



**TEHAMA COUNTY
LOCAL AGENCY FORMATION COMMISSION**

444 Oak Street Rm "I"
Red Bluff, CA 96080

Phone (530) 527-2200 Fax (530) 527-2655

Executive Officer – Kristen Maze
Commissioner Amanda Jenkins, City of Red Bluff
Commissioner Johnna Jones – City of Red Bluff - Alternate
Commissioner Dave Demo, City of Corning
Commissioner Bob Williams, Board of Supervisors
Commissioner Burt Bundy, Board of Supervisors
Commissioner Pat Parsons, Commissioner At Large
Commissioner R.E. Mitchell, City of Tehama – Alternate
Commissioner Steve Chamblin, Board of Supervisors - Alternate

LOCAL AGENCY FORMATION COMMISSION
AGENDA

DATE: Wednesday October 9, 2019

TIME: 2:00 PM

**LOCATION: TEHAMA COUNTY ADMINISTRATION BUILDING
BOARD CHAMBERS
727 OAK STREET
RED BLUFF, CALIFORNIA 96080**

Use of Cell Phones During Meetings: The Commission appreciates your cooperation in turning off all cell phones during the meeting.

Recording Device used to record the meeting.

I. PLEDGE OF ALLEGIANCE

II. CITIZEN CONCERNS

- I.** This time is set aside for citizens to address the LAFCo on any item of interest to the public that is within the subject matter jurisdiction of the Commission. No action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Government Code Section 54954.2(b) (typically, this applies to items meeting criteria as an off agenda emergency). The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of a speaker's identify is purely voluntary during the public comment period.

III. MINUTES

1. Approval of March 13, 2019 LAFCo Minutes

IV. REGULAR ITEMS**1. REVIEW AND CONSIDERATION OF TEHAMA COUNTY LAFCO
PRELIMINARY AND FINAL BUDGET – FISCAL YEAR 2019-20****STAFF RECOMMENDATION:**

- A) Action to approve the LAFCo Preliminary and Final Budget for Fiscal Year 2019-20

V. ADJOURN***NOTE:***

Any written materials related to an open session item on this agenda that are submitted to the Tehama County Local Agency Formation Commission less than 72 hours prior to the Commission meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at the Tehama County Local Agency Formation Commission, 444 Oak Street, Room "I", Red Bluff, California, during normal business hours.

Postmarks will not be accepted.

MINUTES, AGENDAS and AGENDA MATERIAL are available on our website at www.co.tehama.ca.us



Local Agency Formation Commission
Meeting Date: October 9, 2019
Prepared By: Jessica Frenken
Preparer Phone: 530-527-2200
Preparer Email: jfrenken@co.tehama.ca.us
Regular Item

Approval of March 13, 2019 LAFCo Minutes

Requested Action(s)

Financial Impact:

None

Background Information:

Attachment List:

March 13, 2019 LAFCo Minutes (PDF)



TEHAMA COUNTY LOCAL AGENCY FORMATION COMMISSION

444 Oak Street Rm "I"
Red Bluff, CA 96080
Phone (530) 527-2200 Fax (530) 527-2655

Executive Officer – Kristen Maze
Commissioner Amanda Jenkins City of Red Bluff – Chairperson
Commissioner Bob Williams, Board of Supervisors – Vice Chairperson
Commissioner Gary Jones – City of Red Bluff - Alternate
Commissioner Dave Demo, City of Corning
Commissioner Burt Bundy, Board of Supervisors
Pat Parsons, Commissioner At Large
Commissioner R.E. Mitchell, City of Tehama – Alternate
Commissioner Candy Carlson, Board of Supervisors - Alternate

MINUTES FOR THE MEETING HELD ON: **March 13th, 2019**

LOCATION: Board Chambers
Administration Building
727 Oak Street
Red Bluff, CA 96080

COMMISSIONERS PRESENT: Jenkins, Chamblin, Bundy

COMMISSIONERS ABSENT: Demo, Parsons, Williams

COUNTY STAFF PRESENT: Kristen Maze, Executive Officer
Katie Younger, Planner I
Jessica Frenken, Administrative Secretary III
Scot Timboe, Planner III

Commissioner Bundy called the meeting to order.

I. PLEDGE OF ALLEGIANCE

Commissioner Bundy led the Pledge of Allegiance.

II. CITIZEN CONCERNS

None

III. APPROVAL OF MINUTES

A) Approval of minutes from November 14, 2018 meeting. Commissioner Bundy verified the minutes are correct.

RESULT: **APPROVED [3-0]**
MOVER: Amanda Jenkins, Commissioner
SECONDER: Steve Chamblin, Commissioner
AYES: Bundy, Chamblin, Jenkins

IV. PUBLIC HEARING:

1. LAFCO RESOLUTION NO. 2019-01; A RESOLUTION TO INITIATE THE DISSOLUTION OF THE RANCHO SAUCOS WATER DISTRICT AND DESIGNATE A ZERO SPHERE OF INFLUENCE

Scot Timboe, Planner III presented the resolution to dissolve the Rancho Saucos Water District and zero sphere of influence. Mr. Timboe stated that the Tehama County Planning Department had received a letter from the State Controller's office on November 6th, 2018 regarding the Rancho Saucos Water District being inactive. The Rancho Saucos Water District had not made contact with the State Controller, property owners had been notified, and the required Public Hearing Notice had been posted. Mr. Timboe stated that Tehama County is taking the steps legally required by the state.

Kristen Maze, Planning Director presented a letter sent by legal counsel for the Rancho Saucos Water District received by the Tehama County Planning Department on March 11th, 2019 requesting that LAFCo not dissolve the district.

Jackson Minasian, Attorney at Law, representative for the Rancho Saucos Water District stated that dissolution would not be in the best interest for any parties involved. Mr. Minasian stated the reason The Rancho Saucos Water District was originally created to contract with Lake Shasta for Central Valley water, where at the time it was no trouble to get a contract for surface water, as it is pertinent to Tehama Colusa Canal. Mr. Minasian stated once the Central Valley Project Improvement Act (C.V.I.P.A) went into effect, it limited the ability to obtain a new contract. Mr. Minasian stated the letter from the State Controller to the Tehama County Planning Department received was sent out to many LAFCo agencies throughout the state.

Mr. Minasian stated that momentum has been changing to develop sites reservoir. Mr. Minasian stated that the Rancho Saucos Water District is still very active and very much willing to continue to fight with the State Controller to bring filings up to date. Mr. Minasian stated Minasian, Meith, Soares, Sexton & Cooper, LLP are currently under contract with the district.

Commissioner Bundy inquired about the lapse of filings. Mr. Minasian stated that a change in ownership and management had occurred, yet they are still farming and converted the crops to orchards. Mr. Minasian stated his father had done the necessary recent filings. Mr. Minasian stated he believes the purpose of the district is still active and intact.

Amanda Jenkins, Commissioner inquired about denying the resolution and what would that result in. Director Maze explained if LAFCo denied the resolution a letter would be sent to the State Controller to notify them of the decision made. It would then be the representative's duty to continue contact with the State Controller's office.

Commissioner Chamblin asked how much surface water is in use for the orchards, and the plans for the future. Mr. Minasian stated they need the contract first, and raising Lake Shasta is not for going to happen in the near future. Mr. Minasian pointed out that there are no physical facilities as it is located next to the Colusa Canal, if there were assets it would fall on the land owner.

Commissioner Chamblin made a statement about the past years of work done to determine if the Dam could be raised 25 feet, it was determined it could be in 1964 yet there has been no movement on that decision. Commissioner Chamblin stated having alternatives for surface water usage would be a good idea. Mr. Minasian agreed with Commissioner Chamblin on the subject.

Commissioner Bundy closed the Public Hearing and return to staff comments. Commissioner Bundy asks for clarification on the resolution.

Director Maze stated if the Commissioners did not want to dissolve the Rancho Saucos Water district, they would deny Resolution 19-01, which is the resolution of intent to dissolve the Rancho Saucos Water district and adopt a "Zero" sphere of influence, due to findings that District is still active and does not meet the criteria set forth in Government Code 56042 (d)

| | |
|----------------|------------------------------|
| RESULT: | APPROVED [3:0] |
| MOVER: | Steve Chamblin, Commissioner |
| SECOND: | Amanda Jenkins, Commissioner |
| AYES: | Bundy, Chamblin, Jenkins |

Commissioner Bundy asks about any further needed action. Director Maze stated no since the Resolution sphere of influence was denied and is still intact.

V. ADJOURN



Local Agency Formation Commission
 Meeting Date: October 9, 2019
 Prepared By: Jessica Frenken
 Preparer Phone: 530-527-2200
 Preparer Email: jfrenken@co.tehama.ca.us
 Regular Item

**REVIEW AND CONSIDERATION OF TEHAMA COUNTY LAFCO PRELIMINARY
 AND FINAL BUDGET – FISCAL YEAR 2019-20**

Requested Action(s)

STAFF RECOMMENDATION:

A) Action to approve the LAFCo Preliminary and Final Budget for Fiscal Year 2019-20

Financial Impact:

None

Background Information:

Local Agency Formation Commissions (LAFCOs) in California are independent agencies created by the California Legislature in 1963 among those whose major purposes include encouraging the orderly formation of local governmental agencies and conserving and preserving natural resources. Under state law (Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; GC §56000 et seq.), LAFCO is an independent regulatory body mandated to streamline governmental structure, preserve agricultural and open space lands, promote the efficient and effective delivery of agency services, encourage the logical formation of local government agency and special districts boundaries. The Commission's efforts are directed toward seeing that services are provided efficiently and economically while agricultural and open-space lands are protected. The Tehama LAFCo budget of approximately \$3,374 is typical and accounts for the operation of the LAFCo office each year. From 2004 to 2018 the LAFCo minimal budget was maintained at about \$2,374 a fiscal year, paid by Tehama County, these funds are available to conduct applicant driven project business at LAFCO meetings. Last year Tehama County Board of Supervisors adopted an increase in the LAFCo budget of \$1000.

Attachment List:

LAFCo Budget 2019-20 SR (PDF)
 BOS Adopted LAFCo Budget 19-20 (PDF)



TEHAMA LAFCo

STAFF REPORT

DATE: October 9, 2019

TO: Tehama Local Agency Formation Commission

FROM: Executive Officer, Kristen Maze

SUBJECT: REVIEW AND CONSIDERATION OF TEHAMA COUNTY LAFCO PRELIMINARY AND FINAL BUDGET – FISCAL YEAR 2019-20

BACKGROUND:

Local Agency Formation Commissions (LAFCOs) in California are independent agencies created by the California Legislature in 1963 among those whose major purposes include encouraging the orderly formation of local governmental agencies and conserving and preserving natural resources. Under state law (Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; GC §56000 et seq.), LAFCO is an independent regulatory body mandated to streamline governmental structure, preserve agricultural and open space lands, promote the efficient and effective delivery of agency services, encourage the logical formation of local government agency and special districts boundaries. The Commission's efforts are directed toward seeing that services are provided efficiently and economically while agricultural and open-space lands are protected. The Tehama LAFCo budget of approximately \$3,374 is typical and accounts for the operation of the LAFCo office each year. From 2004 to 2018 the LAFCo minimal budget was maintained at about \$2,374 a fiscal year, paid by Tehama County, these funds are available to conduct applicant driven project business at LAFCO meetings. Last year Tehama County Board of Supervisors adopted an increase in the LAFCo budget of \$1000.

SUMMARY:

While not reflected in the proposed budget, considerable savings in salaries and benefits will continue from staff participation and execution of routine service extension requests by the public. Therefore, as there are not anymore meetings scheduled for this fiscal year staff recommends that LAFCo approve the primary and final budget for fiscal year 2019-20 as increased last year.

The proposed FY 2019/20 Budget totals \$3,374:

Revenue/Funds

- Member Agency Assessments, \$374
- Charges for Services are estimated at \$3,000 (Typically Tehama County LAFCo receives less than two paid projects a year).

Expenditures

With the exception of salaries and benefits, the Commission should be acknowledged that with the current Planning fees each LAFCo meeting at 6 hours of staff time each meeting is a cost of approximately \$606 a meeting, this includes preparation and meeting time.

NOTICE:

Public Notice of the 2019/20 FY Preliminary Budget LAFCo meeting was published in the Daily News on September 28, 2019.

STAFF RECOMMENDATION:

A) Action to approve the LAFCo Preliminary and Final Budget for Fiscal Year 2019-20

Attachment:

A. Proposed Preliminary and Final Budget & Narrative for Fiscal Year 2019/20

PAGE NUMBER: 40
EXPREP14

TEHAMA COUNTY *LIVE*
EXPANDED EXPENDITURE BUDGET REPORT

DATE: 06/17/2019
TIME: 12:00:47

SELECTION CRITERIA: budorgn.fund='101'

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
TOTALLED ON: FUND,DEPARTMENT,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPARTMENT

FUND-101 GENERAL FUND
DEPARTMENT-2079 L.A.F.C.O
1ST SUBTOTAL-53 SERVICES & SUPPLIES

| ACCOUNT | TITLE | 2018 BUDGET | 2019 BUDGET | REQUESTED BASE NEW PROGRAMS | RECOMMENDED BASE NEW PROGRAMS | APPROVED BUDGET |
|---------|-------------------------|-------------|-------------|--------------------------------|----------------------------------|--------------------|
| 53120 | COMMUNICATIONS | 100 | 100 | 0 | 100 | 0 |
| 53200 | MEMBERSHIPS & DUES | 0 | 0 | 0 | 0 | 0 |
| 53220 | OFFICE EXPENSE | 1,074 | 1,074 | 0 | 1,074 | 0 |
| 53240 | PUBLICATION/LEGAL NOTIC | 800 | 1,000 | 0 | 1,000 | 0 |
| 53290 | EMPLOYEE TRAVEL/TRAININ | 400 | 1,200 | 0 | 1,200 | 0 |
| TOTAL | SERVICES & SUPPLIES | 2,374 | 3,374 | 0 | 3,374 | 0 |
| 59900 | INTRAFUND TRANSFER | 0 | 0 | 0 | 0 | 0 |
| TOTAL | TRANSFERS & REIMBURSEME | 0 | 0 | 0 | 0 | 0 |
| TOTAL | L.A.F.C.O | 2,374 | 3,374 | 0 | 3,374 | 0 |