

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1
Candy Carlson, District 2, Vice-Chair
Dennis Garton, District 3, Chairman
Bob Williams, District 4
Burt Bundy, District 5



Williams Goodwin
Chief Administrator

James Curtis
Interim County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, AUGUST 15, 2017

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

REMINDER

CANCELLATION OF MEETING – The September 5, 2017 meeting of the Tehama County Board of Supervisors is cancelled pursuant to the Board's policy to cancel the meeting following a Monday Holiday (Labor Day)

8:30 AM PUBLIC COMMENT

1. CLOSED SESSION

a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

- 1) Property: Madison St. Right-of-Way between Pine St. And Oak St., Red Bluff, CA

Agency Negotiator: Williams J. Goodwin
Negotiating Party: City of Red Bluff, Owner
Under Negotiation: Price and Terms of Payment

2. CLOSED SESSION

- a) INITIATION OF LITIGATION - Conference with Legal Counsel pursuant to Government Code section 54956.9 subdivision (d)(4). One case. Long, et al. v. Tehama County, Tehama County Superior Court Case No.: 17CI000160

3. CLOSED SESSION

- a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)

Title: Chief Administrator

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

ANNOUNCEMENT OF AGENDA CORRECTIONS

REPORTABLE ACTIONS FROM CLOSED SESSION

REPORTS OF MEETINGS ATTENDED (AB1234)

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

REPORTS - Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing)

Public Works Committee (Standing)

Jobs Development Committee (Standing)

Library Planning Ad Hoc Committee

Phase III Rezone Ad Hoc Committee

Travel & Vehicle Policies Ad Hoc Committee

Certificates of Compliance and Lot Line Adjustments Review Ad Hoc Committee

Strategic Plan Development Ad Hoc Committee

County Counsel and Public Works Director Recruitment Ad Hoc Committee

Personnel Procedures & Guidelines Ad Hoc Committee

Budget Ad Hoc Committee

CONSENT AGENDA**6. APPROVAL OF MINUTES**

- a) Waive the reading and approve the minutes of the following meetings:
 - 1) Regular meeting held 7-25-17
 - 2) Regular meeting held 8-1-17

7. AUDITOR'S CLAIMS

- a) Public Defender, 53230, Craig Wood Reporting, \$100
- b) Public Defender, 53230, Martinelli & Associates, Inc. \$1,118.75
- c) Public Defender, 53230, Self Defense Firearms Training, \$4,206
- d) Public Defender, 53230, Drug Detection Laboratories, \$300

8. GENERAL WARRANT REGISTER – July 24-August 4, 2017**9. HEALTH SERVICES AGENCY / PERSONNEL**

- a) Request approval of a Personnel Action Form for a non-industrial leave of absence for Employee #3954 from 6/9/17 through 8/1/17

10. ENVIRONMENTAL HEALTH DEPARTMENT

- a) Request authorization to refund \$456 to Robert Kells for a Well permit and Groundwater Well Permit Deposit

11. DEPARTMENT OF AGRICULTURE

- a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement No. 17-0205-000-SA with the California Department of Food and Agriculture for the provision of costs incurred relative to enforcement activities of the California Organic Foods and Farming Act in an amount not to exceed \$7,480, effective 7/1/17 through 6/30/18
(Miscellaneous Agreement #2017-211)

12. DEPARTMENT OF CHILD SUPPORT SERVICES

- a) AGREEMENT - Request approval and authorization for the Director to sign the MOU with Butte County Department of Child Support Services for Call Center Services effective 10/1/17 through 9/30/20
(Miscellaneous Agreement #2017-212)

13. DEPARTMENT OF SOCIAL SERVICES

- a) Request authorization to destroy confidential records older than 2010 pursuant to California Department of Social Services Manual of Policies and Procedures Section 23-353, 10-119.2 and 25-815.38, All County Letter 15-26 dated April 6, 2015, and Welfare and Institutions Code 10851

14. DEPARTMENT OF SOCIAL SERVICES

- a) AGREEMENT - Request approval and authorization for the Social Services Director to sign the agreement with Peerless Building Maintenance Company for the purpose of Janitorial Services at the Work First office located at 376 S. Main Street, Red Bluff, for an all-inclusive flat fee of \$478 per month for the period of August 2017-December 2017; and an all-inclusive flat fee of \$502 per month for the period of January 1- July 31, 2018, effective 8/1/17 and shall terminate 7/31/18
(Miscellaneous Agreement #2017-213)

15. DEPARTMENT OF SOCIAL SERVICES / HEALTH SERVICES AGENCY

- a) AGREEMENT - Request approval and authorization for the Social Services Director and the Health Services Agency Executive Director to sign the Interagency Memorandum of Understanding to provide nursing services to the Social Services Child Welfare Services division for the rates as listed in Exhibit C with maximum compensation not to exceed \$462,129.78, effective 7/1/17 and shall terminate 6/30/20
(Miscellaneous Agreement #2017-214)

16. DEPARTMENT OF SOCIAL SERVICES / COUNTY COUNSEL

- a) AGREEMENT - Request approval and authorization for the Social Services Director and County Counsel to sign the Interagency MOU with the Office of the County Counsel for the purpose of providing legal services involving Welfare and Institutions Code 300 cases at the rates as listed in Exhibit C, effective 7/1/17 and shall terminate 6/30/18
(Miscellaneous Agreement #2017-215)

17.HEALTH SERVICES AGENCY / ADMINISTRATION

- a) **AGREEMENT** - Request approval and authorization for the Executive Director to sign the agreement with Apex Technology Management, Inc. for the purpose of computer system maintenance services in the amounts as listed for total maximum compensation amount not to exceed \$89,633.60, effective 7/1/17 and shall terminate 6/30/18

(Miscellaneous Agreement #2017-216)

18.COMMITTEES & COMMISSIONS / SPECIAL DISTRICT

- a) **RED BLUFF CEMETERY DISTRICT** - One appointment to fill the expired term of Barbara Thomas with said new term expiring 8/31/21

(Interested person: Barbara Thomas)

19.COMMITTEES & COMMISSIONS

- a) **TEHAMA COUNTY INTERAGENCY COORDINATION COMMITTEE**

- 1) One appointment to fill the vacancy of Charles Allen as County Superintendent of Schools representative for no-set-term

(Interested person: Richard DuVarney)

- 2) One appointment to fill the vacancy of Richard DuVarney as County Superintendent of Schools Alternate representative for no-set-term

(Interested person: Karin Matray)

- 3) One appointment to fill the vacancy of Nancy Shilts as Administrator of St. Elizabeth Community Hospital representative for no-set-term

(Interested person: Vicki Geren)

REGULAR AGENDA**20.PERSONNEL / ASSESSOR**

- a) Request approval of certificate recognizing the following employee for his years of faithful and dedicated service to the County of Tehama:

- 1) **ASSESSOR** - Dale Stroud, 40 years

21.LIBRARY - Librarian Todd Deck

- a) Request approval for Librarian Todd Deck to travel out-of-state to St. George, Utah on 9/5/17 through 9/10/17 to attend the Association of Rural and Small Libraries Annual Conference

22.BOARD OF SUPERVISORS

- a) Request approval and authorization for the Chairman to sign the letter to Senator Atkins in opposition of Senate Bill 2, Building Homes and Jobs Act, which would impose a \$75.00 tax on locally recorded documents to help fund state-administered affordable housing programs

23. HEALTH SERVICES AGENCY - Executive Director Valerie Lucero

- a) Request approval for out-of-state travel for Carrie Cannaday, Drug/Alcohol Counselor II or designee, and Linda Spyres, Clinical Social Worker II or designee to travel to Silver Spring, Maryland to attend the SAMHSA Criminal Justice (CJ) Clinical Training Series: Trauma ("Train the Trainer") Training on August 22-23, 2017

RECESS to convene as the Tehama County Air Pollution Control District**24. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona**

- a) RESOLUTION NO. 2017-82 - Request adoption of the proposed resolution authorizing District participation in the State Wood smoke Reduction Program; and further directing the Air Pollution Control Officer to complete necessary documents for submittal to CAPCOA and to receive funding to implement the program

ADJOURN to reconvene as the Tehama County Board of Supervisors**25. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY - Executive Director Amanda Sharp**

- a) INFORMATIONAL PRESENTATION- Regarding the report to the Board of Supervisors of all donations accepted by the Senior Nutrition Program between 7/1/16 through 6/30/17

26. SOCIAL SERVICES / PERSONNEL - Personnel Director Missi Bullington

- a) Request approval and authorization of revised Merit Systems Services classification specifications for Social Worker I, Social Worker II, Social Worker III, Social Worker IV A/B, Social Worker Supervisor I, Social Worker Supervisor II, Spanish Bilingual Social Worker I, Spanish Bilingual Social Worker II, Spanish Bilingual Social Worker III, Spanish Bilingual Social Worker IV A/B, effective 8/15/17

27. DEPARTMENT OF SOCIAL SERVICES - Director Amanda Sharp

- a) TRANSFER OF FUNDS: SOCIAL SERVICES, B-1- From Equipment Maintenance (108-5013-53170) to Fixed Asset Office Equipment (108-5013- 57601), \$4,387.80, thereby revising the Recommended Budget pursuant to Government Code section 29064, subdivision (b)(1)
- b) Request to adopt the finding that the need to proceed with the fixed asset purchase of a new ice maker for Social Services was necessary due to the mechanical failure of the existing ice maker and the need to have access to ice and cool water for staff working outside the office, thereby ensuring the health and safety of staff; and further approve and confirm such fixed asset acquisition prior to adoption of the Adopted Budget, pursuant to Government Code Section 26124(a)(2)
- c) Confirmation of the Purchase Order issued to Tony's Refrigeration on 8/8/17, for the purchase and installation of an ice maker in the total amount of \$4,387.80

28. PUBLIC WORKS DEPARTMENT / TRANSPORTATION - Executive Director Gary

Antone

- a) Declare the following transit vehicle as county surplus property:
 - 1) Public Works/Transportation; 2009 GMC C5500 Glaval Titan Diesel bus, Road Stock #R961, County Stock #923, VIN# DGESV1969F404007
Inv. #28380
- b) Request authorization for the Risk Manager to dispose of the totaled 2009 GMC bus as part of the settlement of \$55,849.15

29. PUBLIC WORKS DEPARTMENT - Director Gary Antone

- a) INFRASTRUCTURE CONDITION REPORT - Pursuant to Resolution 122-2003, request acceptance of the Infrastructure Condition Report thereby demonstrating that 75% of the road infrastructure assets have been maintained in a fair or better condition and acceptance of \$9M as the amount needed to maintain at least 75% of the road infrastructure assets in a fair or better condition; and pursuant to Resolution 121-2003 accept recommendation from Public Works to maintain at least 75% of the County's roads, bridges and sign subsystems in a fair or better condition

30. PUBLIC WORKS DEPARTMENT - Flood Control/Water Resources Manager Ryan Teubert

- a) INFORMATIONAL UPDATE - On the Tehama County Multi-Jurisdictional Hazard Mitigation Plan

RECESS to convene as the Tehama County Flood Control and Water Conservation District**31. TEHAMA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT - Flood Control/Water Resources Manager Ryan Teubert**

- a) INFORMATIONAL PRESENTATION - Regarding the Deferred Maintenance Project to evaluate and repair levee penetrations identified in the Tehama County Flood Control and Water Conservation District Maintenance Area
- b) FLOOD RESOLUTION 4-2017- Consider adoption of a resolution to participate in the Deferred Maintenance Project program to receive State funds under the Control Section 6.10 of the Senate Bill 826
- c) FLOOD RESOLUTION 5-2017 - Request adoption of a resolution approving and authorizing the Chairman to sign the Project Agreement with the California Department of Water Resources for the evaluation and repair of levee penetrations throughout the District maintenance area in an amount not to exceed \$104,880, and to sign requests for disbursements to be made thereunder, effective upon execution through December 31, 2021
- d) Request authorization for the Chairman to sign the Letter of Intent to Participate in the Deferred Maintenance Project

ADJOURN to reconvene as the Tehama County Board of Supervisors

32. TEHAMA COUNTY COURTHOUSE RE-ROOF PROJECT - Administrative Services
Director Julie Sisneros
a) Status update regarding the Tehama County Courthouse Re-Roof Project

11:00 A.M.

33. PLANNING DEPARTMENT - Planning Director Kristen Maze
a) PUBLIC HEARING - Request adoption of a finding that Lot Line Adjustment #17-06 is categorically exempt from CEQA under the Class 5 Categorical Exemption (California Code of Regulations, title 14, section 15305, subdivision (a))

b) Request adoption of findings relative to Lot Line Adjustment #17-06 as set forth in this staff report and request approval of Lot Line Adjustment #17-06

Or

- c) Failing to make the recommended findings, move that the Board of Supervisors continue the item to the next meeting and direct staff to prepare findings to deny Lot Line Adjustment #17-06

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.iqm2.com