

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1
Candy Carlson, District 2, Vice-Chair
Dennis Garton, District 3, Chairman
Bob Williams, District 4
Burt Bundy, District 5



Williams Goodwin
Chief Administrator

Arthur Wylene
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, MAY 23, 2017

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of

Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

REMINDER

CANCELLATION OF MEETING – The May 30, 2017 meeting of the Tehama County Board of Supervisors is cancelled pursuant to the Board's policy to cancel a meeting following a Monday Holiday (Memorial Day).

8:30 AM PUBLIC COMMENT

1. CLOSED SESSION
 - a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: Missi Bullington & Williams Goodwin

Employee Organization:

Tehama County Law Enforcement Management Association

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

ANNOUNCEMENT OF AGENDA CORRECTIONS

REPORTABLE ACTIONS FROM CLOSED SESSION

REPORTS OF MEETINGS ATTENDED (AB1234)

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing)
Public Works Committee (Standing)
Jobs Development Committee (Standing)
Library Planning Ad Hoc Committee
Phase III Rezone Ad Hoc Committee
Travel & Vehicle Policies Ad Hoc Committee
Certificates of Compliance and Lot Line Adjustments Review Ad Hoc Committee
Strategic Plan Development Ad Hoc Committee

CONSENT AGENDA

4. APPROVAL OF MINUTES
 - a) Waive the reading and approve the minutes of the following meetings:
 - 1) Special meeting held 3/10/17
 - 2) Regular meeting held 4/18/17
 - 3) Regular meeting held 5/9/17
5. AUDITOR'S CLAIMS
 - a) Social Services, 53280, Dept. of Social Services, \$157,390
 - b) Public Defender, 53221, William Donohue Ph.D, \$3,950
6. GENERAL WARRANT REGISTER - May 8-12, 2017
7. PAY IN LIEU OF VACATION TIME OFF
 - a) SHERIFF- Marion Knox, 40 hrs.
8. HEALTH SERVICES AGENCY / PERSONNEL
 - a) OTHER THAN "A" STEP - Request approval of the Personnel Action Form appointing Robert Cartee as an Institutional Licensed Vocational Nurse II at Range 72, Step B, effective 6/1/17
9. COUNTY CLERK & RECORDER / ELECTIONS DIVISION
 - a) AGREEMENT - Request approval and authorization for the Clerk & Recorder to sign the agreement with ProVoteSolutions for purchase and printing and mail preparation of election related materials with prices set forth in Exhibit "B" in an amount not to exceed \$100,000 per election, effective on the date of signing and shall terminate 12/31/17
(Miscellaneous Agreement #2017-115)
10. DEPARTMENT OF SOCIAL SERVICES
 - a) AGREEMENT - Request approval and authorization for the Director of Social Services or her Designee to sign the Agreement with Job Training Center for the provision of the subsidized employment program called Washington Street Productions (WSP) with maximum compensation not to exceed \$425,475, effective 7/1/17 and shall terminate 6/30/18
(Miscellaneous Agreement #2017-116)

11. DEPARTMENT OF SOCIAL SERVICES

- a) AGREEMENT - Request approval and authorization for the Social Services Director or her Designee to sign the agreement with Children First Foster Family Agency for the purpose of providing the Transitional Housing Program for Emancipated Foster/Probation Youth (THP-Plus) with a maximum compensation not to exceed \$268,512 per year, effective 7/1/17 and shall terminate 6/30/19
(Miscellaneous Agreement #2017-117)

12. DEPARTMENT OF SOCIAL SERVICES

- a) AGREEMENT - Request approval and authorization for the Social Services Director or her Designee to sign the agreement with Children First Counseling Center for the provision of Functional Family Therapy services with rates set forth in Exhibit "D" with a maximum compensation not to exceed \$70,000 per year, effective 7/1/17 and shall terminate 6/30/19
(Miscellaneous Agreement #2017-118)

13. HEALTH SERVICES AGENCY / MENTAL HEALTH DIVISION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Front St., Inc. to provide long-term care for adults with serious mental illness in a less restrictive residential care facility, with the rates as set forth in Exhibit B with an amount not to exceed \$159,500 during any fiscal year, with maximum compensation not to exceed \$319,000, effective 7/1/17 and shall terminate 6/30/19
(Miscellaneous Agreement #2017-119)

14. HEALTH SERVICES AGENCY / MENTAL HEALTH DIVISION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with FCS, Inc., a Kentucky Corporation, for the purpose of locating and arranging for psychiatrist(s) to permanent status to provide locum tenens medical services with maximum compensation not to exceed \$300,000, effective 7/1/17 and shall terminate 6/30/19
(Miscellaneous Agreement #2017-120)

15. HEALTH SERVICES AGENCY / ADMINISTRATION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Dignity Health to allow Dr. Richard Wickenheiser to provide diagnostic test interpretation services for Dignity Health for Electrocardiography and Holter Monitor Interpretive Overread EKG tests at the rate of \$10.50 per diagnostic test interpretation, effective upon the date of signing through 4/30/19
(Miscellaneous Agreement #2017-121)

16. PARKS

- a) AGREEMENT - Request approval and authorization for the Purchasing Agent to sign the agreement with Dudley's Excavating Inc., for the purpose of removing silt, silt laden gravel and foreign debris from the Tehama County River Park boat ramp for an all-inclusive flat fee of \$9,775, effective upon the date of signing and shall terminate upon completion of the work
(Miscellaneous Agreement #2017-123)

17.PARKS

- a) DONATION - Request approval and authorization to accept the donation of labor to do a general clean-up of Mill Creek Park in Los Molinos from Connor Fennel, Jason Johnson and Henry Bartolomei, Red Bluff High School students completing their 'Seniors Make-A-Difference' Project

18.COMMITTEES & COMMISSIONS

- a) CSAC EXCESS INSURANCE AUTHORITY BOARD OF DIRECTORS - One appointment to fill the position of Sally Hacko as Tehama County Alternate representative for no set term
(Interested person: Missi Bullington)

REGULAR AGENDA**19.PERSONNEL / HEALTH SERVICES AGENCY**

- a) Presentation of a Retirement Award to Lucy Magri in recognition of 15 years of faithful and dedicated service to the County of Tehama on the occasion of her retirement

20.AUDITOR-CONTROLLER - Auditor-Controller LeRoy Anderson

- a) Report and Financial overview through April 30, 2017 of 2016/17 Fiscal Year

21.PUBLIC WORKS DEPARTMENT / CALTRANS - Director Gary Antone and CalTrans Project Manager Mike Feakes

- a) INFORMATIONAL PRESENTATION – Regarding the State Route 36E Curve Project in Mineral

RECESS to convene as the Tehama County Sanitation District No. 1**22.TEHAMA COUNTY SANITATION DISTRICT No. 1 - Executive Director Gary Antone**

- a) Waive the reading and approve the minutes of the meeting held 5/2/17
- b) BID AWARD - Request to award the bid for the Closed Circuit Television (CCTV) Inspection of Mineral Wastewater Collection System to National Plant Services, Inc. of Long Beach, CA as the low responsive bidder in the amount of \$69,969
- c) SANITATION AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with National Plant Services, Inc. for an amount not to exceed \$69,969
(Sanitation Agreement # 2017-3)
- d) Request approval and authorization for the Sanitation District No. 1 Executive Director to prepare and execute contract change orders as necessary up to the statutory limit of \$6,996.90 per PCC Section 201.42

ADJOURN to reconvene as the Tehama County Board of Supervisors

23. DISTRICT ATTORNEY'S OFFICE - District Attorney Gregg Cohen
 - a) TRANSFER OF FUNDS: DISTRICT ATTORNEY, B-56 - From Special Department Expense (2013-53280), \$1,760.16 to Office Equipment (2013-57601), \$1,760.16
24. DISTRICT ATTORNEY'S OFFICE / WELFARE FRAUD UNIT - District Attorney Gregg Cohen and/or Chief Investigator Eric Clay
 - a) TRANSFER OF FUNDS: DISTRICT ATTORNEY-WELFARE FRAUD UNIT, B-54 - From Salary/Wages (2007-51010), \$6,000 to Extra Help (2007-51011), \$6,000
25. TEHAMA COUNTY LIBRARY - Librarian Todd Deck
 - a) Request the Board ratify the submission of the California Public Library Broadband Project grant application and authorize the Librarian to accept the awarded grant in the amount of \$60,000 for all three library branches
26. PERSONNEL / CHILD SUPPORT SERVICES - Director Tonya Moore
 - a) RESOLUTION NO. 2017-54 - Request adoption of a resolution amending the 2016-62 Position Allocation List (PAL) by deleting 1.0 Staff Services Analyst II (Merit Systems) allocation and adding 1.0 Staff Services Analyst II or I (Merit Systems) allocation, effective 6/1/17
27. BUILDING & SAFETY DEPARTMENT / PURCHASING - Building Official John Stover
 - a) TRANSFER OF FUNDS: BUILDING & SAFETY, B-53 - From Fund Balance (115-301900), \$40,000 to Vehicle (2065-57605), \$40,000
 - b) Request approval of the specifications for one new all-wheel drive (AWD) Small SUV
 - c) Request authorization for the Purchasing Department to solicit bids for one new AWD Small SUV with bid opening set for 3 p.m. on 6/7/17 at the Administrative Office, 727 Oak Street, Red Bluff, CA
28. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION - Executive Director Valerie Lucero
 - a) TRANSFER OF FUNDS: PUBLIC HEALTH, B-55 - From Professional Services (40121-53230), \$11,000 to F/A Spec. Dept. (40121-57608), \$11,000
29. COUNTY COUNSEL / PERSONNEL - Interim County Counsel James Curtis and Personnel Director Missi Bullington
 - a) OTHER THAN "A" STEP - Request approval of the Personnel Action Form appointing Daniel Klausner as a Deputy County Counsel II at Range 83, Step C, with a tentative start date of 7/1/17
30. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY - Executive Director Amanda Sharp
 - a) PROCLAMATION - Request adoption of a proclamation proclaiming May 2017 as "Community Action Month" in Tehama County

31. PERSONNEL / SOCIAL SERVICES - Director Amanda Sharp
 - a) Request approval of a revised classification specification from Case Manager - Wraparound Program to CAA Case Manager, effective 6/1/17
 - b) RESOLUTION NO. 2017-55 - Request adoption of a resolution to amend Exhibit "A" Schedule of Range Assignments by revising the title of the current Case Manager-Wraparound Program classification into a CAA Case Manager classification, effective 6/1/17
 - c) RESOLUTION NO. 2017-56 - Request adoption of a resolution to amend Resolution 2016-62, the 2016/17 Position Allocation List by adding 2.0 CAA Case Manager allocations, and by deleting 2.0 Case Manager-Wraparound Program allocations, effective 6/1/17 and approve the corresponding revision to the 2017 Tehama County Master Salary Schedule
32. SOCIAL SERVICES WINDOW INFILL PROJECT - Social Services Director Amanda Sharp and Administrative Services Director Julie Sisneros
 - a) Request determination that no bids were received for the Social Services Window Infill Project and authorization for the Purchasing Agent to negotiate with qualified contractors for the work without further advertising for bids pursuant to Public Contract Code Section 20150.9
 - b) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with Modern Building, Inc. for the Social Services Window Infill Project, for a total contract amount of \$38,634
(Miscellaneous Agreement #2017-122)
 - c) Request blanket authorization for the Chief Administrator to execute change orders for the project in an amount up to \$3,863 with all change orders to be brought back to the Board for confirmation
33. PURCHASING DEPARTMENT - Purchasing Agent Julie Sisneros
 - a) Request approval of specifications for 2017-2018 Fiscal Year bid for Cardlock Fuel and further authorize the Purchasing Department to solicit bids for 2017-2018 Cardlock Fuel with bids to be opened at 3 p.m. on 6/7/17 in the office of the Purchasing Department, 727 Oak Street, Red Bluff, CA
34. PURCHASING DEPARTMENT - Purchasing Agent Julie Sisneros
 - a) Request approval of specifications for 2017-2018 Fiscal Year bid for Bulk Fuel and further authorize the Purchasing Department to solicit bids for 2017-2018 Bulk Fuel with bids to be opened at 3 p.m. on 6/7/17 in the office of the Purchasing Department, 727 Oak Street, Red Bluff, CA

35. ADMINISTRATION - Chief Administrator Williams Goodwin

- a) **AGREEMENT** - Request approval and authorization for the Chairman to sign the First Amendment to the agreement with Lionakis (Misc. Agree. #2015-294) for the purpose of providing additional architectural/engineering services relative to the additional SB 1022 funding for the new Tehama County Corrections Re-entry Project for a flat fee of \$1,582,066 and reimbursement for actual expenses not to exceed \$3,000, adding an additional \$178,600 for a maximum compensation amount of \$1,585,066

(Miscellaneous Agreement #2017-124)

1:30 P.M.**36. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -**

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl and Clint Weston

- a) **Public Nuisance Administrative Penalties Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:**
 - 1) **HEARING** - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalties, and to determine whether, and in what amount, the administrative penalties shall be enforced as liens against the affected properties listed below:
 - a) Salvador Barriga & Hilda Lucatero
 - b) Mary Lou Facca, Trustee
 - c) Julie Jacobs
 - d) Hilda Lucatero
 - e) Joann Robinson
 - f) Jesus Valencia & Maria Rodriguez
 - g) Pedro S. Rico
 - h) Lane Sisomsouk
 - i) Siphachanh Syhalath
 - 2) **RESOLUTION NO. 2017-57** - Request adoption of a Administrative Penalty Lien Resolution making determinations and ordering that the amount of administrative penalty relating to public nuisance be enforced as liens against the affected properties and further ordering recordation of notices of administrative penalty lien, thereby ordering the amount of administrative penalty related to each of the properties listed in the enforcing officer's report be enforced as liens and recordation of liens against said properties

37. ENVIRONMENTAL HEALTH DEPARTMENT / CODE ENFORCEMENT -

Environmental Health Director Tim Potanovic and Code Enforcement Officers Keith Curl, Clint Weston and Deputy Lester Squires

- a) Public Nuisance Administrative Penalties and Costs of Abatement Lien Hearing Pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4 and section 25845:

- 1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and costs of abatement, and to determine whether, and in what amount, the administrative penalty and/or costs of abatement shall be enforced as liens against the affected properties listed below:
 - a) Norm Masterson c/o James Wood
 - b) Ith Sounnakhone and Khanthalaisy Norvang
 - c) Jovita E. Farias Vargas
 - d) Janice A. Young and Ron E. Young, Sr.
 - e) Darla J Zeimet, Karen E. Dougan, Tami L. Schaller
- 2) RESOLUTION NO. 2017-58 - Request adoption of an Administrative Penalty Resolution making determinations and ordering that the amount of administrative penalty relating to public nuisance be enforced as liens against the affected properties and further ordering recordation of notices of administrative penalty liens, pursuant to Chapter 9.06 of the Tehama County Code and Government Code section 53069.4
- 3) RESOLUTION NO. 2017-59 - Request adoption of Abatement Lien Resolution making determinations and ordering that the costs of abatement and costs of administration relating to the abatement of public nuisance be specially assessed against the affected properties and further ordering recordation of notices of abatement liens, pursuant to Chapter 9.06 of the Tehama County Code and Government Code Section 25845

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.iqm2.com