

TEHAMA COUNTY BOARD OF SUPERVISORS

Steve Chamblin, District 1
Candy Carlson, District 2, Vice-Chair
Dennis Garton, District 3, Chairman
Bob Williams, District 4
Burt Bundy, District 5



Williams Goodwin
Chief Administrator

Arthur Wylene
County Counsel

Jennifer A. Vise
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, MAY 9, 2017

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Administrative Services Director Julie Sisneros, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off agenda emergency).

REMINDER

CANCELLATION OF MEETING – The May 30, 2017 meeting of the Board of Supervisors is cancelled pursuant to the Board's policy to cancel a meeting following a Monday Holiday (Memorial Day).

8:30 AM PUBLIC COMMENT

1. CLOSED SESSION

- a) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is County of Tehama; and Tehama County Air Pollution Control District v. Betty Yee, et al., California Court of Appeal, Third District Case Nos. C078321 and C080919
- b) EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. The case name is County of Tehama; and Tehama County Air Pollution Control District v. Betty Yee, et al., California Court of Appeal, Third District Case Nos. C078321 and C080919

(Board of Supervisors sitting as the Tehama County Air Pollution Control District Board of Directors)

10:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT PERIOD - This time is set aside for citizens to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period. Individuals addressing the Board are to speak clearly into the microphone.

ANNOUNCEMENT OF AGENDA CORRECTIONS

REPORTABLE ACTIONS FROM CLOSED SESSION

REPORTS OF MEETINGS ATTENDED (AB1234)

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE REPORTS

- Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Fire Committee (Standing)

Public Works Committee (Standing)

Jobs Development Committee (Standing)

Library Planning Ad Hoc Committee

Phase III Rezone Ad Hoc Committee

Travel & Vehicle Policies Ad Hoc Committee

Certificates of Compliance and Lot Line Adjustments Review Ad Hoc Committee

Strategic Plan Development Ad Hoc Committee

CONSENT AGENDA**4. APPROVAL OF MINUTES**

- a) Waive the reading and approve the minutes of the following meetings:
 - 1) Special meeting held 4-3-17
 - 2) Regular meeting held 4-25-17

5. AUDITOR'S CLAIMS

- a) Public Defender, 53221, Rolland Papendick, \$946.00
- b) Public Defender, 53221, Rolland Papendick, \$2,157.92

6. GENERAL WARRANT REGISTER - April 24-28, 2017**7. HEALTH SERVICES AGENCY / DRUG & ALCOHOL DIVISION**

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Tehama County Office of Education for the purpose of providing certain student alcohol and drug prevention services and activities and coordination of "Club Live" programs for an all-inclusive flat fee of \$3,000, effective 7/1/17 and shall terminate 6/30/19
(Miscellaneous Agreement #2017-98)

8. HEALTH SERVICES AGENCY / MENTAL HEALTH DIVISION

- a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Inland Business Systems for the lease and maintenance of one (1) multifunction device (copier/printer/scanner/fax) at \$156.99 per month for 60 months plus maintenance costs billed monthly at \$0.0043 per black/white image with maximum amount not to exceed \$9,420; with the option to purchase the device in the amount not to exceed \$660.00 at the end of sixty (60) months, effective upon the date of signing and shall terminate sixty (60) months after the date of installation of the multifunction device
(Miscellaneous Agreement #2017-99)

9. SHERIFF'S DEPARTMENT

- a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with the County of Yolo for the purpose of providing a morgue facility for the performance of forensic autopsy examinations for the rates as listed in Exhibit B with maximum compensation not to exceed \$15,000 per year, effective 7/1/17 and shall terminate 6/30/20
(Miscellaneous Agreement #2017-100)

10. FIRE DEPARTMENT

- a) Request approval and authorization for the Fire Department to apply for the Volunteer Fire Assistance Grant with the California Department of Forestry and Fire Protection in the amount of \$39,790 to purchase personal protection equipment and pagers

11. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY

- a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign Contract Modification No. 1 to Subcontract Agreement #IIC-080-17 with Chico Research Foundation, California State University, Chico on behalf of its program the Area 3 Agency on Aging for the provision of the nutrition component of the Senior Nutrition Program adding one-time-only funds in an amount not to exceed \$22,426 bringing the total funds to \$159,068 effective 7/1/16 through 6/30/17
(Miscellaneous Agreement #2017-101)

12. DEPARTMENT OF SOCIAL SERVICES / COMMUNITY ACTION AGENCY / SENIOR NUTRITION PROGRAM

- a) Request approval and authorization for the Tehama County Community Action Agency to accept a donation for the Senior Nutrition Program from Clickappraiser.com, Inc. in the amount of \$500

13. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT

- a) MANTON CEMETERY DISTRICT - One appointment to fill the unexpired term of Kendra Howell with said term expiring 12/31/19
(Interested person: David Sproul)

14. COMMITTEES & COMMISSIONS

- a) CALWORKS ADMINISTRATIVE OVERSIGHT TEAM - One appointment to replace Amber Yearton as Employment Representative for no-set-term
(Interested person: Tammy Gildea)

REGULAR AGENDA

15. ADMINISTRATION / PUBLIC WORKS / SHERIFF - Administrative Services Director Julie Sisneros, Public Works Director Gary Antone and Sheriff Dave Hencratt
- a) RESOLUTION NO. 2017-50 / AGREEMENT - Request adoption of a resolution authorizing the Chief Administrator, Auditor-Controller, or Public Works Director to submit an application to the California Emergency Management Agency for the purpose of obtaining financial assistance under the Federal Public Assistance Program and the California Disaster Assistance Act for eligible expenses incurred as a result of the February 2017 storms for the incident period beginning 2/1/17 and ending 2/23/17
(Miscellaneous Agreement #2017-102)
 - b) AGREEMENT - Request confirmation of the Memorandum of Agreement between Butte County and the Tehama County Sheriff's Office pertaining to assistance under the Law Enforcement Mutual Aid Plan for the incident period beginning 2/1/17 and ending 2/23/17
(Miscellaneous Agreement #2017-103)
16. DISTRICT ATTORNEY / VICTIM WITNESS - District Attorney Gregg Cohen and Victim Witness Coordinator Jeff Eldred
- a) AGREEMENT - Request approval and authorization for the District Attorney to sign the Amendment to Subaward #VW16210520 Grant Award Agreement (Misc. Agree. #2016-121) for the FY 2016/2017 Victim/Witness grant award funding with the State of California Office of Emergency Services thereby increasing the total grant amount from \$197,215 to \$304,818 and extend the grant period through 9-30-17
(Miscellaneous Agreement #2017-104)
 - b) TRANSFER OF FUNDS: DISTRICT ATTORNEY / VICTIM WITNESS UNIT, B-50 - From State OCJP (CALEMA) to Contingency, \$40,000; and From Contingency to Vehicle, \$40,000 **(Requires 4/5 vote)**
 - c) Request to adopt the finding that State General Services Contract #1-16-23-23D with Winner Chevrolet for the acquisition of one new Chevrolet Tahoe LS 4x4 meets all Tehama County Bidding criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
 - d) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one new Chevrolet Tahoe LS 4x4 based on the finding
 - e) Request authorization for the Purchasing Department to issue a purchase order to Winner Chevrolet for the acquisition of one new Chevrolet Tahoe LS 4x4 for the District Attorney's Office-Victim/Witness Unit-UVA Unit, in the amount of \$39,429
17. PERSONNEL / PROBATION - Chief Probation Officer Richard Muench
- a) Request approval of a Personnel Action Form appointing Stacey Frank as a Deputy Probation Officer II at Range 59-5, effective 6/1/17

18. TREASURER / TAX COLLECTOR / PERSONNEL – Treasurer/Tax Collector Dana Hollmer and Personnel Director Missi Bullington
- a) Request approval of revised classification specification for Assistant Treasurer / Tax Collector, effective May 9, 2017
19. PERSONNEL / FIRE DEPARTMENT - Personnel Analyst II Melissa Lodin & Fire Chief Christine Thompson
- a) Request approval of a revised classification specification for Public Safety Vehicle and Equipment Mechanic II, effective 5/9/17
20. FIRE DEPARTMENT - Fire Chief Christine Thompson
- a) RESOLUTION NO. 2017-51 - Request adoption of a resolution establishing the standard Volunteer Company Bylaws for the Tehama County Fire Department
21. HEALTH SERVICES AGENCY - Executive Director Valerie Lucero, Sheriff Dave Hencratt and Chief Probation Officer Richard Muench
- a) Request approval of out-of-state travel for Phillip Hernandez, Drug & Alcohol Director; Carrie Cannaday, Drug and Alcohol Counselor II, Drug and Alcohol Division; Matthew Aguire, Deputy Probation Officer III, Tehama County Probation; Shelley McCullough, Administrative Deputy, Tehama County Sheriff's Office, or designees and the following non-County employees: Christopher Logan, Attorney at Law to travel out of state to attend the National Association of Drug Court Professionals (NADCP) Annual Training Conference in National Harbor, MD from July 8-12, 2017
22. ADMINISTRATION / HEALTH SERVICES AGENCY / SHERIFF - Chief Administrator Williams Goodwin, Executive Director Valerie Lucero and Sheriff Dave Hencratt
- a) Presentation of the Tehama County Jail Expansion and Re-Entry Facility operational analysis prepared by Lionakis
 - b) Board discussion and possible direction to staff to proceed with the Jail Expansion and Re-Entry Facility and SB 1022 funding requirements

RECESS to convene as the In-Home Supportive Services Public Authority

23. TEHAMA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY/PERSONNEL - IHSSPA Executive Director Williams Goodwin
- a) Waive the reading and approve the minutes of the meeting held 1/10/17
 - b) AGREEMENT - Request approval and authorization for the Chairman of the IHSSPA Governing Board to sign the Memorandum of Understanding between the County of Tehama and the Tehama County In-Home Supportive Services Public Authority for Administrative Services and Facilities, including designation of the Tehama County Director of Social Services as ex officio Executive Director of IHSSPA, for the period of 7/1/17 through 6/30/20
(IHSS AGREEMENT #2017-1)
 - c) Request approval of a classification specification for Public Authority Program Specialist

(Cont.)

- d) IHSS RESOLUTION NO. 2017-1 - Request adoption of a resolution of the Governing Board of the Tehama County In-Home Supportive Services Public Authority establishing the Position Allocation List and Terms and Conditions of Employment for In-Home Supportive Services Public Authority Unrepresented Employees, thereby deleting 1.0 Registry Specialist allocation and 1.0 Registry Aide allocation and adding 2.0 Public Authority Program Specialist allocations
- 1) Alternative I: Provides that any current IHSSPA employee subject to layoff prior to 7/1/17 who “bumps” into a lower paid classification will be “Y-rated” to receive no less than the same salary received immediately prior to the layoff

or

- 2) Alternative II: Provides layoff and “bumping” terms for existing IHSSPA employees similar to the Joint Council MOU; employees “bumping” into lower paid classifications will not be Y-rated, and will receive the regular salary applicable to the classification

ADJOURN to reconvene as the Tehama County Board of Supervisors

24. ADMINISTRATION / SOCIAL SERVICES – Chief Administrator Williams Goodwin and Director of Social Services Amanda Sharp

- a) AGREEMENT - Request approval and authorization for the Chairman of the Board of Supervisors to sign the Memorandum of Understanding between the County of Tehama and the Tehama County In-Home Supportive Services Public Authority for Administrative Services and Facilities, including designation of the Tehama County Director of Social Services as ex officio Executive Director of IHSSPA, for the period of 7/1/17 through 6/30/20

(Miscellaneous Agreement #2017-105)

11:00 A.M.

25. PUBLIC HEARING / PLANNING DEPARTMENT- Planning Director Kristen Maze

- a) PUBLIC HEARING - Conduct public hearing to consider immediate cancellation of a portion of Williamson Act Contract No. 644 on certain land owned by Anne Read (portion of APN 003-170-037) for the replacement of the Cal Fire Baker Fire Station
- b) Request to adopt the findings that the Tehama County Board of Supervisors has determined a Categorical Exemption applies, as specified in Section 15302 (Class 2 Categorical Exemption) replacement or reconstruction of existing structures; and
- c) Request to adopt the subfindings and findings set forth in the Staff Report; and
- d) RESOLUTION - Request adoption of a resolution granting the tentative approval of cancellation of a land conservation contract on land owned by Anne Read for the replacement of the Cal Fire Baker Fire Station, subject to the conditions and contingencies set forth in the Staff Report

Or

(Cont.)

- e) Deny the cancellation of a land conservation contract on land owned by Anne Read

RECESS to convene as the Tehama County Air Pollution Control District

26.COMMITTEES & COMMISSIONS / SPECIAL DISTRICT

- a) AIR POLLUTION CONTROL DISTRICT HEARING BOARD
 - 1) One three-year appointment to fill the expired term of Fred Richelieu as Registered Professional Engineer with said new term expiring 3/31/19 (term expired in 2016)
(Interested person: Fred Richelieu)
 - 2) One three-year appointment to fill the expired term of Dr. Timothy Frantz as Medical Professional Member with said new term expiring 3/31/19 (term expired in 2016)
(Interested person: Dr. Frank Greene)
 - 3) One three-year appointment to fill the expired term of Tyler Christensen as Public Member Representative with said new term expiring 2/28/20
(Interested person: Tyler Christensen)
 - 4) One three-year appointment to fill the expired term of Ron McIver as Legal Professional Member with said new term expiring 2/28/20
(Interested person: Ron McIver)

ADJOURN to reconvene as the Tehama County Board of Supervisors at 1:30 P.M.

1:30 P.M.

27.BUILDING & SAFETY DEPARTMENT / PERSONNEL - Building Official John Stover and Personnel Director Missi Bullington

- a) RESOLUTION NO.2017-53 - Request adoption of a resolution to amend Resolution 2016-62 the 2016/17 Position Allocation List (PAL) by adding one Combination Building Inspector allocation, effective 7/1/17

28.BUILDING & SAFETY DEPARTMENT - Building Official John Stover

- a) STUDY SESSION - Conduct study session regarding Building and Zoning Code regulations relating to placement of accessory structures, tiny homes and shipping containers on private property within the unincorporated area of Tehama County
- b) Discussion and possible direction to staff regarding potential amendments to the Tehama County Building and Zoning Code provisions relating to accessory structures and/or shipping containers to be brought back to the Board for future consideration

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at www.tehamacountyca.iqm2.com