



## Tehama County Social Services Transportation Advisory Council (SSTAC)

Chairman: Candy Carlson, Vice Chairman: Vacant  
Jennifer Bare, Lisa Matheson, Sharon Young, Harry Thornbrue, Desiree Oglesby, Cara  
Zweerus

Vacant: Representative from the Board of Supervisors  
Vacant: Representative of the local social service providers for seniors  
Vacant: Representative of a social service transportation provider  
**\*Vacant positions do not impact meeting quorum**

**Thursday, January 7, 2021, 3:00 PM**

### Agenda

Tehama County Administration Building, Tuscan Room  
727 Oak Street, Red Bluff, CA 96080  
<http://www.co.tehama.ca.us>

This meeting conforms to the Brown Act Open Meeting Requirements, in that actions and deliberations of the SSTAC created to conduct the people's business are taken openly; and that the people remain fully informed about the conduct of its business. Any written materials related to an open session item on this agenda that are submitted to the Deputy County Clerk less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at Tehama County Public Works, 9380 San Benito Ave., Gerber, CA. 96035.

- 1. Call to Order / Introductions / Pledge of Allegiance**
- 2. Public Comment**

This time is set aside for citizens to address this Council on any item of interest to the public that is within the subject matter jurisdiction of the SSTAC provided the matter is not on the agenda or pending before this Council. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker's identity is purely voluntary during the public comment period.

**Governor's Executive Order N-25-20 A local legislative body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body, during the period in which local public officials impose measures to promote social distancing. Although this meeting will be held in the Tuscan Room located at 727 Oak Street, Red Bluff, California, 96080, the Tuscan Room will be open to the public. Remote public participation is encouraged in one of the following ways: For live audio of the meeting: Go to: <http://tehamacountyca.igmp2.com/Citizens/Default.aspx> For submission of public comments and to comment on agendized items (Please specify agenda item): Email: [publiccomments@tehamartpa.org](mailto:publiccomments@tehamartpa.org).**

### **3. Announcement of Agenda Corrections**

### **4. Elect Chair and Vice Chair**

Elect the Social Services Transportation Advisory Council (SSTAC) Chair and Vice Chair for Calendar Year 2021.

### **5. Announcements**

- a. Staff would like to recognize and thank Lupe Green for her many years of dedicated service on the (SSTAC). Ms. Green has been an important advocate for Rancho Tehama Reserve (RTR) and her assistance in the expansion of the Tehama Rural Area eXpress (TRAX) service area to include that portion of the region has been incredibly beneficial to Tehama County. Staff wishes the very best to Ms. Green in her future endeavors.
- b. Staff is pleased to announce the agreement with CDX Wireless Inc., for the development of the update to the TRAX radio system was approved at the December 22, 2020 Board of Supervisors meeting. A kickoff meeting has been scheduled with the consultant and work will commence as soon as possible after the first of the year.
- c. Staff would like to announce the delivery of three (3) new Ford Class A buses for the TRAX program. One is fitted with luggage racks and will be dedicated to the RTR Route to accommodate citizens who live in that area. Two (2) trolleys were also delivered December 18, 2020. An additional 22 passenger Glaval bus is scheduled for delivery in January. The six (6) transit vehicles were purchased with Federal 5311 grant funding.
- d. Staff has initiated the Annual Unmet Transit Needs process as of January 1, 2021.

### **6. Approval of Minutes**

Waive the reading and approve the minutes from the July 2, 2020 Tehama County Social Services Transportation Advisory Council meeting.

### **7. Approval of 2021 Meeting Schedule**

Request approval of the 2021 Meeting Schedule:

- Thursday, January 7, 2021, 3:00 PM
- Thursday, March 4, 2021, 3:00 PM
- Thursday, May 6, 2021, 3:00 PM
- Thursday, July 1, 2021, 3:00 PM
- Thursday, September 2, 2021, 3:00 PM
- Thursday, November 4, 2021 3:00 PM

### **8. Items for Future Agendas**

### **9. Closing Comments**

### **10. Trolley & Facility Tour**

Staff would like to provide a facility tour for the completed facility remodel via two (2) Class T Hometown Trolley buses to the SSTAC members and visiting guests.

### **11. Adjourn**

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Tehama County Social Services Technical Advisory Council meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator

**1. Regular Item (ID # 18749)**

Election of Chair and Vice Chair

Elect the Social Services Transportation Advisory Council (SSTAC) Chair and Vice Chair for Calendar Year 2021.

Financial Impact:

There is no financial impact.

**1. Regular Item (ID # 18760)**

January 2021 Announcements

- a. Staff would like to recognize and thank Lupe Green for her many years of dedicated service on the Social Services Technical Advisory Council (SSTAC). Ms. Green has been an important advocate for Rancho Tehama Reserve (RTR) and her assistance in the expansion of the Tehama Rural Area eXpress (TRAX) service area to include that portion of the region has been incredibly beneficial to Tehama County. Staff wishes the very best to Ms. Green in her future endeavors.
- b. Staff is pleased to announce the agreement with CDX Wireless for the development of the update to the TRAX radio system was approved at the December 22, 2020 Board of Supervisors Meeting. A kickoff meeting has been scheduled with the Consultant and work will commence as soon as possible after the first of the New Year.
- c. Staff would like to announce the delivery of three (3) new Ford Class A busses for the TRAX program. One of which is fitted with luggage racks and will be dedicated to the Rancho Tehama Reserve route to accommodate citizens who live in that area. Two (2) trolleys were also delivered December 18, 2020. An additional 22 passenger Glaval bus is scheduled for delivery in January. The six (6) transit vehicles were purchased with Federal 5311 grant funding.
- d. Staff has initiated the Annual Unmet Transit Needs process as of January 1, 2021.

**1. Regular Item (ID # 17770)**

Approval of Minutes

Waive the reading and approve minutes from the July 2, 2020 Tehama County Social Services Transportation Advisory Council meeting.

Financial Impact:

None.

Attachments:

SSTAC July 2, 2020 Minutes (DOC)

# Tehama County Social Services Transportation Advisory Council (SSTAC)

## MINUTES OF July 2, 2020 MEETING

Tehama County Administration Building, Tuscan Room  
727 Oak Street, Red Bluff, CA 96080  
<http://www.co.tehama.ca.us>

Member Name	Status
Burt Bundy	Absent
Candy Carlson	Present
Jennifer Bare	Absent
Lisa Matheson	Present
Sharon Young	Present
Harry Thornbrue	Present
Desiree Oglesby	Present
Cara Zweerus	Present
Lupe Green	Absent

### 1. Call to Order / Introductions / Pledge of Allegiance

Councilmember Carlson called the meeting to order at 3:00 PM and led the Pledge of Allegiance.

### 2. Public Comment

There was no public comment.

### 3. Announcements

Transportation Manager Jessica Riske-Gomez made the following announcements:

- a. Commissioners approved staff to advertise the Request for Proposal (RFP) for Design and Implementation of Integrated Public Safety Communications for Tehama Rural Area eXpress (TRAX). Ms. Riske-Gomez stated the RFP has been reviewed by County Counsel, and the intent of the RFP is to improve the existing mobile radio communications for the TRAX program.

Councilmember Sharon Young added the current system is obsolete.

### 4. Approval of Minutes

Motion by Councilmember Sharon Young, second by Councilmember Harry Thornbrue, to waive the reading and approve the minutes from the April 2, 2020 meeting.

Attachment: SSTAC July 2, 2020 Minutes (17770 : Approval of Minutes)

<b>RESULT:</b>	<b>Approved [Unanimous]</b>
<b>MOVER:</b>	Sharon Young
<b>SECONDER:</b>	Harry Thornbrue
<b>AYES:</b>	Carlson, Matheson, Young, Thornbrue, Oglesby, Zweerus
<b>ABSENT:</b>	Burt Bundy, Jennifer Bare, Lupe Green

## 5. CARES Act Funding Presentation

Transportation Manager Jessica Riske-Gomez gave an informational presentation on the Coronavirus Aid, Relief, and Economic Stimulus (CARES) Act. Ms. Riske-Gomez stated the U.S. Department of Transportation, Federal Transit Administration (FTA), has made funding available for public transportation operations for COVID related expenses.

Ms. Riske-Gomez added this funding is to help offset losses from decreased ridership and other revenues, sanitize vehicles, and protect workers. The Allocation for Emergency Relief to the Transit Agency for the next two years is \$669,719. That funding is specifically designed for Operation expenses to the TRAX program. Staff has been working with the FTA and County Counsel to add hazard pay for the drivers for the duration of this crisis as well as providing safety equipment. Losses to fare box will also be covered under this funding.

Ms. Riske-Gomez further stated there has been a recent change in legislation allowing for the waiving of fare box return standards for the next two years.

Councilmember Sharon Young added there has been approximately \$50,000 in lost revenue, and ridership has been reduced to roughly two-thirds.

## 6. Unmet Transit Needs - Future COVID-19 Impacts

Transportation Manager Jessica Riske-Gomez gave an informational presentation on Unmet Transit Needs and Future COVID-19 Impacts. Ms. Riske-Gomez stated the State Board of Equalization predicts a 30% drop in revenue, but that revenue drop could be recovered by the summer of 2021.

Ms. Riske-Gomez added the CARES Act has provided emergency relief to transit operators, but it only replaces operating expenses to maintain transit services, as well as paying for administrative leave for transit personnel due to reduced operations during an emergency. The true amount of unexpected funding loss has yet to be determined.

Ms. Riske-Gomez further stated CARES funding is provided at a 100% federal share with no local match required, and will be available to support capital, operating, and other expenses generally eligible under those programs to prevent, prepare for, and respond to COVID-19.

Ms. Riske-Gomez stated staff is dedicated to tracking this issue and has already reached out to the Auditor's office and will continue to do so in order to share any information they receive regarding impacts to funding including impacts to SB1. Ms. Riske-Gomez stated for this reason, there will be a delay in implementing additional



services until the tax rates return to pre-COVID conditions.

Senior Transportation Planner Maeve Kellogg stated a connection to Redding via Redding Area Bus Authority (RABA), which is an unmet transit need, is possible, but will be delayed until staff knows what the funds look like in the future.

## **7. Items for Future Agendas**

There were no items for future agendas.

## **8. Closing Comments**

Chairperson Candy Carlson stated she would like to be more involved in the agenda creation process. Ms. Carlson recommended staff reach out to Councilmembers for potential agenda items.

Senior Transportation Planner Maeve Kellogg stated staff corresponded with Susanville Rancheria who had to suspend services due to the current pandemic, and there is not estimated restart date.

Transportation Planner Aide Jennifer Blunkall clarified the general services are suspended, but Susanville Rancheria is still operating their transportation services for medical needs.

Ms. Kellogg stated Associate Transportation Planner Brandon Konicke worked on creating a new TRAX Riders Guide and they have been distributed to various agencies throughout the county.

Ms. Riske-Gomez thanked Mr. Konicke for this project.

Chairperson Candy Carlson congratulated newly appointed staff.

Transportation Manager Jessica Riske-Gomez discussed the new transit facility.

Councilmember Sharon Young provided an update on the two new TRAX buses.

## **9. Adjourn**

With no further business, the meeting was adjourned at 3:36 PM.

**1. Regular Item (ID # 18747)**

Approval of 2021 Meeting Schedule

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- Thursday, September 2, 2021, 3:00 PM
- Thursday, November 4, 2021 3:00 PM

Financial Impact:

None.

**1. Regular Item (ID # 18821)**

Trolley & Facility Tour

Staff would like to provide a facility tour for the completed remodel via two (2) Class T Hometown Trolley buses to the Social Services Technical Advisory Council members and visiting guests.