

TEHAMA COUNTY BOARD OF SUPERVISORS

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Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655

<http://www.co.tehama.ca.us>

AGENDA FOR TUESDAY, APRIL 16, 2019

URGENT/EMERGENCY OFF AGENDA ITEM

1. PROBATION DEPARTMENT - Chief Probation Officer Richard Muench
 - a) Pursuant to Government Code section 54954.2(b)(2), request to find that the need to take action regarding replacement of the 12.5-ton HVAC unit at the Tehama County Juvenile Justice Center arose subsequent to the agenda being posted and the need to take such action is immediate and further request approval to hear the item off agenda **(4/5 vote required)**
 - b) INFORMATIONAL PRESENTATION - Regarding the failure of the 12.5-ton heating, ventilation and air conditioning (HVAC) unit on the Tehama County Juvenile Justice Center
 - c) Request adoption of findings, as set forth in the attachment that it is necessary to proceed immediately with replacement of the 12.5-ton HVAC unit at the Tehama County Juvenile Justice Center, 1790 Walnut Street, Red Bluff, pursuant to Public Contract Code 20134, to ensure public health and safety, and continued County operations and services at the facility
 - d) TRANSFER OF FUNDS: TEHAMA COUNTY JUVENILE HALL, B-32 - From Special Contingency (2002-59001) to Maintenance of Structures (2036-53180), \$35,000; thereby revising the Adopted Budget pursuant to Government Code section 29064, subdivision (b)(1) **(Requires 4/5's vote)**
 - e) Request authorization for the Purchasing Agent to negotiate with a licensed contractor for immediate HVAC replacement, up to a maximum contract amount of \$35,000; and further authorization to sign all necessary documents



Board of Supervisors
 Meeting Date: April 16, 2019
 Prepared By: Tom Provine
 Preparer Phone: 530-527-4655
 Preparer Email: tprovine@co.tehama.ca.us
 Regular Item

PROBATION DEPARTMENT - Chief Probation Officer Richard Muench

Requested Action(s)

- a) Pursuant to Government Code section 54954.2(b)(2), request to find that the need to take action regarding replacement of the 12.5-ton HVAC unit at the Tehama County Juvenile Justice Center arose subsequent to the agenda being posted and the need to take such action is immediate and further request approval to hear the item off agenda **(4/5 vote required)**
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- e) Request authorization for the Purchasing Agent to negotiate with a licensed contractor for immediate HVAC replacement, up to a maximum contract amount of \$35,000; and further authorization to sign all necessary documents

Financial Impact:

As this was an unanticipated expense, the department did not budget for this replacement; however, there are sufficient funds available for transfer from 59001 Special Contingency to 53180 Maintenance of Structure.

Background Information:

One of the heating, ventilation, and air conditioning (HVAC) units that serves the Tehama County Juvenile Justice Center has experienced a complete failure. The unit is original to the building, and parts are no longer available, making repairs impossible. The unit provides air to the kitchen and back office areas of the Juvenile Hall and runs daily, even in winter. The failure of this unit will result in improper conditioning of the building, threatening the health and safety of the juvenile wards and County staff.

Attachment List:

suggested findings (PDF)

Transfer of Funds (PDF)

TEHAMA COUNTY JUVENILE JUSTICE CENTER HEATING VENTILATION AND AIR CONDITIONING
(HVAC) UNIT REPLACEMENT

Suggested Findings

The Tehama County Board of Supervisors makes the following findings with regard to replacement of a 12.5-ton Heating, Ventilation, and Air Conditioning (HVAC) unit at the Tehama Juvenile Justice Center:

1. That an emergency exists due to the mechanical failure of a 12.5-ton HVAC unit that cools the air in the Tehama County Juvenile Justice Center, located at 1790 Walnut Street, Red Bluff.
2. That the mechanical failure of the HVAC unit is a sudden and unexpected occurrence posing a clear and imminent danger to the health and safety of County personnel and juvenile wards during performance of essential services in the building.
3. That requirements of use within the Juvenile Justice Center will result in an unhealthy, unsafe, and unbearable condition that cannot be mitigated without immediate replacement of the HVAC unit.
4. That public health, safety, and convenience require immediate action to prevent or mitigate the threat to health, property, and essential public services.
5. That the emergency will not permit a delay resulting from a competitive solicitation for bids.
6. That authorizing approval for immediate replacement of a 12.5-ton HVAC unit at the Tehama County Juvenile Justice Center, without securing formal competitive bids, is necessary to respond to the emergency, and is in the best interests of the people of Tehama County.

Based on these findings, the Board of Supervisors concludes that the mechanical failure of the HVAC unit at the Tehama County Juvenile Justice Center constitutes an emergency under Public Contract Code sections 1102, 20134, and 22050 and Tehama County Code section 4.24.010(c), thereby allowing the Board to dispense with the formal competitive bid process.

**COUNTY OF TEHAMA
BUDGET APPROPRIATION TRANSFER REQUEST**

Department Name: Tehama County Juvenile Hall

Auditor Number B-32

Date: _____

Due to a budget deficiency or unanticipated expense, I am requesting a transfer, or an additional appropriation as listed below:
(State reason to avoid delay or misunderstanding.)

An air conditioning unit at the Juvenile Hall has failed and must be replaced. This was an unanticipated expense.

*** FROM ***			*** TO ***						
FUND NO.	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	AMOUNT	FUND NO.	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	AMOUNT
106	2002	59001	Special Contingency	\$35,000.00	106	2036	53180	Maintenance of Structures	\$35,000.00
			Total Journal	\$35,000.00				Total Journal	\$35,000.00

TRANSFER APPROVED:

Ashley Ledbetter

4/15/19

AUDITOR

DATE

N/A

BOARD OF SUPERVISORS

Judith Sushner
SIGNATURE OF REQUESTING OFFICIAL

4/15/2019

DATE