

Tehama County Transit Agency Board

Chairman: Robert Christison Vice- Chair: Robert Schmid

Directors: Dennis Garton, Bob Williams,
Steve Chamblin; Doug Hatley

Alternates: City of Corning, Tony Cardenas; City of Red Bluff, Daniele Jackson

Gary Antone, Executive Director; Barbara O’Keeffe, Deputy Director - Transportation



April 24, 2017 8:45 AM Agenda

Tehama County Board of Supervisors Chambers
727 Oak Street, Red Bluff, CA 96080
<http://www.co.tehama.ca.us>

This meeting conforms to the new Brown Act Open Meeting Requirements, in that actions and deliberations of the TCTAB created to conduct the people’s business are taken openly; and that the people remain fully informed about the conduct of its business. Any written materials related to an open session item on this agenda that are submitted to the Clerk/Recording Secretary less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at Tehama County Public Works, 9380 San Benito Ave., Gerber, CA.96035

1. Call To Order

2. Public Comment

This time is set aside for citizens to address this Board on any item of interest to the public that is within the subject matter jurisdiction of the TCTAB provided the matter is not on the agenda or pending before this Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker’s identity is purely voluntary during the public comment period.

3. Announcements

- A) At the end of December two replacement buses were received and placed into service for TRAX and ParaTRAX as a result of Proposition 1B funds transit bond funds in the County Treasury.
- B) On March 1 2017, a Federal Administration Transit 5310 grant was submitted to continue the reimbursement of the ParaTRAX service operating expenses and notification of award is anticipated in June 2017.
- C) In accordance with December authorization, the 5310 Regional Transportation Planning Agency scoring for the North Valley Services replacement vehicle application to Caltrans was submitted.

- D) On Tuesday, May 9, 2017 at 3:30 there will be a ceremony to dedicate the two bus shelters at the Shasta College Red Bluff campus in memory of Shasta College Instructor Linda McKay.

4. Approval of Minutes

Approve minutes from the February 27, 2017 Tehama County Transit Agency Board meeting.

5. Update on TRAX Veterans Pass

- A) Informational Presentation on Success of TRAX Veterans Pass by Veterans Service Officer Kelly Osborne
- B) Approval of Permanent TRAX Veterans Pass

6. Approval of Claims

Approve Tehama County Transit Agency Board claims in the amount of \$304,748.83.

7. Adjourn



Tehama County Transit Agency Board
Meeting Date: April 24, 2017
Department: Tehama County Transit Agency Board
Prepared By: Nichole Bethurem
Preparer Phone: 530-385-1462 ext 3045
Preparer Email: nbethurem@tcpw.ca.gov

Announcements

Requested Action(s)

- A) At the end of December two replacement buses were received and placed into service for TRAX and ParaTRAX as a result of Proposition 1B funds transit bond funds in the County Treasury.
- B) On March 1 2017, a Federal Administration Transit 5310 grant was submitted to continue the reimbursement of the ParaTRAX service operating expenses and notification of award is anticipated in June 2017.
- C) In accordance with December authorization, the 5310 Regional Transportation Planning Agency scoring for the North Valley Services replacement vehicle application to Caltrans was submitted.
- D) On Tuesday, May 9, 2017 at 3:30 there will be a ceremony to dedicate the two bus shelters at the Shasta College Red Bluff campus in memory of Shasta College Instructor Linda McKay.

Background Information:



Tehama County Transit Agency Board
Meeting Date: April 24, 2017
Department: Tehama County Transit Agency Board
Prepared By: Nichole Bethurem
Preparer Phone: 530-385-1462 ext 3045
Preparer Email: nbethurem@tcpw.ca.gov

Approval of Minutes

Requested Action(s)

Approve minutes from the February 27, 2017 Tehama County Transit Agency Board meeting.

Background Information:

See attached minutes.

Attachment List:

TCTAB Minutes - February 2017 (PDF)

Tehama County Transit Agency Board



Minutes of February 27, 2017 Meeting

Tehama County Board of Supervisors Chambers
 727 Oak Street, Red Bluff, CA 96080
<http://www.co.tehama.ca.us>

1. Call to Order

Attendee Name	Title	Status
Daniele Jackson	Alternate	Excused
Tony Cardenas	Alternate	Excused
Robert Schmid	Director	Present
Steve Chamblin	Director	Present
Bob Williams	Director	Excused
Dennis Garton	Director	Excused
Doug Hatley	Director	Present
Robert Christison	Director	Present

2. Public Comment

There was no public comment.

3. Announcements

- At the end of December, two replacement busses were received and placed into service for TRAX and ParaTRAX as a result of Proposition 1B funds transit bond funds.
- Tehama County Area on Aging Commission was provided information on the transit services.
- A Federal Transit Administration grant to continue the reimbursement funding for ParaTRAX is being finalized and notification is anticipated in June.
- In accordance with December authorization, North Valley Services vehicle replacement grant was certified and is consistent with the Coordinated Transit Plan.

4. Approval of Minutes

Motion by Director Schmid, second by Director Chamblin to approve the December 8, 2016 minutes as presented.

RESULT: **Approved [Unanimous]**
MOVER: Robert Schmid
SECONDER: Steve Chamblin
AYES: Schmid, Chamblin, Hatley, Christison
EXCUSED: Jackson, Linnet, Williams, Garton

5. Summary of Activities for Current Fiscal Year

- Coordinated with the Paskenta Band of Nomlaki Indian on a technical assistance grant to implement transit services
- Transit presentation to Commission on Aging (Corning ParaTRAX needs)
- Purchased and received two replacement buses funded by Prop 1B
- Maximum award of \$300K augmented by additional \$170K for ParaTRAX operating assistance
- CMAQ funds for transit pilots extended to December 31, 2017 (Shasta and Rancho Tehama).
- Startup of Shasta College pilot
- RTR pilot performance metrics and outreach
- TRAX bus in RTR 4th of July Parade
- TRAX implementation of Veterans Pass and 65+ and over Lifetime pass
- ParaTRAX lowered age threshold lowered from 70 to 65
- TRAX participation in LIFT event
- TRAX shuttle to Corning Health and Resources Fair
- Repair of damaged shelter at Walgreens (collected \$5,982.02 -insurance paid 86.83%)
- Close out of first Low Carbon Transit Operation Program (LCTOP) cycle prior to the reporting period
- Transit website updates
- Created new transit passes with Quick Response code, which riders can scan with their smart phone linking to TRAX schedules.

6. Transit Report

Reports for ridership on the transit system including the METS volunteer driver program were presented to the Directors.

7. Tribal Coordination and Grant

On January 30, 2017, Director Williams, Caltrans Native American Liaison Vance and Staff met with Tribal Council Person Natasha Magana and Tribal Chief Financial Officer Mercer to coordinate and discuss the Tribes Community Transportation Associate of American (CTAA) grant application. The CTAA views every destination on or near a transit route as an economic opportunity to provide community access to goods and services. The grant submitted by the Tribe is consistent with the adopted Coordinated Transit Plan and Regional Transportation Plan.

8. Approval of Claims

Motion by Director Hatley, second by Director Chamblin to approve the Transit Agency Board claims in the amount of \$394,779.24

RESULT:	Approved [Unanimous]
MOVER:	Doug Hatley
SECONDER:	Steve Chamblin
AYES:	Schmid, Chamblin, Hatley, Christison
EXCUSED:	Jackson, Linnet, Williams, Garton

9. Adjourn

With no further business, the meeting adjourned at 9:17 a.m.



Tehama County Transit Agency Board
Meeting Date: April 24, 2017
Department: Tehama County Transit Agency Board
Prepared By: Barbara O'Keeffe
Preparer Phone: 530-385-1462
Preparer Email: bokeeffe@tcpw.ca.gov

Update on TRAX Veterans Pass and Recommend Changing the Status of the TRAX Veterans Pass from 2016-17 Fiscal Year to Permanent

Requested Action(s)

- A) Informational Presentation on Success of TRAX Veterans Pass by Veterans Service Officer Kelly Osborne
- B) Approval of Permanent TRAX Veterans Pass

Background Information:

In June of 2016 the Transit Agency Board approved staff's recommendation to implement the Veterans Pass for the 2016-17 fiscal year.

At the February meeting the transit report include the attached Veterans ridership information.

In March Veterans Service Officer Kelly Osborne requested the opportunity to provide the Transit Agency Board with an update on the success for the TRAX Veterans Pass and stated the California Veteran's magazine featured the TRAX Veterans Pass.

Based on the success of the existing TRAX Veterans Pass staff is honored to recommend the approval of a permanent TRAX Veterans Pass.

Attachment List:

TRAX Veterans Pass data (PDF)

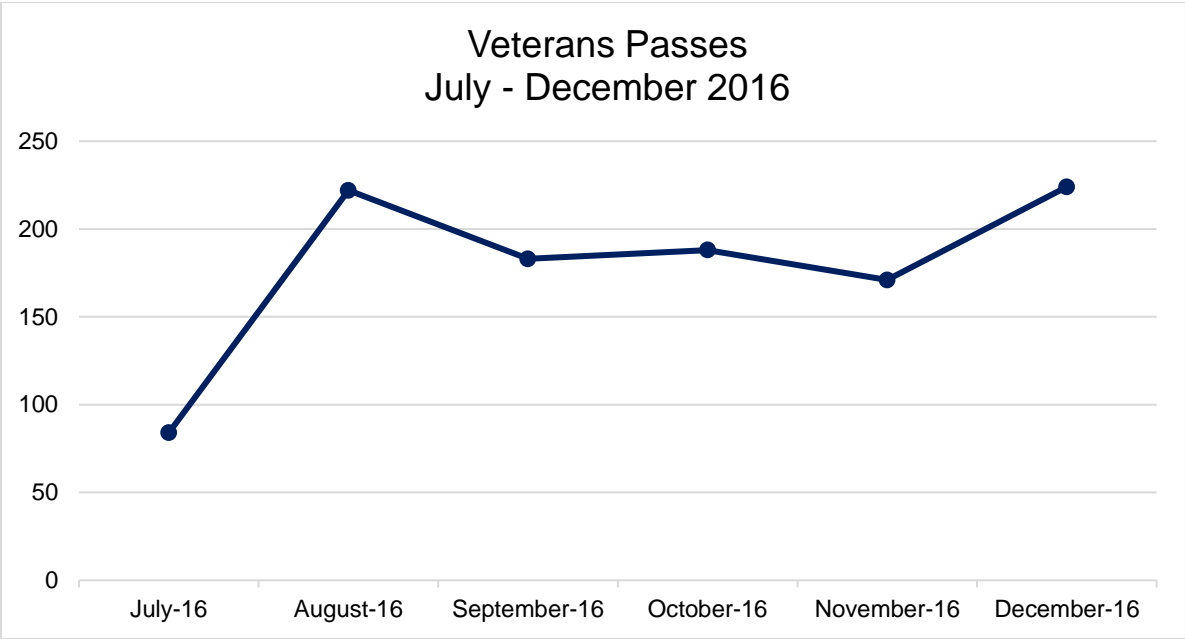
TRAX Veterans Pass

On June 23, 2016, the Transit Agency Board unanimously approved the 2016-2017 Veterans Pass. The Veterans pass is effective July 1, 2016 through June 30, 2017 and provides unlimited rides on TRAX.



As of January 24, 2017, 49 Veterans Passes have been issued. Below is a breakdown of ridership since implementation.

Month	Veteran Ridership	Percentage of TRAX Ridership
July 2016	84	1.41%
August 2016	222	2.86%
September 2016	183	2.59%
October 2016	188	2.93%
November 2016	171	2.52%
December 2016	224	3.45%





Tehama County Transit Agency Board
Meeting Date: April 24, 2017
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Prepared By: Barbara O'Keeffe
Preparer Phone: 530-385-1462
Preparer Email: bokeeffe@tcpw.ca.gov

Approval of Claims

Requested Action(s)

Approve Tehama County Transit Agency Board claims in the amount of \$304,748.83.

Background Information:

See attached claims summary.

Attachment List:

April Transit Claims (PDF)

Tehama County Transit Agency Board Claims

April 24, 2017 Meeting

PG&E - 1515 Schwab St Utilities (3/06/17-4/03/17)	\$ 26.94
PG&E - 1515 Schwab St Utilities (2/02/17-3/05/17)	\$ 30.73
City of Red Bluff - 1515 Schwab St. Utilities (1/11/17 - 2/10/17)	\$ 127.99
City of Red Bluff - 1515 Schwab St. Utilities (2/11/17 - 3/10/17)	\$ 122.51
City of Corning - Janitorial Services January 2017	\$ 500.00
City of Corning - Janitorial Services February 2017	\$ 500.00
City of Corning - Janitorial Services March 2017	\$ 500.00
Paratransit - TRAX RTR Service - January 2017 - Funded by CMAQ Grant	\$ 547.02
Paratransit - TRAX RTR Service - February 2017 - Funded by CMAQ Grant	\$ 550.53
Paratransit - TRAX RTR Service - March 2017 - Funded by CMAQ Grant	\$ 735.20
Walker Printing - 5000 \$10 Passes & 2000 Monthly Passes	\$ 986.70
Paratransit - Diamond Express Service to Shasta College - January 2017 - Funded by CMAQ Grant	\$ 1,074.76
Paratransit - Diamond Express Service to Shasta College - February 2017 - Funded by CMAQ Grant	\$ 1,802.59
Paratransit - Diamond Express Service to Shasta College - March 2017 - Funded by CMAQ Grant	\$ 2,166.50
Paratransit - METS - January 2017	\$ 3,145.01
Paratransit - METS - March 2017	\$ 3,477.20
Paratransit - METS - February 2017	\$ 3,521.15
F.M. Richelieu Engineering - Services for parking structure at 1820 Bidwell St.	\$ 4,840.00
Paratransit - ParaTRAX Service - February 2017 - Reimbursed by FTA	\$ 25,584.96
Paratransit - ParaTRAX Service - January 2017 - Reimbursed by FTA	\$ 26,820.54
Paratransit - ParaTRAX Service - March 2017 - Reimbursed by FTA	\$ 27,517.64
Paratransit - TRAX - February 2017 (Includes Deduction \$6,918.61 per Res# 04-2014)	\$ 62,955.70
Paratransit - TRAX - January 2017 (Includes Deduction \$6,918.61 per Res# 04-2014)	\$ 66,870.39
Paratransit - TRAX - March 2017 (Includes Deduction \$6,918.61 per Res# 04-2014)	\$ 70,344.77
Total	\$ 304,748.83