leave
  - 10) §6201 - Parental Leave
  - 11) §6202 - Bereavement Leave
  - 12) §6203 - Jury and Court Leave
  - 13) §6204 - Military Family Leave

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board  
MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at [www.tehamacountyca.ig2.com](http://www.tehamacountyca.ig2.com)