

TEHAMA COUNTY BOARD OF SUPERVISORS

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Candy Carlson, District 2, Vice-Chair
Dennis Garton, District 3, Chairman
Bob Williams, District 4
Burt Bundy, District 5



Williams Goodwin
Chief Administrator

James Curtis
Interim County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

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727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, SEPTEMBER 12, 2017

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of

Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

8:30 AM PUBLIC COMMENT

1. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)

Title: Building Official

2. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)

Title: Environmental Health Director

3. CLOSED SESSION

- a) INITIATION OF LITIGATION - Conference with Legal Counsel pursuant to Government Code section 54956.9 subdivision (d)(4). Two Cases. First Case Malley, Malley and Youngren et al. v. Tehama County, Tehama County Superior Court case no.: unnumbered . Second Case Lenkner, Jacuzzi, Bickert, Thang, Saetern, Alderton, Mathisen, Merry, Bilton et al v. County of Tehama - Federal Temporary Case Number 17-914

4. CLOSED SESSION

- a) CLOSED SESSION - EXISTING LITIGATION - Conference with Legal Counsel regarding litigation that has been formally initiated, pursuant to Government Code section 54956.9, subdivision (d)(1). The name of the case is Long v. County of Tehama, Tehama County Superior Court Case No. 17CI000160

5. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT
(Government Code Section 54957)

Title: County Counsel

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

6. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

ANNOUNCEMENT OF AGENDA CORRECTIONS**REPORTABLE ACTIONS FROM CLOSED SESSION****REPORTS OF MEETINGS ATTENDED (AB1234)****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

REPORTS - Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing)

Public Works Committee (Standing)

Jobs Development Committee (Standing)

Library Planning Ad Hoc Committee

Phase III Rezone Ad Hoc Committee

Travel & Vehicle Policies Ad Hoc Committee

Certificates of Compliance and Lot Line Adjustments Review Ad Hoc Committee

Strategic Plan Development Ad Hoc Committee

County Counsel and Public Works Director Recruitment Ad Hoc Committee

Personnel Procedures & Guidelines Ad Hoc Committee

Budget Ad Hoc Committee

CONSENT AGENDA**8. APPROVAL OF MINUTES**

- a) Waive the reading and approve the minutes of the following meetings:
 - 1) Regular meeting held 8-22-17
 - 2) Special meeting held 8-26-17

9. GENERAL WARRANT REGISTER - August 21-September 1, 2017**10. DEPARTMENT OF SOCIAL SERVICES / PERSONNEL**

- a) Request approval of a Personnel Action Form for an industrial leave of absence for Employee #2402 from 8/26/17 through 10/6/17

11. DEPARTMENT OF SOCIAL SERVICES / PERSONNEL

- a) Request approval of a Personnel Action Form for Employee #4413 for a leave of absence per the recommendation of the Personnel Director with the approval by the Board, effective 8/25/17 through 9/5/17

12. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY
 - a) AGREEMENT - Request approval and authorization for the Community Action Agency Executive Director, or her designee, to sign agreement 3-CM-YTC-TCA-17-18 with the Youth Investment Center for the provision of attaining an AmeriCorps Volunteer Service Member to assist Community Action Agency in the development, support, and administration of the Family Support Program with maximum compensation not to exceed \$12,955, effective 9/1/17 through 8/31/18
(Miscellaneous Agreement #2017-229)
13. DEPARTMENT OF SOCIAL SERVICES
 - a) AGREEMENT - Request approval and authorization for the Social Services Director or her designee to sign the Memorandum of Understanding (Phase II) with Northern Rural Training and Employment Consortium for the purposes of coordinating access to local services, effective 7/1/17 through 6/30/20
(Miscellaneous Agreement #2017-230)
14. DEPARTMENT OF SOCIAL SERVICES / DISTRICT ATTORNEY'S OFFICE
 - a) AGREEMENT - Request approval and authorization for the Director of Social Services and the District Attorney to sign the Interagency MOU for the purpose of continuing the ongoing investigation of Welfare Fraud through the Special Investigations Unit, with maximum compensation not to exceed \$477,379, effective 7/1/17 through 6/30/18
(Miscellaneous Agreement #2017-231)
15. DEPARTMENT OF SOCIAL SERVICES / DISTRICT ATTORNEY'S OFFICE
 - a) AGREEMENT - Request approval and authorization for the Social Services Director and the District Attorney to sign the Extension/Renewal Summary Purchase of Service agreement with the Tehama County District Attorney's Office for the prosecution of crimes against CalWORKs and CalFresh programs and investigation of welfare fraud, thereby extending the term from 7/1/17 through 6/30/18
(Miscellaneous Agreement #2017-232)
16. TEHAMA COUNTY LIBRARY
 - a) Request confirmation to renew the original term of the Los Molinos Library Lease agreement for one (1) additional year commencing upon expiration of the original term
17. DEPARTMENT OF AGRICULTURE
 - a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Standard Agreement No. 17-C0045 and the Contractor Certification with the California Department of Pesticide Regulation for the provisions of collecting and submitting historical compliance and enforcement pesticide use data and dialog with the California Department of Pesticide Regulation to determine if enforcement responses are consistent and appropriate, in an amount not to exceed \$5,634.59, effective 7/1/17 or upon final approval by the State, whichever occurs later, through 12/31/17
(Miscellaneous Agreement #2017-233)

18. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Dignity Health d/b/a St. Elizabeth Community Hospital, for the purpose of providing coordination of our Hospital Preparedness Plan (HPP) with a maximum compensation amount not to exceed \$522,373, effective 7/1/17 through 6/30/22

(Miscellaneous Agreement #2017-234)

19. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Standard Agreement Amendment No. 15-10122 A02 with the California Department of Public Health (CDPH) Women, Infants and Children (WIC) Program for shifting of funds for fiscal year 2 through 4, with maximum compensation amount not to exceed \$3,097,181, effective 10/1/15 through 9/30/19

(Miscellaneous Agreement #2017-235)

20. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Acceptance of Allocation Agreement No. CTCP-17-52 with the California Department of Public Health Tobacco Control Program in the amount of \$369,105, effective 7/1/17 through 6/30/18

(Miscellaneous Agreement #2017-236)

21. SHERIFF'S DEPARTMENT

- a) AGREEMENT - Request approval and authorization for the Sheriff to sign the Amendment to the agreement (Misc. Agree. #2015-145) with Express Services, Inc., for the purpose of providing temporary employees with maximum compensation not to exceed \$40,000 per year, effective 9/12/17 through 6/1/18

(Miscellaneous Agreement #2017-241)

22. PERSONNEL / SHERIFF / SOCIAL SERVICES

- a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

- 1) SHERIFF - Mark J. Levindofske, 20 years

- 2) SOCIAL SERVICES - Janet Y. Zepeda, 10 years

23. COMMITTEES & COMMISSIONS

- a) COMMUNITY ACTION AGENCY TRIPARTITE ADVISORY BOARD -
 - 1) One appointment to replace Pam Britting as Public-City of Tehama representative for No Set Term

(Interested person: Robert Christison)

- 2) One three-year appointment to fill the expired term of Hortencia Meraz as Low Income representative with said new term expiring 7/19/20

(Interested person: Sandy Hill)

REGULAR AGENDA**24. PERSONNEL / ASSESSOR / FACILITIES MAINTENANCE**

- a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

1) ASSESSOR

- a) Kathleen Jordan, 15 years
b) Connie M. Redfield, 40 years

2) FACILITIES MAINTENANCE - Russell D. Skelton, 15 years

25. ADMINISTRATION / PURCHASING - Administrative Services Director Julie Sisneros and Facilities Maintenance Director Russ Skelton

- a) Request approval of the specifications for one new commercial tractor with 72" mower deck to be used for parks maintenance
- b) Request authorization for the Purchasing Department to solicit bids for one new commercial tractor with 72" mower deck, with bid opening set for 3:00 p.m. on September 25, 2017 at the Administrative Office, 727 Oak Street, Room 202, Red Bluff, California

26. LIBRARY - Library Manager Sally Ainsworth

- a) DONATION - Request approval and authorization for the Board to accept donations in the amount of \$82,290.96 as contributions to the new Tehama County Library Project

27. PROBATION DEPARTMENT - Chief Probation Officer Richard Muench

- a) AGREEMENT - Request approval and authorization for the Chief Probation Officer or his designee to sign the agreement with Siskiyou County to provide board and care of Siskiyou County Minor(s) for daily bed rate of \$100 per day, per ward, with a maximum compensation amount not to exceed \$45,000, effective upon signing and shall terminate 6/30/18
(Miscellaneous Agreement #2017-237)

RECESS to convene as the Tehama County Air Pollution Control District**28. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona**

- a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Wood Stove Change-Out Program Retailer Agreement with The Stove Junction, which allows them to participate in the Wood Stove Change Out Program as a participating Retailer in the amounts not to exceed as listed, effective upon execution by both parties and to terminate on 7/31/18
(Miscellaneous Agreement #2017-238)

(Cont.)

- b) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Wood Stove Change-Out Program Retailer Agreement with A-1 Stoves, which allows them to participate in the Wood Stove Change Out Program as a participating Retailer in the amounts not to exceed as listed, effective upon execution by both parties and to terminate on 7/31/18
(Miscellaneous Agreement #2017-239)
- c) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Wood Stove Change-Out Program Retailer Agreement with Guitons Pool Center, which allows them to participate in the Wood Stove Change Out Program as a participating Retailer in the amounts not to exceed as listed, effective upon execution by both parties and to terminate on 7/31/18
(Miscellaneous Agreement #2017-240)

ADJOURN to reconvene as the Tehama County Board of Supervisors

29. DEPARTMENT OF SOCIAL SERVICES - Director Amanda Sharp

- a) ORDINANCE NO. 2045 - Request adoption of an Ordinance amending Subdivision (d) of Section 2.56.030 of the Tehama County Code to change the number of the Tehama County In-Home Supportive Services Public Authority Advisory Committee from ten (10) members as established in Ordinance number 1921 to six (6) members
 - 1) Waive the first reading
 - 2) Accept the introduction

30. HEALTH SERVICES AGENCY / PERSONNEL - Personnel Director Missi Bullington and Executive Director Valerie Lucero

- a) OTHER THAN "A" STEP - Request approval of the Personnel Action Form appointing Lisa Pallow as a Marriage and Family Therapist II at Range 81, Step C, effective 10/1/17

31. HEALTH SERVICES AGENCY / PERSONNEL - Personnel Director Missi Bullington and Executive Director Valerie Lucero

- a) OTHER THAN "A" STEP - Request approval of the Personnel Action Form appointing Miguel Rodriguez as a Clinical Social Worker I-Bilingual at Range 74, Step C, effective 11/1/17

32. HEALTH INSURANCE / PERSONNEL - Personnel Director Missi Bullington

- a) Request approval of the following recommendations of the Tehama County Health Insurance Advisory Committee:
 - 1) Increase the health insurance premiums by 3.9% for the renewal period of 1/1/18 through 12/31/18
 - 2) Maintain the Delta Dental plan with no change to benefits and a premium decrease of 4.53% for the period of 1/1/18 through 12/31/18

(Cont.)

- 3) Maintain the Vision Service Plan (VSP) with no change to benefits, implement the plan as self-funded for an overall decrease to the premium of 14.7% for the period of 1/1/18 through 12/31/18
 - 4) Maintain the Voya Life Insurance and AD&D plans with no change to premiums or benefits for the period of 7/1/18 through 6/30/20
 - 5) Schedule the 2018 annual Open Enrollment period for 11/10/17 through 12/11/17
- b) Request authorization for the Personnel Director and/or the Auditor to take the necessary actions to implement the above actions, to include notification to Alliant Insurance Services (broker), CSAC/Excess Insurance Authority (CSAC/EIA), and Employee Benefit Specialists (EBS) (third party administrator)
33. HEALTH SERVICES AGENCY / MENTAL HEALTH DIVISION - Executive Director Valerie Lucero
- a) INFORMATIONAL PRESENTATION - Regarding the failure of the 10-ton heating, ventilation and air conditioning (HVAC) unit on the Tehama County Health Services Agency Community Crisis Response Unit (CCRU)
 - b) Request adoption of findings, as set forth in the attachment that it is necessary to proceed immediately with replacement of the 10-ton HVAC unit at the Tehama County Health Services Agency - CCRU, 1860 Walnut Street, Building B, Red Bluff, pursuant to Public Contract Code 20134, to ensure public health and safety, and continued County operations and services at the facility
 - c) TRANSFER OF FUNDS: MENTAL HEALTH, B-4- From Maintenance of Structure 40131-53180, \$15,000 to Improvement of Structure 40131-57500 \$15,000; thereby revising the Recommended Budget pursuant to Government Code section 29064, subdivision (b)(1)
 - d) Request authorization for the Chief Administrator to negotiate with a licensed contractor for immediate HVAC replacement, up to a maximum contract amount of \$15,000; and further authorization to sign all necessary documents
34. SHERIFF'S DEPARTMENT / PERSONNEL - Personnel Director Missi Bullington and Sheriff Dave Hencratt
- a) RESOLUTION NO. 2017-88 - Request adoption of a resolution to find and determine that Kyle Pflager is incapacitated within the meaning of the California Public Employees' Retirement Law for performance of his duties in the position of Deputy Sheriff, effective 9/16/17
35. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt
- a) Request approval for out-of-state travel for Kathy Hausman and Wilma Gillett, to travel to Stateline, Nevada on October 23 & 24, 2017 to attend the RIMSCON 2017 Annual Users Conference

36. SHERIFF'S DEPARTMENT - Sheriff Dave Hencratt

- a) Confirmation and award acceptance for the Boating Equipment Grant with the California State Parks Boating and Waterways for fiscal year 2017-18 funds in the amount of \$10,909 for the repairs to two of the older boats

11:00 A.M.**37. PLANNING DEPARTMENT - Planning Director Kristen Maze**

- a) PUBLIC HEARING - To propose an adjustment to common property lines between two (2) existing parcels and three (3) existing tax area APNs
- b) Request adoption of a finding that Lot Line Adjustment #17-05 is categorically exempt from CEQA under the Class 5 Categorical Exemption (California Code of Regulations, title 14, section 15305, subdivision (a))
- c) Request adoption of findings relative to Lot Line Adjustment #17-05 as set forth in this staff report and request approval of Lot Line Adjustment #17-05

Or

- d) Failing to make the recommended findings, move that the Board of Supervisors continue the item to the next meeting and direct staff to prepare findings to deny Lot Line Adjustment #17-05

38. PUBLIC WORKS DEPARTMENT / TRANSPORTATION - Executive Director Gary Antone

- a) Declare the following transit vehicle as county surplus property:
 - 1) Public Works/Transportation; 2014 Glaval Cutaway Bus TRAX Stock T967, County Stock #935 VIN #1FDXE4FSXEDA60469, Invoice #28380
- b) Request authorization to accept the insurance settlement in the amount of \$53,560.80 for the totaled 2014 Glaval bus

39. PUBLIC WORKS DEPARTMENT - Director Gary Antone

- a) Consider adoption of a finding that the Public Works Engineering Building Re-Roof Project that includes removal and replacement of approximately 2,830 square feet of existing roofing materials with new PVC single ply roofing material, underlayment, and flashings is categorically exempt from review under the California Quality Act, (Class 1 Categorical Exemption) and direction to the Public Works Director to file the Notice of Exemption
- b) Request approval of the plans and specifications for the Public Works Engineering Building Re-Roof Project
- c) Request authorization for the Public Works Department to advertise for the project, with the bid opening to be held at 4pm on October 5, 2017 at the Public Works offices, 9380 San Benito Ave., Gerber, California

40. PUBLIC WORKS DEPARTMENT - Director Gary Antone
- a) INFORMATIONAL PRESENTATION - Presentation and discussion regarding the upcoming Elder Creek Channel Rehabilitation Project and effects on local traffic circulation
 - b) RESOLUTION NO. 2017-89 - Request adoption of a Resolution authorizing the Director of Public Works to close Sampson Avenue and Ventura Avenue near the intersection of East Chard Avenue for the period of 9/18/17 through 10/31/17 to accommodate the Department of Water Resources Elder Creek Channel Rehabilitation Project
41. PUBLIC WORKS DEPARTMENT - Director Gary Antone
- a) INFORMATION PRESENTATION - Regarding the Caltrans 2016 Project Audit findings
 - b) RESOLUTION NO. 2017-90 - Request adoption of a resolution authorizing the Director of Public Works to follow the Caltrans Division of Local Assistance Architectural & Engineering Consultant Procurement Manual process for state and federal funded road and bridge projects

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.ig2.com