



**TEHAMA COUNTY SOLID WASTE MANAGEMENT AGENCY
FULL BOARD (JPA II)**

Board Chambers

727 Oak St
Red Bluff, CA 96080

June 01, 2020 08:30 AM

MINUTES

This meeting conforms to the Brown Act Open Meeting Requirements in that action and deliberations of the Tehama County Joint Powers Agency created to conduct the people's business are taken openly and that the people remain fully informed about the conduct of its business.

Public Forum - Any member may address and ask questions of the JPA relating to any matter within the JPA's jurisdiction, provided the matter is not on the Agency's agenda or pending before the JPA. All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda unless the action is an off-agenda emergency or as otherwise provided in Government Code §54954.2.

No action may be taken on any item not appearing on the agenda unless the action is otherwise, authorized by the Government Code Section 54954.2(B). Typically, this applies to items meeting criteria as an off-agenda emergency. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identity is purely voluntary during the public comment period.

Chair: Dennis Garton

Vice Chair: Kris Deiters

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Dennis Garton	Chair	Present	
Bob Williams	Director	Present	
Steve Chamblin	Director	Present	8:35 AM
Burt Bundy	Director	Present	
James Bacquet	Director	Present	
Clay Parker	Director	Present	
Daniele Eyestone	Director	Present	
Candy Carlson	Director	Present	8:39 AM
Amanda Jenkins	Director	Present	
Dave Demo	Director	Present	
Kris Deiters	Vice Chair	Present	
Johnna Jones	Director	Present	
Lewis Beitz	Director	Present	

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Bill Goodwin, Tehama County Chief Administrator, announced that there would be two peaceful demonstrations showing solidarity against racial injustice and things going on in other parts of the country.

Rachel Ross-Donaldson, Agency Manager, announced that all landfill programs have resumed with the Agency office and REAP facility still being closed to the public. Mrs. Ross-Donaldson also announced that new outreach methods to reach residents were being developed and a Youtube channel had been created to promote the Agency's outreach goals.

Amanda Garrett, Green Waste of Tehama, announced that while their office was closed to the public, they are available over the phone and online. Mrs. Garrett also announced that the community cleanup events had to be moved to later dates.

Director Daniele Eyestone asked when the Green Waste office would reopen to the public. Mrs. Garrett responded that they were working on it, but did not have a set date.

Chair Dennis Garton asked about the disposal of face masks as medical waste. Mrs. Ross-Donaldson responded that face masks and other PPE related to COVID-19 are not regulated medical waste and can go in the regular trash, but cannot be recycled.

4. REPORTABLE ACTIONS FROM APRIL 6, 2020 CLOSED SESSION

There was no reportable action from the April 6, 2020 Closed Session.

5. REGULAR ITEMS

A. Minutes

Recommended Approval of Minutes

1. Full Board - Tehama County Solid Waste Management Agency - Regular - Apr 6, 2020 8:30 AM

Rachel Ross-Donaldson, Agency Manager, mentioned that the Minutes listed the incorrect Chair and Vice Chair.

Director Burt Bundy made a motion to accept the Minutes of April 6, 2020, as amended. Director Steve Chamblin seconded the motion. Director Daniele Eyestone voted no; all others present voted yes.

RESULT:	ACCEPTED AS AMENDED [12 TO 1]
MOVER:	Burt Bundy, Director
SECONDER:	Steve Chamblin, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Carlson, Jenkins, Demo, Deiters, Jones, Beitz
NAYS:	Eyestone

B. Warrant Register

1. Warrants

Review and approve the warrants in the amount of \$52,609.34, as presented.

Director Clay Parker made a motion to approve the Warrants, as presented. Director Steve Chamblin seconded the motion; all others present voted yes.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Clay Parker, Director
SECONDER:	Steve Chamblin, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

2. Grant-Funded Warrants

Review and approve the grant-funded warrants in the amount of \$9,231.27, as presented.

Director Burt Bundy asked what the amount paid to The Draw Shop was for. Rachel Ross-Donaldson, Agency Manager, answered that it is for an upcoming regional recycling campaign being developed with Trinity County, Butte County, Waste Management, Green Waste of Tehama, Mendocino County, and Glenn County with the actual cost to the Agency being less than \$500.

Director Clay Parker made a motion to approve the Grant-Funded Warrants, as presented. Director Amanda Jenkins seconded the motion; all others present voted yes.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Clay Parker, Director
SECONDER:	Amanda Jenkins, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

6. REGULAR - LANDFILL ONLY

1. Certificate of Appreciation

Approve the Certificate of Appreciation for GreenWaste of Tehama.

Director Lewis Beitz made a motion to approve the Certificate of Appreciation, as presented. Director James Bacquet seconded the motion; all others present voted yes.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Lewis Beitz, Director
SECONDER:	James Bacquet, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

2. Illegal Dumping and Litter Abatement Voucher Program and Policy

Review and approve the Illegal Dumping and Litter Abatement Voucher Program and Policy, as presented.

Director Clay Parker made a motion to approve the Illegal Dumping and Litter Abatement Voucher Program and Policy, as presented. Director Steve Chamblin seconded the motion; all others present voted yes.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Clay Parker, Director
SECONDER:	Steve Chamblin, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

3. FY 2020/21 Tipping Fee

Review and approve Recommended FY 2020/2021 Tipping Fee Adjustments, as presented.

Director Daniele Eyestone inquired about the increases to the tipping fees and the increase in the JPA fee. Rachel Ross-Donaldson, Agency Manager, answered that the seven cent increase is for the per ton fee and the one-cent increase is for the minimum fee; the increase in the JPA fee is solely due to compliance with upcoming organics regulations.

Director Burt Bundy made a motion to approve the FY 2020/21 Tipping Fee, as presented. Director Steve Chamblin seconded the motion; all others present voted yes.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Burt Bundy, Director
SECONDER:	Steve Chamblin, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

4. Second Amendment to Operations Agreement

Review and approve the Second Amendment to the Agreement between the Tehama County Solid Waste Management Agency and Waste Connections US, Inc. for Solid Waste Management Services including the Material Recovery Facility and Operation of the Tehama County-Red Bluff Landfill, as presented.

There was discussion among the Board regarding the inclusion of the amendment and whether it would be retroactive.

Director Clay Parker made a motion to approve the Second Amendment to Operations Agreement, as presented. Director Amanda Jenkins seconded the motion. Vice Chair Kris Deiters, Director Candy Carlson, Director Daniele Eyestone and Director Johnna Jones voted no; all others present voted yes.

RESULT:	APPROVE [9 TO 4]
MOVER:	Clay Parker, Director
SECONDER:	Amanda Jenkins, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Jenkins, Demo, Beitz
NAYS:	Eyestone, Carlson, Deiters, Jones

5. Request to Establish Additional Special Item Fees

- a) Approve Waste Connections' request to establish additional special item fees for gas cylinders and electronic waste effective July 1, 2020; or

- b) Deny Waste Connections' request to establish additional special item fees for gas cylinders and electronic waste effective July 1, 2020.

Director Bob Williams asked if these fees are in addition to the tipping fees charged.

Director Williams made a motion to deny Waste Connections' Request to Establish Additional Special Item Fees, as presented. Director James Bacquet seconded the motion; all others present voted yes.

RESULT: DENY [UNANIMOUS]
MOVER: Bob Williams, Director
SECONDER: James Bacquet, Director
AYES: Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

6. Multifunction Copier Lease

Request approval and authorization for the Chair to sign the Agreement with Carrel's Office Machines for the lease, maintenance and supplies of one (1) multifunction device at \$90.28 per month for 60 months, plus maintenance and supplies costs billed monthly at \$0.009 per black/white image and \$0.04 or \$0.08 per Tier 1 or Tier 2 color copy, respectively, with the option to purchase the device in the amount not to exceed \$1.00 at the end of 60 months.

Director Steve Chamblin made a motion to approve the Multifunction Copier Lease, as presented. Director Bob Williams seconded the motion; all others present voted yes.

RESULT: APPROVE [UNANIMOUS]
MOVER: Steve Chamblin, Director
SECONDER: Bob Williams, Director
AYES: Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

7. Surplus Agency Property (E-Waste)

- a) Declare the following asset to be surplus Agency property:

CERA Mita KM2 525E Multifunction Device (Asset tag # 26140)

- b) Authorize the Agency Manager to properly recycle the asset.

Director Clay Parker made a motion to declare the CERA Mita KM2 525E Multifunction Device as surplus Agency property and authorize the Agency Manager to properly recycle the asset. Director Steve Chamblin seconded the motion; all others present voted yes.

RESULT: APPROVE [UNANIMOUS]
MOVER: Clay Parker, Director
SECONDER: Steve Chamblin, Director
AYES: Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

8. Tehama County Recycling Market Development Zone Re-Designation Application

Request approval of the application for the re-designation of the Tehama County Recycling Market Development Zone

Director Candy Carlson made a motion to approve the Tehama County Recycling Market Development Zone Re-Designation Application, as presented. Director Lewis Beitz seconded the motion; all others present voted yes.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Candy Carlson, Director
SECONDER:	Lewis Beitz, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

9. Grazing Lease Agreement

Approve the grazing lease with Monte Shults for a twenty-four month term for a total of \$2,234.70 each year.

Director Clay Parker made a motion to approve the Grazing Lease Agreement, as presented. Director Dave Demo seconded the motion; all others present voted yes.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Clay Parker, Director
SECONDER:	Dave Demo, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

10. Fiscal Year 2020/21 Goals

Recommend approval of the Fiscal Year 2020/21 goals as presented.

Director Clay Parker made a motion to approve the Fiscal Year 2020/21 Goals, as presented. Director Amanda Jenkins seconded the motion; all others present voted yes.

RESULT:	APPROVE [UNANIMOUS]
MOVER:	Clay Parker, Director
SECONDER:	Amanda Jenkins, Director
AYES:	Garton, Williams, Chamblin, Bundy, Bacquet, Parker, Eyestone, Carlson, Jenkins, Demo, Deiters, Jones, Beitz

11. FY 2019/20 Goals Update

This item is for informational purposes only. No further action is required.

12. 2019 Untarped Load Fee Report

This item is for informational purposes only. No further action is required.

13. Monthly Updates

This item is for informational purposes only. No further action is required.

14. Outreach Update

This item is for informational purposes. No further action is required.

Approved By _____

Chair – Dennis Garton
Tehama County Solid Waste Management Agency Full Board

By _____
Recording Secretary